**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

Held April 13, 2020, @ 7:00 P.M.

Council met in Regular session with Steve Wobler, Austin Scheiner, James R. Miller, Andrew Zartman, Lora Lyons, Andrew Head, and Kevin Wannemacher present.

The Minutes from the March 9, 2020, meeting were read, and approved as read.

**EMS: Coordinator Litzenberg** was not present but submitted the following report to Council:

1. In March, there were nine runs with zero missed runs and zero mutual aid runs.

So far, in April, there have been 4 runs with zero missed runs.

2. General supplies were purchased for the cost of $204.80 and COVID-19 supplies

for the cost of $2017.42.

3. An application has been submitted for TS General Energy Funds for ALS on

March 27, 2020 for $7000. Those who are awarded funds will be notified by

email.

**Fire Department: Chief Hefner** was not present but submitted the following report to Council:

1. Five pager batteries have been purchased and installed for the cost of $689.00.

2. Hazmat Ohio COVID-19 decontamination class was held on Saturday April 4, 2020.

Paulding EMA Director Ed Bohn approved holding the class.

3. Roof marker lights and AAA batteries for the older pages need to be purchased.

They will be purchased from Amazon for $141.88.

4. Chief Heffner received a letter of resignation from Shelby Williams for personal

reasons.

5. The department had four runs in March and has had three runs to date in April

6. The fire department has received $14,838.71 from Paulding Wind Farm IV, LLC.

7. Truck 52 is experiencing a siren problem. Chief Hefner is checking into getting it

repaired

**Police Department: Chief Miller** was not present but submitted the following to Council:

1. On March 28, 2020 there was a hit and run on Maple Street north of State Route 500.

The streetlight pole was broken and ODOT signs and Village yield sign were damaged.

Chief Miller located the vehicle that caused the damage outside of Payne.

**Street:** There was no street report.

**Zoning: Inspector Tom Sinn** was not present but the following report was submitted to Council:

1. Inspector Sinn left communication for Jared Page on his door concerning his property

in the 200 block of Dallas Street. He has not received a response from Mr. Page. It

is difficult for Inspector Sinn to conduct business due to the courthouse being closed due to the COVID-19 pandemic. .

2. The Zoning Committee scheduled for April 27, 2020 is cancelled due to the COVID-19

pandemic. The meeting will not be rescheduled.

3. The Trustee meeting scheduled for April 29, 2020 is cancelled due to the COVID-19

pandemic. The meeting will be rescheduled.

**Correspondence Letters:**

1. Mayor Wobler informed Council he received a letter stating that the RITA payment date has moved from April 15, 2020 to July 15, 2020. He also showed Council a letter from RITA that

listed potential shortfalls due to the COVID-19 pandemic. The Mayor stated he wants to hold

off on the building projects for now, but will plan to do the paving work that has been discussed.

1. Mayor Wobler informed Council he received the Vision Board minutes from Lyn Collis.

Also, stated that he had information from Erika Willitzer stating that due to the COVID-19 pandemic, funds for the new park would not be available this year.

1. Mayor Wobler informed Council he received the Ohio DOC ODH stay at home order.
2. Mayor Wobler informed Council he received a letter concerning the OML COVID-19 emergency

legislation.

1. Mayor Wobler informed Council he received a letter from Keith Faber, the State Auditor explaining the creation of a LGASF to absorb the $15.00 increase per hour cost of audits instead of passing the cost to Villages and capped at $1000.00 cost for those entities with 200,000.
2. Mayor Wobler informed Council he received CIC communications from the Economic Development Director.

7. Mayor Wobler informed Council that he received COVID-19 communications from the Paulding County Health Department.

8. Mayor Wobler informed Council that there are Ohio COVID-19 scams circulating.

9. Mayor Wobler informed Council that the April DEFA update was given to the BPA.

10. Mayor Wobler informed Council that he is still working with Ross Laukhuf at ODOT reguarding State Route 500 speed limit and curbing, stops signs and State Route 49 South.

11. Mayor Wobler informed Council that he received a letter from the Paulding County Common Pleas Court about the non-sale of Horney’s Trailer Court. The Mayor will check to see what the options are for the Village concerning that property.

**OLD BUSINESS:**

1. Mayor Wobler informed Council that the garage door openers have been installed at the Street

Department building and that springs were not needed.

1. Mayor Wobler informed Council that Treece Electric installed LED lights on three poles at the park. These were all replacements for non-functioning lights.
2. Mayor Wobler informed Council that baby changing tables have been installed in the park

concession stand restrooms. Also, a new water heater has been installed in the concession

stand. The restroom and concession stand lights have been replaced with LED as well as

the fan blades replaced. Councilwoman Lyons reported that the Payne Ball Association has

agreed to pay for half of the water heater cost.

1. Mayor Wobler informed Council that Flat Rock Concrete will be giving an estimate to do the

concrete pad, parking and sidewalk for the new restroom at the park. An estimate will also

be given for the sidewalk area outside the Village Hall where the water pools.

1. Mayor Wobler informed Council that a letter was sent to Medicount to drop non-transport billing, at their request. EMS Coordinator Sadie Litzenberg will soft bill non-transport calls

at the cost of $75.00.

1. Mayor Wobler and Council discussed that placement of new pavilions and grills at the park.

They agreed to make a decision at the next meeting.

1. Mayor Wobler informed Council that Ryan Bowman Excavating has completed the sewer work

for the new restroom at the park including a new lift station for the cost of $7800.00.

**NEW BUSINESS:**

1. Mayor Wobler reported that Ordinance 2020-5, a revision of the salary ordinance to include

a part-time zoning secretary who would also assist the fiscal officer and water billing clerk will be introduced at the next meeting. This will be a part-time position of 15 hours per week at $13.00 per hour.

1. Mayor Wobler informed Council that the agreement with the Payne Ball Association is ready to be signed. Councilwoman Lyons and Councilman Wannemacher will contact the ball association officers.
2. Mayor Wobler informed Council that advertisement for the part-time zoning secretary who will also assist the fiscal officer and water billing clerk will not be done until May.
3. Mayor Wobler informed Council that the advertisement for a part-time police officer will

also not be done until May.

1. Mayor Wobler informed Council that the damage to the dump truck will be repaired by

Frame Services of Fort Wayne. There is a $250.00 deductible. The insurance will cover

$2064.01. The repairs will be completed when the parts are available.

1. Mayor Wobler informed Council that the Village will receive 48 helmets from the grant

that Councilwoman Lyons applied for. The helmets will need to be picked up in Columbus

when they are ready.

1. Mayor Wobler informed Council that the DOC liquor permits expire June 1, 2020. The

Mayor asked if there were any objections to the liquor permits renewing. No objections

were stated.

1. Mayor Wobler informed Council that the full-time employees have asked for dental and

vision insurance. The Mayor stated that the Fiscal Officer is looking into the costs of the

additional insurance.

1. Mayor Wobler informed Council that Lawrence Temple has repaired the lights on Jacobs

Point and Brians Drive.

1. Mayor Wobler informed Council that the street lights at Tucker and Maple Streets and in the

200 block of Merrin Street have been fixed.

1. Mayor Wobler informed Council that Allen Wobler had spoken to REAL Waste concerning

trash that had been left after pick up and about the truck leaving ruts in yards.

1. Mayor Wobler informed Council that Sadie Litzenberg and Travis Zartman have completed

the probationary period. Councilman Scheiner made a motion to accept their employment,

Councilman Miller seconded and the motion passed unanimously.

1. Mayor Wobler and Council discussed applying for a Nature Works Grant for paving at the park

in the amount of $107,626.00. Councilman Head made a motion to apply for the grant.

Councilman Wannemacher seconded the motion and the motion passed unanimously.

1. Mayor Wobler presented Council with an estimate for $7250.00 from Ryan Bowman Excavating for installing a footer, water line and tying the sewer line to the new restroom at the park

Councilwoman Lyons made a motion to accept the estimate. Councilman Miller seconded the motion and the motion passed unanimously.

1. Mayor Wobler showed Council the schedule of mosquito fogging by Buckeye Exterminating, Inc.

Council agreed to six treatments but to ask to inquire if the July treatment could be done before July 4th.

**BPA:** Mayor Wobler informed Council about the following concerning the BPA:

1. The John Deere gator was sold the Village of Antwerp for $4000.00. That money

has been deposited into the Capital Projects-sale of assets fund.

1. The BPA is trying risers for catch basins and water shutoffs in the pavement. Two

have been installed. One on Main Street at Elm Steet and one in the 400 block of North

Laura Street. The cost is $105.25 for the large and $43.50 for shutoff.

1. The BPA is working on the electric meter readers on Flat Rock Drive that are not

functioning.

4. COVID-19 extended water payments due March 20th to May 1st. There are also no

shutoffs for delinquent accounts during this time period.

5. The BPA will be installing catch basins with the $7500.00 approved by the Council.

This will be paid from the Capital Improvement Fund.

**Good and Welfare:**

Mayor and the Council would like to thank the volunteers and the community for

their support and donations and also Con and Ann Shuherk for the Easter Bunny candy

handout.

Councilman Head made a motion to accept the financial reports as presented by the Fiscal Officer. Councilman Wannemacher seconded the motion, and the motion passed unanimously.

Councilman Miller moved to approve the payment of bills presented, Councilman Scheiner seconded, and the motion passed unanimously with Councilman James R. Miller abstaining from voting on any payments to Rodney Miller.

With no further matters to discuss, Councilman Scheiner moved to adjourn, Councilman Head seconded, the motion passed unanimously, and the meeting adjourned at 8:10 p.m.

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Mayor Steve Wobler Fiscal Officer, Rhonda Stabler