**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

Held April 23, 2018

Council met in Regular session with all Councilmembers present.

Guests Present: Veronica and Richard Williams; Aden Baker of the Paulding Progress; and Matt Miller, Solicitor.

Richard Williams was given the floor and stated that he was doing a project for Boy Scouts which required him to attend a public meeting and write a paper on his observations.

The Minutes from the April 9, 2018, meeting were read, and approved as read.

**EMS:** Coordinator Schuerman was present and reported to Council that there have been 3 runs month to date for April. EMSIRS reporting has been caught up which should help with receiving grants. She then stated that she should hear about the grant for a new tablet by the end of the month.

On personnel, Coordinator Schuerman reported that Sadie Litzenberg passed her skills test, so she paid the $80.00 for Sadie to take the Registry Test, which will be done as soon as possible. Adrean Mansfield has been taken off of probation and is doing well.

Coordinator Schuerman stated she has been in contact with Dave Fisher, and EMT out of Antwerp who is also an instructor. Mr. Fisher is willing to teach the next basic class, which will be tentatively begin in June. There are five candidates willing to take the class right now, and she will open the class up to other municipalities.

Coordinator Schuerman then asked Council if she could make Zach Mansfield her new EMS Captain. Lyons made a motion to promote Zach Mansfield to EMS Captain; Crowley seconded, and the motion passed unanimously.

Coordinator Schuerman stated that the Fire Department is requesting she purchase Ice Rescue Suits with EMS funds. The quote for the suits was $1,109.00. She stated that the EMS Department does not currently have the funds in the correct account available to make that purchase, and the Fiscal Officer concurred. Chief Anderson stated that the EMS Department has always purchased the suits in the past. The issue was tabled till after the Fire/EMS Trustee Meeting on April 24th.

Councilman Crowley inquired as how the staffing was doing on dayshift, and Coordinator Schuerman stated they have enough staffing as of now.

**Fire Department, Chief Leroy Anderson** was present and informed the Council that he received the invoice for the Emergency Reporting. He reminded Council that he informed them of the $500 increase in expenses back in January and that the cost of the reporting system is $2176.00 for 2018. This is the software they use to report to the State.

**Police Dept. Chief Miller** was present and updated Council on the current situation for the junk letters he mailed out earlier in the month:

1. the house on South Laura with the stack of would is making some progress in getting the junk out of the yard, however, he is still working on the house and therefore the pile sometimes grows. Council decided to let Chief Miller monitor the pile and give another update at the next Council Meeting.
2. 403 South Laura Street, Frank Karolyi’s house, still has about 40% of the junk still in his yard. He was told to try to utilize the next bulk garbage pickup to get rid of some of the junk. Chief Miller asked if Council would like to proceed with checking into having it cleaned up by the Village. Councilman Head made a motion that there is a Legislative finding by the Council of litter on 403 South Laura Street, which has not been removed and is a detriment to the public’s health. Councilman Zartman seconded the motion, and the motion passed unanimously.
3. Chief Miller then informed Council that the certified letter he mailed to the bank that currently owns 423 South Laura was returned. Councilman Zartman made a motion that there is a legislative finding by the Council of litter on 423 South Laura Street that has not been removed, and is a detriment to the public’s health. Councilwoman Lyons seconded the motion, and the motion passed unanimously. Notice will be published in the local newspaper and a regular letter will be sent to the bank.

Chief Miller then presented to Council three new addresses which he believes are in violation of the Litter Ordinance. Upon reviewing the pictures presented, Councilman Crowley made a motion that there is a legislative finding by the Council of litter on 114 South Laura Street, 415 South Laura Street, and 422 North Maple Street which has not been removed and is a detriment to the public’s health. Councilman Zartman seconded, and the motion passed unanimously. Certified letters will be mailed to the owners of those addresses giving them 15 days to remove the litter.

**Street:** Mayor Wobler informed Council of the 811 Annual OUPS Membership.

**Zoning:** Inspector Tom Sinn was present and informed Council that he has been to Payne three times this month. He told Council that he was concerned about the pool on 423 South Laura as it is full and the neighbor to the property has expressed concerns to him that her five year old daughter could possibly drown in the pool. The neighbor asked if they could drain the pool, and Inspector Sinn stated he could not give her authority to do so. He asked if there was anything the town could do regarding the pool, as it is a public nuisance, and Council stated they would have the Solicitor look into it, and the issue was tabled. Inspector Sinn reported that the one 7 day notice he served on a vehicle resulted in the vehicle being removed, and he will be talking to Dave Franklin regarding his deck this week.

Council informed Inspector Sinn that there is a stripped Chevy Tahoe with no plates on it in town, and a vehicle with a trailer without plates on Merrin Street. Inspector Sinn stated he would look at those this week. In addition, Council inquired as to whether or not Inspector Sinn had any authority over a fence on Hyman Street that is in a state of disrepair. Inspector Sinn stated he would check it out and see if he could do anything about it.

**Correspondence Letters:**

1. Mayor Wobler informed Council that he received an e-mail from Precision Concrete Cutting of Ohio regarding a free demonstration of reducing sidewalk trip hazards. The demonstration would take 25 minutes. Council decided to not take any action regarding this offer.
2. Mayor Wobler informed Council of the 2018 OML Summer Regional Conference Series, and stated that if anyone would like more information, he would make it available.

**OLD BUSINESS:**

1. Mayor Wobler informed Council that the playground installation was delayed due to weather, and that Taylor Made said they would still help at a later date.
2. Mayor Wobler informed Council that the Ball Association contacted him and said they were going to get several more estimates on the roof prior to installation.
3. Mayor Wobler informed Council that John Hall will be attending the grant writing 101/102 seminar in Paulding on April 24th. The seminar is sponsored by the EECO,the Ohio EPA, and the Paulding County Soil and Water Conservation District. It is being held at the Black Swamp Nature Center.
4. Councilman Crowley informed Mayor Wobler and Council that Ron Schoenauer was questioning the placement of the cameras on top of the concession stand and the top of the pavilion. The Mayor stated that the placement was decided when the cameras were first purchased, and went on to say that LED lights are also being installed that will light up the park. A $128.00 television was purchased in order to view the camera footage, and the whole park should be safer due to the lighting and placement of cameras.
5. Council inquired of the Solicitor the status of the donation of property from Jane Collis. He stated that the Certificate of Title came back clean. As far as the 2018 taxes due on the property, Jane agreed to pay for January and February 2018, and the Village will be responsible for everything after February. The Solicitor anticipates having the Quit Claim Deed signed and filed by April 30th, the filing will incur recording fees, however, there shouldn’t be any fees from the Auditor’s office for the transfer of title of the trailers since they have no value. He then stated that Mrs. Collis’ only request was to be allowed to have the property appraised. Council was okay with honoring that request.
6. Solicitor Miller then introduced the Salary Ordinance Amendment, Ordinance 2018-4, an Ordinance amending Ordinance 2017-8. Solicitor Miller informed Council that this Ordinance changes the salary of the Police Chief’s pay to reflect a zero to five (0 to 5) year wage and a wage after reaching five years of service. The ordinance also made changes to the Water and Sewer Department employee classifications. Setting up a joint water/sewer superintendant with a one to five (1 to 5) year designation and an after five (5) year designation. Council reviewed the changes, and Scheiner made a motion to suspend the rules, Miller seconded, and the motion passed unanimously. President of Council, Miller, read the Ordinance. Crowley made a motion to adopt Ordinance 2018-4 as presented, Scheiner seconded, and the motion passed unanimously.
7. Solicitor Miller informed Council that he has reviewed the draft of the Income Tax Ordinance he received from RITA. It is his opinion that a committee of Councilmembers plus the Fiscal Officer should meet and go over the entire Ordinance as there are quite a few decisions that need to be made. The committee can then report to the full Council its decisions and after the Council has had a chance to review the Ordinance, there will be three readings of it. The Council agreed that the Finance Committee will meet with the Solicitor and Fiscal Officer on Thursday, May 10th at 7:00 p.m.

**NEW BUSINESS:**

1. Mayor Wobler introduced Resolution 2018-H, a resolution to increase appropriations for the Sewer Department in order to repair sewer catch basins. A motion to suspend the rules was made by Lyons, Miller seconded, and the motion passed unanimously. President of Council, Miller, read the Resolution. Lyons made a motion to adopt Resolution 2018-H as presented, Scheiner seconded, and the motion passed unanimously.
2. Mayor Wobler discussed the Land Bank option with the owner of the property on South Merrin Street. He was told that his wife may be able to buy the land back after the house was demolished, and was advised to contact Prosecutor Burkard in order to verify the information he was given. Mayor Wobler stated he would contact the owner this week to see where he stands on the issue.
3. Mayor Wobler met with ODOT regarding the drainage issues at the Park. He e-mailed pictures taken from the fall of 2015 to present to the ODOT representative, who let him know that the drainage tile was put in years ago to Wildcat Creek was insufficient at only 4” and would not be adequate. The representative stated he would do a geographic survey, and some research on available options.
4. President of Council, Miller, read, for the second time, Resolution 2018-D (Amended), a resolution of necessity to levy a replacement tax for the operation of the Village’s Fire Department. Head made a motion to adopt Resolution 2018-D (Amended), Zartman seconded, and the motion passed unanimously.
5. Mayor Wobler informed Council that Asphalt Maintenance Service was contacted and they will be scheduling the approved repairs to the street, but he does not have a date yet.
6. Mayor Wobler informed Council that he received a quote from Metalink regarding them providing internet and phone services to the Village due to the many service problems and outages with NuWave and Frontier. There may be $200.00 of savings per month by switching to Metalink. The Mayor noted he is waiting to make a recommendation to Council regarding switching as he would like to make sure we will be getting the exact same service as we have now He will contact Heather at Metalink and request they come over for a second review of our current system.
7. Mayor Wobler informed Council that Metalink Technologies will be installing a tower with fiber optics in the Village. They will probably be building on property owned by Homier’s.
8. Mayor Wobler made a recommendation to appoint Bill Lyons to the Zoning Committee. He stated the committee is short one member due to Ron Etzler retiring. Crowley made a motion to appoint Bill Lyons to the Zoning Committee, and Miller seconded. The vote was: Scheiner, yes; Miller, yes; Zartman, yes; Lyons, abstain; Head, yes; and Crowley, yes.
9. Councilman Zartman made a motion to move forward with the Income Tax Ordinance, and Lyons seconded the motion. The motion passed unanimously.
10. Mayor Wobler reminded Council that the Fire and EMS Committee is meeting on April 24th at 7:00 p.m.
11. Mayor Wobler informed Council that the Paulding County Vision Board is holding a public meeting on May 22nd at 7:00 p.m. at the OSU extension building, 503 Fairground Drive, Paulding.
12. Mayor Wobler reminded Council that the May 28th Council Meeting has been moved to May 30th at 7:00 p.m. due to the holiday.
13. Mayor Wobler informed Council of possible BWC savings of $130/year if the Village participates in the Industry Specific Safety Program. Council was okay with the Village participating in that program. Mayor Wobler informed them that there were two other programs the Village could participate in, however, they were both cost prohibitive.
14. Mayor Wobler reviewed with Council the different options for providing health insurance to the Village’s full-time employees. Upon review, the Council determined to accept the Fiscal Officer’s recommendation of staying with Anthem. This option raises the Village’s cost of employee premiums by approximately $167.00 per month. Miller made a motion to stay with Anthem as the healthcare provider for the Village’s full-time employees. Lyons seconded the motion, and the motion passed unanimously.
15. Mayor Wobler informed Council that the Village needs to have a Records Retention Committee. He suggested using the Laws and Contracts Committee and Council agreed. This committee’s members are Crowley (Chair), Lyons, and Zartman. It was decided to wait to set up a meeting until after the Income Tax meeting.
16. Mayor Wobler informed Council that he will have Jarrod take down the snow fence, and that it is his intention to have Danny work 24 hours a week. He will also inform Jarrod of the agreed upon placement of the Neighborhood Watch signs. In addition, he informed Council that Winston is back to work and is scheduled to retire May 31st.
17. Councilman Crowley inquired as to where the Council was at regarding the Water Department and regarding the Asset Management Plan they need to develop. It was agreed that the BPA would be asked to come into the next Council Meeting in order to give a report. In addition, Council decided to offer to pay for an assessment of the Water Department by Industrial Fluid Management. Council believes that an evaluation of the Village’s water system is a good idea at this time due to the many complaints they have received regarding water issues.

**Good and Welfare:**

1. Mayor and Council would like to thank the Antwerp Exchange Bank for donating 5 children’s bike helmets, and Dr. Kuhn for donating 10. The helmets are a part of the Put A Lid On It grant for children bicycling safely to school and leisure travels. It was noted that due to costs, the number of bicycle helmets purchased with the donations may be doubled.
2. Mayor Wobler noted that the Payne Relief 5K, sponsored by the Chamber will be on July 28th at 8:00 a.m. The flyer for this event is posted on the Village’s website.
3. Mayor Wobler informed Council that the Neighborhood Watch meeting and the helmet giveaway are scheduled for May 6th at 2:00 p.m. at the Fire Department. Deputy Lyons will be instructing the children and parents on proper helmet fitting and placement.
4. National Bike to School Day is scheduled for May 9th.
5. Councilman Crowley would like to thank the Fire and EMS personnel for doing such a great job providing safety for the participants of the Glow-in-the-Dark 5K.

Lyons moved to pay the bills, Zartman seconded and the motion passed unanimously.

Scheiner moved to go into executive session for personnel reasons at 8:47 p.m., and Crowley seconded. The motion passed unanimously.

Head moved to go back into regular session at 9:03 p.m., and Scheiner seconded. The motion passed unanimously.

With no further matters to discuss, Lyons moved to adjourn, Miller seconded, the motion passed unanimously, and the meeting adjourned at 9:05 p.m.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mayor Steve Wobler Fiscal Officer, Zoe McMaster