**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

Held March 12, 2018

Council met in Regular session with all Councilmembers present except Austin Scheiner.

Guests Present: Jane Collis.

The Minutes from the February 26, 2018, meeting were read, and approved as read.

Jane Collis was given the floor and she told Council that she and her husband would like to donate 100 S. Maple Street to the Village. This property currently contains trailers, and is one parcel. A condition of the donation would be for the Village to pay the transfer costs. Mrs. Collis stated that she would need to get an appraisal prior to the donation. Discussion ensued regarding costs, a title search, and passing the proposal by the Village Solicitor. The Council said they would need two weeks to research the proposal and plan on making a decision in two weeks. Head made a motion to research the proposed donation, Lyons seconded, and the motion passed unanimously.

**EMS:** Coordinator Schuerman was present and reported to Council that there were 10 runs total for the month of February, and so far only 4 in March, none of which were during the daytime staffed hours. She then requested that Council reimburse Kyle Wobler for the $20 he spent for an online continuing education class so his card would not expire. Crowley made a motion to reimburse $20 to Kyle Wobler for ce class, Lyons seconded, and the motion passed unanimously. Coordinator Schuerman then stated that the class he took was through CSUTest.com which offers 35 different online classes, and requested to be allowed to utilize as many of those as she can to obtain ce credits for her National Registry Card.

Coordinator Schuerman informed Council that she would be meeting with Dana tomorrow in order to figure out how to update the information regarding the Power Cot grant the EMS department received last year. In addition, she will be attending a Coordinators’ meeting to be held by Ed Bohn of the EMA on the 27th of March.

Coordinator Schuerman updated Council on the daytime staffing which started March 5th. She stated that they currently have 4 staff members from Payne, and 4 staff members from outside of Payne on the schedule. However, she would like to have a few more as scheduling is tight. She also stated that of the four March runs, none of them were during the daytime staffed hours. However, she did get some cleaning done, which led to throwing out some expired supplies and ordering replacement supplies for $522.61 through Emergency Medical Products. She received 25% off due to a sale and saved the Village over $200.

Coordinator Schuerman presented Council with an application from Chandler Thompson who would like to take the EMT Class. He would be an additional volunteer, and would take the total up to five people that would like to be in the next class.

Coordinator Schuerman informed Council that she recently learned of the OEMS Grant, which has $300,000 available to EMS Departments, and requested permission to pursue the grant. Council agreed.

Coordinator Schuerman reported to Council that the internet at the Fire House was intermittent and she was unable to do her MService reports today at the Fire House. She asked that the problem be rectified. It was stated that the Village might look into changing internet providers, as the current wifi internet is from NuWave, and the service hasn’t been up to par.

**Fire Department, Chief Leroy Anderson** was present and informed the Council that he would like to promote Gary Gasser to Captain in order to help with training and NEPO. The Fire Department currently has an open Captain position. It was noted that promoting him to Captain on the Fire side would remove him as Captain on the EMS side. Lyons made a motion to promote Gary Gasser to Captain, and Miller seconded the motion. Roll call was taken, and the results were: Miller—yes, Zartman—yes, Lyons—yes, Head—no, Crowley—yes.

It was then noted that the Village received the MARCS radios grant monies.

Chief Anderson then informed Council that the Fire Department will be holding a Pancake & Sausage Breakfast on Saturday, March 31st from 6 a.m. to 11 a.m. at the Elementary School. Miller asked if there would be take-out available, and the answer was yes.

Chief Anderson then informed Council that the State will be checking for NIMS. He stated that Doug (Jason) Bauer and Coordinator Schuerman both need to take the classes. Doug Bauer has been given ample opportunity to attend the 300 & 400 classes, but has failed to do so, therefore, Chief Anderson requested permission to request Doug Bauer to step down as a Lieutenant of the Fire Department until such a time as he completed the requirements. After completion of the requirements, he would then be eligible to reapply for an open position. Head made a motion to require Doug Bauer to step down as Lieutenant of the Fire Department until he completes the requirements necessary, and then he would be eligible to reapply to open positions. Crowley seconded the motion, and the motion passed unanimously.

A Glow-in-the-Dark 5K will be held on Saturday, April 14th, at 8 p.m. Volunteers are needed to help block the roads. The Fire and EMS Departments will use their trucks to block the affected roads the same as they have done in the past.

Chief Anderson then requested to be able to look into the USDA Grant for Buildings and Add-ons. Council agreed.

Chief Anderson then informed Council that the trailer currently parked down by the Water Department had junk on it again. He noted that if they were to ever need to use the trailer, they would lose valuable time in having to clear off the junk first. Mayor Wobler stated he would remind the Street and Water Department personnel to please keep the junk off the trailer.

Chief Anderson then mentioned, that when he went to Columbus, he learned that firefighters are getting cancer at an alarming rate, and that it is recommended that a firefighter take a shower within one hour of returning from a fire. He stated the Fire House does have a shower in it, but that it hasn’t been used in years. He will be investigating to see if the shower is still functional so should any personnel want to use it, it would be available.

**Police Dept. Chief Miller** was present and reported that the trailer skirting at the Collis’ trailer park has been removed, and the trash on the property on Townline St was cleaned up. Councilwoman Lyons mentioned a complaint received regarding glass in an alley, and Chief Miller stated he would look into it.

Mayor Wobler received a complaint of a junk vehicle without tags sitting on East Merrin Street, and that Chief Miller would look into it once the ground dries up.

**Zoning:** Inspector Tom Sinn was not present, however, Mayor Wobler informed Council that the Zoning Inspector will be contacting the homeowner regarding the deck on Merrin Street.

Councilman Zartman questioned the sale or transfer of a trailer on Dallas Street. Mayor Wobler stated he asked Inspector Sinn about it. Inspector Sinn said the Zoning Ordinance only affects trailer courts, and nothing can be done regarding a stand-alone trailer unless said trailer is removed and then replaced.

**Correspondence Letters:**

1. Mayor Wobler informed Council that he received an e-mail for March of 2018 regarding a DEFA update. He forwarded the e-mail to the BPA.
2. Mayor Wobler informed Council that he received an e-mail from GAMA regarding products offered to help municipalities comply with Senate Bill 2. He forwarded the e-mail to the BPA.
3. Mayor Wobler informed Council of a letter he received from the Ohio Casino Control Commission regarding public meetings on casinos, and attorney and law enforcement meetings regarding the new rules going into effect April 3rd.

**OLD BUSINESS:**

1. Mayor Wobler informed Council that the Fiscal Officer spent 6 hours updating the zoning computer. Councilman Scheiner checked the zoning files he will be using and the computer is running fine. We do not need to purchase another computer for zoning.
2. Mayor Wobler informed Council that the time clock purchased for the EMS daytime staff was defective upon opening. The time clock was returned and replaced under warranty.
3. Mayor Wobler informed Council that the Oversight Committee regarding the EMS staffing was held on March 3rd. Everything was in place for a March 5th start date. The next Oversight Committee meeting will be in a week or so.
4. Mayor Wobler informed Council that the generator shed from the prior office was moved to the Street Department, and is currently housing rakes and shovels, but it may be moved to the Water Department.

**NEW BUSINESS:**

1. Mayor Wobler informed Council that the ODOT Safe Routes to School grant and the Put a Lid on It grant were submitted, thanks to Councilwoman Lora Lyons.
2. Mayor Wobler informed Council that he sent an e-mail to the Fire Chief, Fire Captain, and the EMS Coordinator requesting all communications be forwarded to the Mayor, and all purchases be Council approved, per Solicitor and Council.
3. Mayor Wobler informed Council of a letter he received from Paulding County Commissioner Zartman. Commissioner Zartman is requesting a different representative from Payne for the Vision Board. He stated the Fiscal Officer would be able to attend the meetings. Lyons made a motion to appoint the Fiscal Officer as Payne’s representative to the Paulding County Vision Board, Zartman seconded, and the motion passed unanimously.
4. Mayor Wobler informed Council that Councilman Zartman asked for options regarding his neighbor’s sump pump pooling water in his yard. This issue was looked at last year by the Sewer Department, and it was determined that the water could be run to the road when the sump pump is running, or an elbow could be installed on the pipe, but it would need to be discussed with the homeowner.
5. Mayor Wobler reminded Council of the upcoming Public Meetings regarding the proposed 1% Income Tax to be held at 6 p.m. on March 26th and April 23rd.
6. Mayor Wobler informed Council that the Paulding Soil & Water along with the Ohio EPA will be holding a free interactive grant writing seminar on Tuesday, April 24th, from 9:30 till 3:30 (two different sessions. The Mayor, Councilman Steve Crowley, and the Fiscal Officer may attend.
7. Mayor Wobler informed Council that the Payne Chamber of Commerce will be sending out the Christmas lights for refurbishing: new LED bulbs, wiring, paint, and garland. The cost of the refurbishing is $5,028.00 for all 16 decorations. There will be a fund-raising effort in order to offset the cost. They have already received $500 from two separate donations.
8. Mayor Wobler informed Council that Resolution 2018-E was passed by the BPA on February 26, 2018. This Resolution changed the water rate from $50.00 to $51.50 bi-monthly, and the sewer rate from $34.80 to $35.84 bi-monthly. This will result in a bi-monthly increase on the water bills.
9. Mayor Wobler presented Resolution 2018-F to Council This is a resolution to increase the permanent appropriations for the Fire Department. Lyons made a motion to suspend the rules, Miller seconded, and the motion passed unanimously. President of Council, James Miller, read Resolution 2018-F. Lyons made a motion to accept Resolution 2018-F as presented, Crowley seconded, and the motion passed unanimously.
10. Mayor Wobler called in streetlights that are out on Foraker, Houck, Elm, Maple, and Orchard Streets.
11. Mayor Wobler informed Council that we received our updated insurance premiums thru Ohio Plan-Beck Insurance for property and liability coverage. The cost rose $340.00 for the same coverage as last year.

**Good and Welfare:**

The Mayor thanked Council members Lora Lyons and Steve Crowley for reading at Divine Mercy School for the Right to Read Week.

Crowley moved to pay the bills, Zartman seconded and the motion passed unanimously.

Head moved to go into executive session for personnel reasons at 7:51 p.m., and Zartman seconded. The motion passed unanimously.

Miller moved to go back into regular session at 8:39 p.m., and Zartman seconded. The motion passed unanimously.

Miller made a motion to allow Chandler Thompson to take the EMT Classes, Zartman seconded, and the motion passed unanimously.

With no further matters to discuss, Crowley moved to adjourn, Miller seconded, the motion passed unanimously, and the meeting adjourned at 8:40 p.m.

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Mayor Steve Wobler Fiscal Officer, Zoe McMaster