**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

Held January 28, 2019, @ 7:00 P.M.

Council met in Regular session with Austin Scheiner, James R. Miller, Andrew Zartman, Lora Lyons, Andrew Head, and Lyn Collis present.

Guests Present: Sadie Litzenberg, EMT; and Matt Miller, Solicitor.

The Minutes from the January 14, 2019, meeting were read, and approved as read.

**EMS: Coordinator Schuerman** was present and reported the following to Council:

1. Sadie Litzenberg has completed her NIMS 300/400 classes, and Coordinator Schuerman would like to promote her to Captain starting February 1st. Lyons made a motion to promote Sadie Litzenberg to Captain of the EMS Department as of February 1st, with a six-month probationary period. Head seconded the motion, and the motion passed unanimously.
2. She would like to reimburse Sadie Litzenberg for her travel to Greenville, Ohio for the NIMS 300/400 classes. It was 150 miles round trip and she made four trips, so it would cost approximately $360. Head made a motion to reimburse Sadie for her mileage, Zartman seconded, and the motion passed unanimously.
3. She had a total of 131 runs in 2018. 60 daytime and 71 night/weekend. There were 33 missed runs, with only 2 of the missed runs being during the daytime hours after the daytime staffing started. There have been 18 runs in January to date.
4. She would like to reimburse Kaitlyn LeVeck and Travis Zartman for their BCI Background Checks that were a requirement of the EMT Basic class they are taking. It is $62 for each. Council agreed. The Apollo Training Center, where Christian Munoz is taking the EMT Basic class, does not require a BCI Background Check.
5. She and two others will be attending the Partners for Life conference next week. They leave on Tuesday, and won’t be back until Friday. This left a hole in the daytime staffing schedule for Wednesday, February 6th, so she will be setting up Antwerp to be on automatic call for that day.
6. She will be renewing the EMS Department’s drug license by April. The cost is $320 for two years. In years past, they would only have a one-year renewal at a cost of $160. She will get it done after the website opens in February.
7. Buckeye Extermination was in and so far at least 20 mice have been killed.
8. Braun contacted her regarding an update that is needed on the lock module for Squad 51. There won’t be any cost for the update.
9. She would like to do a fundraiser for the EMS Memorial Fund. She would like to raffle tickets for a cruise for two people for seven days in the Bahamas starting November 11, 2019. They would sell tickets for $25 and would have to sell 81 tickets in order to break-even. Should they sell all 500 tickets, the EMS Memorial Fund would raise $8000. Council voiced their support for the fundraiser.

Mayor Wobler inquired as to whether or not Medicount was receiving the Villages files through Emergency Reporting, and Coordinator Schuerman stated they were.

**Fire Department: Chief Anderson** was not present.

Mayor Wobler informed Council about the following regarding the Fire Department:

1. He received a text from the Fire Chief stating the Fire Department had to throw out two SCBA masks due to damage from the mice, and the Chief is currently working on the paperwork for the State Audit.
2. Recruitment—It is posted on the Village’s FaceBook and website that the Village is looking for more firefighters and EMT’s.
3. Facebook page—The department has requested to have their own page. The Council tabled the issue for a later date.

**Police Department: Chief Miller** was present and reported to Council that he is looking into the light pole that was hit. It looks like it may have been hit by a plow.

Councilwoman Collis inquired as to whether or not the Village can request insurance coverage information from individuals who are seen plowing the Village streets that are not Village employees. Solicitor Miller stated if they are plowing private driveways, then the Village can’t request insurance coverage information. If they are plowing the Village’s streets, then the Village can’t stop them unless they are issued a citation, and if they won’t stop, then legal action can be pursued. Councilwoman Collis asked if a formal communication can be issued to the known individual, and it was decided to have Rodney stop them and say something to them.

**Street:** Mayor Wobler informed Council of the following:

1. He had the employees, in charge of plowing the streets, leave four hours early on Friday, the 18th, in anticipation of them having to plow snow on Saturday the 19th. They ended up plowing snow from 10 a.m. to 7 p.m. Saturday.
2. Councilman Scheiner, Councilman Head, and Mayor Wobler also plowed late Saturday from 11 p.m till 3:30 a.m., after the winds subsided.
3. The dump truck is having problems with the plow blade lift in the control handle. He will have Kevin look at it.
4. He had Kevin plow all the slush from the streets during the rain on Tuesday.
5. He called both Kevin and Al in to plow on Sunday the 27th. They may take some time off later this week to avoid having extra overtime.

**Zoning: Inspector Tom Sinn** was present and reported the following to Council:

1. The pallet fence that Roxanne LaBounty put up is currently encapsulating a bunch of junk and bicycles. The zoning committee decided to wait until they either receive a complaint, or the fence blows down.
2. There was a long fence put up on West Merrin Street, of which he was not aware. He will be checking into it.

Head moved to go into executive session for personnel and legal reasons at 7:29 p.m., and Collis seconded. The motion passed unanimously.

Zartman moved to go back into regular session at 8:55 p.m., and Miller seconded. The motion passed unanimously.

Mayor Wobler updated Council regarding the zoning meeting that was held at 6:00 p.m. tonight. He stated that they discussed the LaBounty fence issue, and the Merrin fence issue. He then informed them that a letter was received from the Paulding County Auditor’s office requesting that zoning permits be turned in on a quarterly basis. Ours are currently sent in as soon as they are processed.

**Committee Reports:**

Mayor Wobler updated Council regarding the Fire and EMS Trustee Meeting that was held on January 23rd. He stated the EMS Department is looking into grants for tablets, and they currently have four people in Basic EMT class. The Fire Department has two people to send to the Fire One class, and had a firefighter that may have falsified his information when he renewed his fire card certification. The Fire Department has been in contact with Wayne Trace and is hoping to send two firefighters to the school over the lunch hour in order to talk to students about volunteering in their communities. The Townships and Village may receive another $7,000 from the wind mills for the Fire Department.

**Correspondence Letters:**

1. Mayor Wobler informed Council that he received a letter regarding a water supply revolving loan account application project nominations. He forwarded the letter to the BPA.
2. Mayor Wobler informed Council that he received a notification of the Ohio EPA Sustainability Conference being held on April 17, 2019.
3. Mayor Wobler informed Council that he received a letter from Sierra Gonzales requesting a skate park for teens. In her letter, she suggested the Village tear down the grocery store building and put the skate park there. The Council was not sure they want to put in a skate park, but agreed to look into ideas of recreational facilities targeted toward teenagers, and stated that suggestions are always welcome.
4. Mayor Wobler informed Council that he received a letter from Dickerson Wright regarding a public notice on a transmission line and laydown yard in Benton Township.

**OLD BUSINESS:**

1. Mayor Wobler updated Council regarding 425 South Main Street. This property was set aside through ODNR LWCF in order to use land at the park for tower development. He has received confirmation that there isn’t any requirement that any facilities be developed on the property. The Village only has to make sure it remains open for public use or recreation in perpetuity.
2. Mayor Wobler informed Council that he hasn’t received any word back regarding the 10 station fitness trail donation from the Paulding County Hospital. Tim Robinson from ODNR stated it wasn’t an issue as long as the area is open for public use.
3. Mayor Wobler informed Council that he sent an e-mail to the Paulding County Economic Development requesting that the Community Reinvestment Acts, and the Enterprise Zone agreements remain the same. He received an e-mail back confirming that choice.
4. Mayor Wobler informed Council that the Fiscal Officer called MetaLink regarding no wi-fi at the water and street buildings. MetaLink stated the wi-fi wasn’t turned on at the router during installation, and they turned it on at no additional cost to the Village.

**NEW BUSINESS:**

1. Mayor Wobler handed out new committee assignments to Council.
2. Mayor Wobler informed Council that the Paulding Progress was requesting updates on Council meetings sooner than two weeks. The Council declined sending in updates.
3. Mayor Wobler informed Council that the Fiscal Officer sent 26 accounts in the amount of $8,377.20 to the Attorney General’s Office in order to try to collect on unpaid EMS accounts.
4. Mayor Wobler informed Council that he sent an e-mail to the Paulding Progress regarding upcoming Village events.
5. Mayor Wobler informed Council that he has several quotes on purchasing a wood chipper for the purpose of chipping the limbs at the brush pile. The estimated cost of contracting it out would be $6,000.00 a year. He has received two estimates for purchasing a new chipper, one for $33,000, and the other for $40,000. He also found that the Village could rent a chipper for 4 weeks for a cost of $1392.39. A suggestion was made to buy one and rent it out, but the issue was tabled until a later date.
6. Mayor Wobler informed Council of the gator blade estimates he received. The blade will be used to plow the sidewalks in the business district. He stated that Kenn-Feld sent him a quote for a Boss 72” straight blade with hydraulics for $3195, a Snowey 72” straight blade with hydraulics for $2995, a Boss 60” straight blade with hydraulics for $2250, or a manual winch model for $2,000. He believes the quote included installation, but will check and report back.
7. Mayor Wobler informed Council that the Mayor’s Court receipts were as follows: September--$0.00, October--$0.00, November--$0.00, and December--$845.00. The total collections for 2018 were $1,980.00. Councilman Scheiner asked what the Village’s Mayor Court receipts were when Chase Black worked for the Village, and the Mayor stated he believed it was around $12,000 that year.
8. Mayor Wobler informed Council that he would like to purchase a 7-foot grader box for the tractor. It will be used for leveling the park and for parking lot repair. Rural King has an 6-foot for $749.99, Tractor Supply has a 6-foot for $759.99. Council questioned if a larger one would be needed, and asked for prices on a 9-foot grader box. The Mayor stated he will check with Kenn-Feld for more options/prices.
9. Mayor Wobler informed Council that he has been told that Lippert will not be expanding their Payne location in the near future.
10. Mayor Wobler informed Council that there have been some issues with garbage pick-up. Some of the addresses on East Bailey and other locations were in the Village’s billing system incorrectly. He believes the problem has been resolved.
11. Mayor Wobler informed Council that he checked on coverage for the proposed 10 station fitness trail. The Village’s insurance agent, Conrad Beck, stated it should be covered the same as the playground equipment.
12. Mayor Wobler informed Council that the East door on the Pavilion, the overhead door has a ding in it.
13. Mayor Wobler informed Council that a pole was hit on Merrin Street, at the alley behind The Rock. He believes it was hit by a plow, and is having the Police Chief investigate. He also called in the light at Williamson’s Insurance across from the Pancake House.
14. Mayor Wobler asked Council if they would like have Rob Beglin in to give the Village an insurance quote. He stated that most municipalities have the Ohio Plan for their insurance, and he wasn’t sure what Mr. Beglin could offer. Council declined having Mr. Beglin in to talk to them about switching, however, they would be interested in looking at a quote, if he would like to e-mail one. The Mayor wasn’t sure what Mr. Beglin would need in order to provide a quote, and the Fiscal Officer was tasked with looking in to it.
15. Mayor Wobler informed Council that he would like to purchase a new copier/fax machine for the office. He can purchase a Brother MFC-L8900CDW for $473.99. The other copier is having constant problems and service calls. Council agreed to purchase a new copier.
16. Mayor Wobler informed Council that he received three bids for cleaning the Village Hall once a month. The first bid was from Anna Mumma and stated she is estimating the cleaning as taking 4 hours per month, will cost $30 per hour, and will require the Village to provide the cleaning supplies. The second bid was from Austin Miller and stated he would clean the Village Hall for $120 per month. The third bid was from SAC Property Management Services out of Hicksville and was for $150 per month. Lyons made a motion to engage Anna Mumma to clean the Village Hall on a monthly basis, Scheiner seconded, and the motion passed unanimously.
17. Mayor Wobler informed Council that Menard’s has vinyl flooring on sale for $1.89 per square foot. The Village needs to purchase at least 1100 square feet for the floor to be done. This plus the labor costs quoted of $1905 will make the approximate total cost of the project, $4,000.00. Scheiner made a motion to purchase the flooring, Lyons seconded, and the motion passed unanimously.
18. Mayor Wobler introduced Ordinance 2019-4, an Ordiance setting the permanent appropriations for 2019. Head made a motion to suspend the rules, Zartman seconded, and the motion passed unanimously. President of Council, Austin Scheiner, read Ordinance 2019-4. Zartman made a motion to adopt 2019-4, and Lyons seconded. The vote was: Scheiner, yes; Miller, no; Zartman, yes; Lyons, yes; Head, yes; and Collis, yes.

The Solicitor was given the floor, and he stated the following:

1. The Village is responsible for all business sidewalks unless there is an Ordinance stating otherwise.
2. The Village can tow cars that are parked in the street during a snow storm, per our Ordinance. However, the Village needs to decide the destination of the towed vehicles. He suggested Rodney talk to the owner prior to towing.

**Good and Welfare:**

1. The Mayor and Council would like to thank Puckerbrush Pizza and Brian Martin for the food provided to the Village employees as they cleared the roadways of snow.
2. The Mayor and Council would like to thank Gary Gasser for the donation of recliners for the Fire House, and Kyle Wobler for the donation of a curio cabinet for the Fire House.
3. The Village of Payne community garage sales are set for May 31st, June 1st, and June 2nd.
4. The Event Committee planning meeting will be held on Thursday, February 7th, at 7:00 p.m. at the Village Hall. Everyone is welcome to attend.
5. Rock the Block will be June 21st to the 23rd.

Scheiner made a motion to accept the financial reports as presented by the Fiscal Officer. Lyons seconded the motion, and the motion passed unanimously.

Miller moved to approve the payment of bills presented, Zartman seconded, and the motion passed unanimously with Councilman James R. Miller abstaining from voting on any payments to Rodney Miller.

With no further matters to discuss, Lyons moved to adjourn, Head seconded, the motion passed unanimously, and the meeting adjourned at 9:34 p.m.

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Mayor Steve Wobler Fiscal Officer, Zoe McMaster