**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

Held November 12, 2018, @ 7:00 P.M.

Council met in Regular session with all Councilmembers present.

Guests Present: Danny Endicott, employee; John Hall and Brad Young, BPA.

Danny Endicott was given the floor, and he asked about what was going on with him and working. He asked about why nothing happened to the person responsible when the tractor door was broken. Councilman Head stated the incident was reported immediately. The other damage to the tractor was not reported. Mayor Wobler stated that Danny has had four or five accidents within the last 6 months. Danny then stated that he has received three or four calls regarding leaf pickup. He stated he was hired to only pick up leaves, mow, and plow, but has helped out over and above what he is required to do. Councilwoman Lyons inquired about Danny’s health, and he said he only had the one incident and has not had any further issues. He stated the damage done to the tractor was due to people cutting down trees and depositing them at the brush pile, so he had to push the pile back. He asked the Mayor if he was going to be fired, and the Mayor stated Council would be discussing the issue later in the meeting. As he was leaving, Danny stated he would quit before being fired.

The Minutes from the October 22, 2018, meeting were read, and approved as read.

**EMS: Coordinator Schuerman** was present and reported the following to Council:

1. There were 10 runs total for October, and five to date in November.
2. Kim Mansfield passed her drug screen and physical.
3. Squad 54’s taillight still isn’t working. They are looking into getting it fixed.
4. She is enrolled in the NIMS 300-400 classes being held in Ottawa at the beginning of December.
5. She needs to reorder run sheets from Brune Printing. They will be a little less expensive as she was getting them in triplicate, but will only reorder as duplicates.
6. Heidi Kolb turned in an application to run with the EMS, however, she will need a physical done prior to attending classes due to some prior medical issues. Coordinator Schuerman will have other applications by the next meeting. Council stated they would vote on all of them at that time.
7. There are three background checks that need to be run for the current class. They will bring in their receipts for reimbursement.
8. Vantage has an EMT Basics class starting on December 3rd. This class will be done in June of 2019. The cost is $975 per person compared to the $1500 per person for Four County. She has 3 or 4 people interested in taking the class. The class runs on Monday and Wednesday evenings from 6 p.m. to 9 p.m. The pass rate is lower for Vantage than it is for Four County. However, if they wait to do another Four County class, it won’t start until after the current class is finished. Council agreed to try a class at Vantage and see how it goes.
9. Thomas Shrider is on the Fire Department now for the Village. The Mayor would like to allow him to run as a volunteer for the EMS also. He is currently running on the daytime staff, and in Paulding. Council agreed.

**Fire Department: Chief Anderson** was present and reported the following to Council:

1. Dillon Kinnaley turned in an application for consideration. Chief Anderson stated this same person turned in an application last year, and at that time, it was discovered that the applicant does not have a GED or diploma. Council took no action on the application based on Chief Anderson’s recommendation, and stated that a GED is a requirement in order to run on the Fire Department.
2. He received confirmation of receiving a Hazmat Training Grant for confined spaces training from PUCO of almost $4,000. The training will take place April 26th, 27th, and 28th, 2019. The grant is reimbursable, therefore, the Village will pay for the training and then be reimbursed by PUCO.

3. He is working on getting the grant for the MARCS radios service fee for 2019.

4. He is working on getting a state grant for bunker gear and air packs.

5. They have received the hoods and gloves that are part of the BWC Grant, however, the washing machine will not be delivered until mid-January. The invoice will be paid prior to January due to the constraints of the grant.

6. Councilman Head inquired as to whether or not the water issues were fixed, and Chief Anderson stated they were okay so far.

**Police Department: Chief Miller** was present and reported to Council the following:

1. A junk complaint was received by the Mayor for William Childs’ property. He presented Council with pictures of the junk, and an administrative finding of litter was signed. Council stated that should the problem recur, they will speak to the Solicitor about other actions that may be taken.
2. The burnt house on Laura Street was sent a certified letter. The green card was never received, however, the Fiscal Officer obtained proof that the letter was delivered/signed for. Chief Miller asked who the Council would like to have clean up the property, and they decided to consult the Solicitor prior to making a decision.

**Street:**

1. Mayor Wobler informed Council that Flat Rock Concrete cut the sidewalk in front of Village Hall to remove water pooling. It still isn’t draining, so they will cut it wider, and possibly replace the section if it still does not drain.
2. Mayor Wobler updated Council regarding the guardrail for Merrin Street. He asked Brad Young if the County is still willing to do it. Mr. Young stated he would check with the engineer tomorrow, however, the engineer might not want to do it. Mayor Wobler stated we would contract it out if the County won’t install the guardrail.
3. Mayor Wobler informed Council that the BPA is investigating the sinkhole on South Main Street across from the Masonic Lodge. There isn’t any water in the hole, so they are planning to fill it with stone.

**Zoning: Inspector Tom Sinn** was not present.

Mayor Wobler informed Council that the November 1st meeting was cancelled due to lack of quorum. Council inquired whom the members are, and were told Rick Burkley, Nancy Speice, and Ray Speice, along with the Mayor and Councilman Scheiner. The next meeting won’t be until March 2019.

**Committee Reports:**

1. Mayor Wobler informed Council that the preliminary 2019 budget meeting was held on Saturday, November 10th. He stated he would be looking into getting an AEP Grant for switching to LED lights for the buildings.
2. Mayor Wobler informed Council that the BPA’s preliminary 2109 budget meeting is scheduled for November 26h at 6 p.m.

**Correspondence Letters:**

1. Mayor Wobler informed Council that he received a letter from the Ohio EPA to the BPA, Mayor, and Council. Water & Sewer Superintendent Al Wobler sent a response to the OHIO EPA letter. Council reviewed both letters. The EPA wants the Village to install valves in order to split the Village into quadrants. John Hall stated he believed that some valves are already in place and that Rural Water is scheduled to come in next year and check our system for free.

John Hall was given the floor and stated that the BPA would like to raise the water and sewer rates by another 3% in 2019. The minimum cost will go up $2.63 to $109.67. The rate increase was recommended by the Ohio EPA, and should increase revenues by approximately $7,000. Head made a motion to agree to the rate increase as proposed by the BPA, Lyons seconded, and the motion passed unanimously.

Council inquired of John Hall as to why the water bills are being received so late. Members of Council received the latest bill on the 9th, which did not give them enough time to pay it prior to the 20th due date. Mr. Hall stated the bills were run on the 1st and taken to Fort Wayne to be mailed that same day.

John Hall was asked if he still wanted to sell the 3-point generator. He stated he would, so it will be put up for bid at a later date with other items.

Mayor Wobler stated leaf pick-up will be this week.

1. Mayor Wobler informed Council that he received the Ohio EPA’s guidelines regarding open burning. Council reviewed the guidelines. Open burning is only allowed if the fire is less than 3 feet in width, and less than 2 feet high.
2. Mayor Wobler informed Council that he received the OML Legislative Bulletin, if anyone wanted to review it.
3. Mayor Wobler informed Council that he received the RCAP Training and Services Catalog if anyone is interested.

**OLD BUSINESS:**

1. Mayor Wobler informed Council that the Street Building has been repaired at cost of $300.00 after street department employee damaged it.
2. Mayor Wobler informed Council that the Water Department’s bill pay box has been installed, to the west of current location, in the door of the Water Department building. Two signs have been ordered to identify it.
3. Mayor Wobler informed Council that the branch chipping company will give a free estimate when the Village is ready to have the brush pile done. It will cost roughly $3000.00 twice a year to have it chipped. He will order a sign for branches and another for grass and leaves (compost pile). He stated that the brush pile is only for branches that come down due to wind and is not for trees residents have cut down. He is looking into the possible purchase of a chipper. The idea was floated that perhaps the Village will purchase a chipper and then sell chipping services to the other villages. He will find some prices to discuss at the next meeting. It was also stated that Antwerp doesn’t have a leaf pick-up machine, and perhaps we could sell those services.
4. Mayor Wobler informed Council that he has been contacted by Lora Cottrell regarding the ruts on her land. He reminded Council that the ruts are not on the Village’s property per a survey done last year. He spoke to Mr. Cottrell last year and thought the issue was resolved.
5. Mayor Wobler reminded Council that the December 24th Council Meeting has been moved to December 27th at 7 p.m.

**NEW BUSINESS:**

1. Mayor Wobler informed Council that Ken-Feld Group of Woodburn, Indiana, gave him a repair estimate for the tractor damage after street department employee damaged it. The estimate was for $4937.35. An adjuster came over to look at it on Saturday, with the Mayor. The insurance deductible will be $1000.00. He will call the adjuster tomorrow to get their verdict.
2. Mayor Wobler informed Council that an event-planning meeting will be held on December 3, 2018, at 7 p.m.
3. Mayor Wobler informed Council that the streetlight across from 119 N. Main Street and three lights on the south side of park string are out. In addition, there is a low wire across 49 at 318 S. Main Street.
4. Mayor Wobler reminded Council of the Fire and EMS budget meeting November 15th at 7 p.m.
5. Mayor Wobler informed Council that the park pavilion and concession stand have been winterized. There was damage done to the partition in the women’s restroom during the Fall Festival that was not reported, and both toilets were clogged.
6. Mayor Wobler informed Council that five ton of pea gravel was delivered in order to finish the playground. It cost approximately $110.00.
7. Mayor Wobler introduced Ordinance 2018-8. This is an ordinance regarding the LPA agreement for the Safe Routes to School grant received in the amount 266,000.00 thru ODOT. Scheiner made a motion to suspend the rules, Collis seconded, and the motion passed unanimously. President of Council, James R. Miller, read Ordinance 2018-8. Collis made a motion to accept Ordinance 2018-8 as presented, Zartman seconded, and the motion passed unanimously.
8. Mayor Wobler informed Council that he received Toole Design’s plans for the Safe Routes to School grant. They will receive $41,998.00 out of the $266,000.00 grant for the engineering design. The Mayor will call Beth Clark, ODOT, and see if she is okay with the numbers presented. If she is then the Village will be also.
9. Mayor Wobler informed Council that 221 East Oak Street was purchased at Sheriff Sale by CMS Holdings and Rentals, LLC. He will seek the Solicitor’s input on what steps can be taken regarding the property.
10. Mayor Wobler informed Council that on December 8th, Santa will arrive at Village Hall by firetruck. The event is scheduled for between 4:30 p.m. and 6:00 p.m. Please bring cameras for photos, along with other activities that will be scheduled. The EMS will be in charge of the letters to Santa. Councilwoman Collis inquired as to whether or not they can have extra trucks around the square for extra lighting and to block Main Street because other businesses will be having events, and she is concerned about people safely crossing the streets.
11. Mayor Wobler informed Council that the heater at the Street Department building is broken and needs to be replaced. He received a quote from Yenser Gross for $1950.00. They said they could repair the old one for around $1,000.00, but there would be no guarantee of how long the repair will last. Head made a motion to have Yenser Gross replace the heater in the Street Building for $1950, Miller seconded, and the motion passed unanimously.
12. Mayor Wobler informed Council that the holiday lights will be installed on Wednesday, November 14th, by the Chamber of Commerce.
13. Mayor Wobler informed Council that the Fiscal Officer called in to get the power turned on for the holiday lights. She also re-reported the lights on Main Street and in the park that still don’t work.

**Good and Welfare: None**

Head made a motion to accept the financial reports as presented by the Fiscal Officer. Lyons seconded the motion, and the motion passed unanimously.

Lyons moved to approve the payment of bills presented, Collis seconded, and the motion passed unanimously with Councilman James R. Miller abstaining from voting on any payments to Rodney Miller.

Collis moved to go into executive session for personnel and legal reasons at 8:34 p.m., and Zartman seconded. The motion passed unanimously.

Head moved to go back into regular session at 9:01 p.m., and Lyons seconded. The motion passed unanimously.

Miller made a motion to abolish the part-time street position and to hire a full-time Class 3 Laborer effective November 12, 2018. It was stated that the current part-time street employee, Danny Endicott, is welcome to apply for the new full-time position. Lyons seconded the motion, and the motion passed unanimously.

With no further matters to discuss, Head moved to adjourn, Lyons seconded, and the motion passed unanimously, and the meeting adjourned at 9:06 p.m.

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Mayor Steve Wobler Fiscal Officer, Zoe McMaster