**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

Held November 11, 2019, @ 7:00 P.M.

Council met in Regular session with James R. Miller, Andrew Head, Lora Lyons, and Lyn Collis present. Councilmen Austin Scheiner and Andrew Zartman were not present.

Guests Present: Councilman-Elect Kevin Wannemacher; Gary Gasser, Assistant Fire Chief; Zach Mansfield, Fire Lieutenant; and Ken Maag from Poggemeyer.

The Minutes from the October 28, 2019, meeting were read, and approved as read.

**EMS: Coordinator Litzenberg** was present and reported the following to Council:

1. There have been three runs in November, month-to-date.
2. Brittany Kitzli, Addison King, and Zacheriah Merkle all have their paperwork, she is just waiting on the results from the drug tests and physicals.
3. Squad 54 has been taken to Braun and is due back around the 27th.

**Fire Department: Chief Hefner** was present and reported the following to Council:

1. There have been two fire runs in November.
2. The problem with the algae in the fuel tanks of the fire trucks is being taken care of slowly. The gas tanks have to be drained and then cleaned with unleaded gas, before being refilled with diesel. Two of the four trucks have been done, with two more, plus a squad to be fixed. Therefore, he is asking that Council purchase and install and fuel tank somewhere on Village property that would allow the Fire Department to put clean fuel in their trucks. The tank has to be double-walled in order to meet EPA guidelines, and has to be located more than 300 feet away from the Village’s well. Some suggestions were installing it at the Firehouse, the park, or even in the Morton Building at the park. He received a quote from Porter’s which would cost $1900 for the tank plus $750 for the pump and meter. The diesel would cost $2.52 per gallon. He has yet to receive a quote from Mercer. He asked that the installation of the tank be expedited as they are having to drive to Paulding to fill up at this time. The Mayor stated he would talk with the Trustees prior to the next Council Meeting.
3. He would like to hold a hog raffle in the spring. Chris Laukhuf is willing to donate two hogs that will be ready in February or March. Council stated they thought the raffle would go over well.

Assistant Fire Chief, Gary Gasser, stated he has signed the department up for a lock-box program. The program will be offered to the businesses here in town and comprises of them getting a lock-box on the outside of their business that would have a key to the door which the Fire Department could then access in case of a fire. There is no cost to the Village for this program, and he will be sending out flyers to all the businesses in town soon.

**Police Department: Chief Miller** was not present, so the Mayor reported the following to Council:

1. A pole was broken at the corner of Oak and Main Street, Friday the 8th, at 6:33 p.m. It was broken by a white semi-truck pulling a white trailer. He clipped the pole when he illegally turned off of 49 onto Oak Street, which then stretched the wire until the transformer sparked behind the 200 block of Main Street in the alley. A new pole was installed today.
2. A finding of junk was prepared for the Proxmire household at 314 North Main Street. Council signed the paperwork.

**Street:** Mayor Wobler reported the following concerning the Street Department.

1. The chipper was purchased and picked up.
2. All six trees were cut on Merrin Street, and the cleanup was finished today. He will see about getting some dirt hauled in to level off the areas in the spring.
3. The leaf machine has broken down several times. The alternator, fuel pump, and three belts have been replaced. It is 20 years old, and the Village has put in around $1,000 in repairs just this year.
4. The battery charger quit and a new one was purchased for under $100.00 off of Amazon.

**Zoning: Inspector Tom Sinn** was not present.

**Committee Reports:**

1. Mayor Wobler presented the current organizational chart for the Village to Council.
2. Mayor Wobler distributed MediCount’s third quarter 2019 review to Council.
3. Mayor Wobler distributed the Fire & EMS reports to Council.
4. Mayor Wobler informed Council that ODOT has a grant program called Transportation Alternative Program (TAP). He would like to apply for a grant to put a sidewalk on Orchard Street. It is currently in the plans for stage three of the Safe Routes to School grant, however, this alternative may speed up the process of getting sidewalks on Orchard Street.

**Correspondence Letters:**

1. Mayor Wobler informed Council he received a letter from the Ohio EPA encouraging the development of an environmental excellence program. They were asking for applications, so the Mayor forwarded the information to the BPA.
2. Mayor Wobler informed Council he received the November 2019 DEFA Monthly Update which he forwarded to the BPA.

**OLD BUSINESS:**

1. Mayor Wobler informed Council that the house at 221 Dallas Street was sent to the Landbank for review.
2. Mayor Wobler informed Council that he received did not send out the letter regarding the dumpster on Bailey Street since he spoke to the owner today and she stated the dumpster is paid for until the end of November, so it will be removed soon.

**NEW BUSINESS:**

1. Ken Maag from Poggemeyer opened the bids for the NatureWorks Restroom Grant for the Payne Community Park. Three bids were received. Armcorp Construction bid $93,550.00; Baker Shindler bid $93,100.00, and Siebenaler Construction bid $95,500. The Village did not accept any of the bids and will be looking into alternatives to getting the restroom installed. Mr. Maag suggested the Solicitor call him for further review.
2. Mayor Wobler informed Council that the Maumee Valley Planning Organization (MVPO) had a survey out regarding the CDBG grants. He answered the survey and stated MVPO will be holding an informational meeting on November 13th at 6 p.m. in the Black Swamp Nature Center. He stated a CDBG grant can be used for water lines, sewer, and sidewalks.
3. Mayor Wobler revisited the proposal for Paulding County from DiSalvo. Councilwoman Collis stated DiSalvo is offering to do a Commercial Inventory Study for the municipalities in the County. The cost would be $1500, which is $500 less than what they normally charge. This study would compile a list of the vacant buildings and lots in the Village, and would take four months to complete. Head made a motion to table the proposal until the next Council Meeting, Collis seconded, and the vote was unanimous.
4. Mayor Wobler introduced Ordinance 2019-8 to Council. An ordinance repealing Ordinance 2011-5, and replacing it with a prohibition of parking in the Village parking lots that are located in Lots 66, 67, 77, and 78, and declaring an emergency. Miller made a motion to suspend the rules, Head seconded, and the vote was unanimous. Councilman Andrew Head read Ordinance 2019-8. Lyons made a motion to adopt Ordinance 2019-8, Miller seconded, and the vote was unanimous.
5. Mayor Wobler asked Council if they would set up a budget meeting for the Village and with the Trustees for the EMS and Fire budgets. The Finance Committee consists of Lora Lyons, Lyn Collis, and Austin Scheiner. It was agreed to have the budget meeting on Tuesday, November 19th at 6:00 p.m. The Mayor stated he would try to set up a meeting with the Township Trustees to go over the Fire and EMS budgets. He stated he would contact the Trustees and let everyone know what was decided.
6. Mayor Wobler informed Council that the pavilion and concession stand have been winterized by the water/sewer operator. Councilwoman Collis stated there wasn’t any hot water at the concession stand when they were there over Halloween Fest. The Mayor stated he would look into it.
7. Mayor Wobler stated he is going to hold off until next year on getting the lights that were discussed during the last meeting. He stated the lights do not need cords as they can be hooked together into one unit.
8. Councilwoman Collis updated Council on the Vision Board Meeting. She stated that the Capital Budget Grant required each project to be put in separately. Paulding County Area Foundation split out all the projects and submitted them. The Village should know in January if they are allotted the funding, and the monies will be available in July 2020. Dale Goebel, Paulding Village’s Village Administrator, stated the water asset management plan was due on November 1st. He suggested getting started on a plan for waste water as it would be coming. Jerry Zielke is getting the traveling stage together. She also stated there is an agency you can call if you have a question for the EPA, but want to make the inquiry anonymously.
9. Councilman Miller suggested reposting the rules for snow plowing on the Village’s website.

**BPA:** **None**

**Good and Welfare:**

1. Mayor and Council would like to thank Francis Wobler for the donation of his dump trailer for use in the clean up of the wood debris on Merrin Street.
2. Mayor and Council would like to thank Chris Collis for his part in collecting and donating 115 cans of food to the food pantry that was collected during the Pavilion’s Haunted House.

Lyons made a motion to accept the financial reports as presented by the Fiscal Officer. Miller seconded the motion, and the motion passed unanimously.

Collis moved to approve the payment of bills presented, Lyons seconded, and the motion passed unanimously with Councilman James R. Miller abstaining from voting on any payments to Rodney Miller and Jim Miller.

With no further matters to discuss, Miller moved to adjourn, Collis seconded, the motion passed unanimously, and the meeting adjourned at 8:31 p.m.

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Mayor Steve Wobler Fiscal Officer, Zoe McMaster