**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

Held October 28, 2019, @ 7:00 P.M.

Council met in Regular session with Austin Scheiner, James R. Miller, Andrew Zartman, Lora Lyons, Andrew Head, and Lyn Collis present.

Guests Present: Matt Miller, Solicitor.

The Minutes from the October 14, 2019, meeting were read, and approved as read.

**EMS: Coordinator Litzenberg** was present and reported the following to Council:

1. There have been 14 runs in October with 12 of them being billable.
2. The department wasn’t granted an award from the mini-grant to which she applied.

Mayor Wobler addressed the following concerning the EMS Department:

1. He asked Council if they wanted to vote on the three applications that have been turned in: Zacheriah Merkle and Addison King for daytime staffing, and Brittany Kitzli as a volunteer.

Head made a motion to hire all three pending physicals and drug screens with a six-month probationary period. Miller seconded the motion, and the motion passed unanimously.

1. He received the students and recruits riding in squad and fire trucks form from the Solicitor. It was approved by the Ohio Plan Insurance. It was clarified that only prospective EMT’s or firefighters need to sign the form. Once they have been hired, and are in Fire or EMT school, they are required to sign the form.

**Fire Department: Chief Hefner** was present and reported the following to Council:

1. There have been 8 fire runs in October.
2. He is currently in the process of applying for the 2020 MARCS Grant which will be used to pay for the radio user fees.
3. He would like to purchase a set of landing zone lights as the department is down to just one complete set. A new set will cost around $240.00. Council was okay with the purchase.

**Police Department: Chief Miller** was present and reported to Council the following:

1. The light bar for the police cruiser was ordered. Once it is received, he will have it programmed and hooked up.

Mayor Wobler addressed the following concerning the Police Department:

1. There is a pile of stone in a driveway on South Laura Street and the stones are going into the sewer system. Asked Chief Miller to take a look at it with the BPA.
2. There is a dumpster located at a burnt down house on South Laura Street. It is from Kohart’s and is full. He was wondering if they can get it out of the yard. Chief Miller stated there wasn’t anything he could do about the dumpster, and the Zoning Inspector stated there isn’t anything he can do about it unless it is odorous.
3. A Main Street resident reported the house, on the south side of his, has a bunch of trash on the south side of their yard. Chief Miller stated he would look into it.

**Street:** Mayor Wobler addressed the following concerning the Street Department:

1. The mower was taken to Homier’s for its end of year service which cost $164.90.
2. The dump truck was serviced at Jim Schmidt’s at no cost for its first oil change. It will be taken to Schultz’s Automotive for future oil changes as they are certified and closer to the Village.
3. Leaf pick-up will be starting. The Mayor and the water/sewer operator put the leaf box on the back of the dump truck today since the street employee was off this afternoon on personal business. The street employee will be needing some help as the water/sewer operator cannot help him every day. Council agreed to ask Jim C. Miller if he would be willing to work as needed in order to get the leaves picked up as weather permits. The Mayor stated he would contact Mr. Miller after the meeting to see if he is willing to help.

Councilman Zartman stated he called the Meeks regarding the Real Waste dumpster currently residing on Bailey Street, but they did not pick up the phone. The Solicitor suggested sending them a letter stating they have 15 days to have the dumpster removed or the Village will call Real Waste and have them pick it up. The Mayor stated he would send the letter out next week.

**Zoning: Inspector Tom Sinn** was present and reported the following to Council:

1. He has completed a couple of building permits.
2. He finally received payment for a building permit that Al Griffiths sent in over the summer.
3. He has the list from the Zoning Board and will get it done soon.
4. He will talk to Dollar General regarding their fence that fell down. Zoning Code 330.09A states once a fence is put up, it must be maintained.
5. He apologized to Council for not accomplishing much in the last 2 ½ to 3 months. He stated he has been dealing with some personal issues and has been really busy with his business.
6. He stated he is running for Commissioner in 2020 as a Democrat. He will be facing either Tony Zartman or Greg Reinhart, whoever wins the Republican primary. He will be checking with the Ohio Attorney General to see if he needs to relinquish his Zoning Inspector positions if he is elected.

**Committee Reports:** None.

**Correspondence Letters:**

1. Mayor Wobler informed Council he received an e-mail from Britton Payne asking about old signage of the Village.
2. Mayor Wobler informed Council he received a letter from Maumee Valley Planning regarding the application process for the 2020 CDBG program. They will be meeting at 6:00 p.m. on November 23th at the Black Swamp Nature Center. The Mayor stated the Village should look into applying. He stated they would discuss possibilities at the next Council Meeting on the 11th, so Council Members should bring their ideas.
3. Mayor Wobler informed Council he received a letter from the PCLRC (Landbank) asking for a list of blighted properties in the Village. He knows of one house on Fox Avenue that needs to be torn down, but doesn’t know of any commercial buildings. Council did not have any suggestions, so the Mayor stated he would only turn in the one on Fox Avenue.

**OLD BUSINESS:**

1. Mayor Wobler informed Council that all the paving has been completed and all the lines painted.
2. Mayor Wobler informed Council the stone drive from Laura Street to Main Street is in the Railroad’s right-of-way per Brian at the Engineer’s Office. Councilman Head stated he would check on it at work. The inquiry began due to complaints that a semi-truck was parking in the driveway, and other semi-truck drivers have nowhere to park their trucks in town.
3. Mayor Wobler informed Council that Treece Electric repaired the main fuse panel at the park that was falling off the boards for a cost of $1651.16. He still needs to replace the bad pole and the south lights.
4. Mayor Wobler informed Council that feral cats were discussed at the Mayor’s Court School by a law director and prosecutor. Basically they stated there isn’t anything Villages can do about the problem. Councilwoman Collis asked if Council and the Mayor would like her to look into the grants that would allow the Village to trap, neuter, and release the cats, and everyone agreed.
5. Councilwoman Collis asked if there is anything that can be done about people having an excessive number of cars on their property, specifically at Fox Avenue and Townline Street. She was told there isn’t anything that can be done if they are all plated and registered.
6. Mayor Wobler informed Council that he received a letter from the Fudge Law Office, located in Missouri, regarding Frontier suing Ryan Bowman Excavating regarding damage done to their lines during the 100 South Main Street demolition of trailers. The Mayor stated he took Frontier down to the park when the work was being done, and they told Mr. Bowman what to do with their lines. Then, some time later, Mr. Bowman received a bill from Frontier for over $300, and the Mayor called Frontier, and thought the issue had been resolved. The Mayor called the Fudge Law Office about the letter, and they stated the case has been closed.
7. Mayor Wobler informed Council that WMEA signed the agreement for the port-a-pot at the park through the winter for the recycling workers.

**NEW BUSINESS:**

1. Mayor Wobler informed Council that he received three quotes from companies regarding removing the trees for the Safe Routes to School grant. Cut Above Tree Service’s was $8725.00 to chip, haul, and grind stumps. Jeremy’s S&S Tree Service was $4500.00 to chip, haul, and grind stumps, but only $3600 if the wood could be left. Goliath Tree Service contacted him on the 17th of October and quoted $3600.00 if wood could be left, and $4000.00 to chip, haul, and grind stumps. Moyer Tree Service never bid, and Council decided to stay with Jeremy’s S&S Tree Service that was voted on at the last meeting.
2. Mayor Wobler informed Council that Mayor’s Court net collections: $61.00 in July, $0.00 in August, $0.00 in September, and $122.00 in October.
3. Mayor Wobler informed Council the Village will be accepting bids on the NatureWorks restroom grant received from the ODNR. The bids will be opened during the November 11th Council Meeting. The Mayor stated the contractor will be doing the concrete for the base of the restroom, however, the Village will be responsible for the sidewalk and drive. Solicitor Miller stated if the Village doesn’t receive a good bid on the project, then he will be looking into doing an emergency resolution in order to not lose the grant money.
4. Mayor Wobler informed Council that the Safe Routes to School 2020 grant application is open, and asked for a motion to apply. Initial work on the first grant received will begin in the Spring of 2021. The total of the first grant from ODOT was $266,000.00. Scheiner made a motion to apply for the 2020 Safe Routes to School grant, Miller seconded, and the motion passed unanimously. The grant is due in March. The Mayor and Councilwoman Lyons will be working on the application.
5. Mayor Wobler introduced to Council Resolution 2019-R, a resolution to amend permanent appropriations. The Fiscal Officer stated she is moving money between accounts for the most part, however, she needed to appropriate money from the Capital Improvements—Income Tax Fund due to faulty information that the State Highway Fund could be used when paving roads other than state highways. In addition she needed to appropriate money for the FEMA-Go Fund just in case the equipment was ordered this year. Lyons made a motion to suspend the rules, Scheiner seconded, and the motion passed unanimously. President of Council, Austin Scheiner, read Resolution 2019-R. Miller made a motion to accept Resolution 2019-R, Zartman seconded, and the motion passed unanimously.
6. Mayor Wobler informed Council that he would like to purchase 10, 8-foot, LED lights at a cost of $20.00 each for the Street Department. They are new strip lights that can be purchased from a business in Oakwood, but they do not come with cords. It was decided to wait and see if they can be purchased with cords from other businesses.
7. Mayor Wobler introduced to Council Resolution 2019-S, a resolution to advance $18,523.80 from the Fire Equipment and Maintenance Fund to the Federal Grant—FEMA-Go Fund in order to properly account for the FEMA grant monies. The money will be repaid to the Fire Fund once the Village has been reimbursed by FEMA. Collis made a motion to suspend the rules, Head seconded, and the motion passed unanimously. President of Council, Austin Scheiner, read Resolution 2019-S. Lyons made a motion to adopt Resolution 2019-S, Zartman seconded, and the motion passed unanimously.
8. Mayor Wobler informed Council that he received a proposal to do a housing study from the Vision Board. Paulding Village is having one done by DiSalvo, and the company is offering their services to other towns in the County at a discounted price. The issue was tabled until the next meeting.
9. Mayor Wobler informed Council that ODOT is holding a seminar in Lima on November 25th from 8:30 to 3:30. If anyone wants to go, just let him know.

**BPA:** Mayor Wobler informed Council about the following concerning the BPA:

1. The water/sewer operator checked the basin that Councilman Miller questioned, and found it to be working properly.
2. The BPA received a letter, dated October 21st, from the Ohio EPA regarding the response from Jarrod Childs about the missing log books. The letter from the EPA stated that unfortunately the Village has not been able to find the logbooks, however a new logbook has been started, and no further action is required.

**Solicitor:** Matt Miller reviewed the following with Council:

1. He received a letter from the insurance company, Hylant, regarding the coverage for the Allen Martin lawsuit.
2. The Village is automatically a part of a national class action suit against opiate makers. The Village can opt out if they want, but if they do nothing they will be a part of the suit.
3. Regarding the trash at Buckeye Park. He suggested putting up a camera to catch the culprits and then charging them with littering. It was also suggested to put a sign up stating the park is closed between dawn and dusk.
4. Brian Martin is very happy with the fixed asphalt.
5. Jarrod Childs contacted him asking for a copy of the Ordinance stating he cannot park in the right-of-way. Councilman Scheiner stated it was not a separate ordinance, but is a part of the Village’s Zoning Ordinance, which is posted on the website. He stated he would be mailng a copy of the Ordinance to Mr. Childs.

**Good and Welfare:**

The Mayor and Council would like to thank the Fire, EMS, Police, Event Committee, Chris Collis, volunteers, Boy Scouts, JEBZ Coffee, Paulding Putnam Electric, and those who participated in the Halloween Harvest Events on Saturday. They had a good turnout despite the rain with 180 people going through the Haunted House. Fifty-three cans and $43.00 in cash was donated for the Food Pantry.

Miller made a motion to accept the financial reports as presented by the Fiscal Officer. Zartman seconded the motion, and the motion passed unanimously.

Lyons moved to approve the payment of bills presented, Miller seconded, and the motion passed unanimously with Councilman James R. Miller abstaining from voting on any payments to Rodney Miller.

With no further matters to discuss, Lyons moved to adjourn, Miller seconded, the motion passed unanimously, and the meeting adjourned at 8:30 p.m.

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Mayor Steve Wobler Fiscal Officer, Zoe McMaster