**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

Held January 24, 2022, @ 7:00 P.M.

Council met in Regular session with Jason Hower, Lora Lyons, Allen Wobler and Jennifer Zartman present. Nancy Speice was present via telephone. Austin Scheiner and Kevin Wannemacher were absent.

Guests Present: Police Chief Rodney Miller, Police Officer Kyle Wobler, Assistant Fire Chief Gary Gasser, EMS Coordinator Sadie Litzenberg, Zoning Inspector Tom Sinn and Paulding County Progress Editor,

Adam Papin.

Council President Lora Lyons presided over the meeting in the absence of Mayor Austin Scheiner.

The Minutes from the January 3, 2022, meeting were read, and approved as read.

**EMS: Coordinator Litzenberg** was present and reported the following to Council:

1. There have been seven runs in January.
2. The Van Wert Fire Department has two tough book laptops that they are willing to sell the EMS for $200.00 plus repairs. The EMS will investigate the cost of repairs. If the cost is minimal, the tough books will be purchased.

**Fire Department: Assistant Chief Gasser** was present and reported the following to Council:

1. There have been two runs in January.
2. One firefighter has quit Fire 1 school.
3. The keyless entry on the east door of the Fire Station is broken. Two quotes were received to replace the keyless entries on two of the doors so that they were be the same locks. The first quote for two keyless entries from Koehlinger Lock & Safe is for $2,295.00. The cost to purchase the keyless entries is $360.00 per door. Members of the Fire/EMS Departments will install the keyless entries at no cost. These keyless entries have the ability to audit who enters the building. Since the price is lower, they would like to purchase a keyless entry for the back door also. Councilman Wobler made a motion to purchase three keyless entries for the Fire Station at the cost of $360.00 each. Councilwoman Zartman seconded and the motion passed unanimously.
4. At the last meeting, Andrew McDougall was approved as an EMT. Andrew is also a certified firefighter and would be available to go on fire runs. Councilwoman Zartman made a motion to approve Andrew McDougall as a firefighter. Councilman Wobler seconded and the motion passed unanimously.
5. The majority of the SCBA bottles are due to be tested. They need to be tested every five years. The cost to test the bottles due to be tested is $1,200.00. Councilman Hower made a motion to have the bottles tested at a cost of $1,200.00. Councilman Wobler seconded and the motion passed unanimously.

**Police Department: Chief Miller and Officer Wobler** were present and reported to Council the following:

1. The cruiser and the items needed for the cruiser are on order.
2. The end of the month call records are up to date on the Village of Payne website.

**Street: Council President Lyons** reported to Council the following:

1. The signs needed for the sand, stone and grit storage have been provided by the Paulding County Engineer’s office at not cost.
2. The salt spreader for the dump truck has been ordered.
3. Three steel plates were purchased from Kohart’s to cover the areas on the streets where water repair has been made. The cost of the plates was $1,032.85.
4. The concrete blocks to build a storage area for sand, stone and grit are on backorder until Spring.

**Zoning: Inspector Tom Sinn** was present and reported the following to Council:

1. Inspector Sinn introduced himself to the new Council members. He then stated that he is planning to retire on December 31, 2022. He may consider staying on if the Village would like, however, if would need to be off for ninety day due to the OPERS requirements.
2. The 2021 Zoning Permit Summary was provided the Council.

**Committee Reports: Council President Lyons** reported the following to Council:

1. The CIC meeting for January 19, 2022 in Antwerp was canceled. The meeting will be rescheduled in February. Councilman Wobler and Councilwoman Zartman will plan to attend.

**Correspondence Letters:**

1. Council President Lyons informed Council that Fiscal Officer Rhonda Stabler did listen to an OBM webinar regarding the American Rescue Funds today. More webinars are be planned to assist with the ways to expend the money.
2. Council President Lyons provide Council with the Ohio Plan Auditor Statement to review.

**OLD BUSINESS:**

1. Council President Lyons informed Council that a registration form for residents to sign up for the IRIS notification system has been added to the Village of Payne website. The link will send the registration directly to Zoning Secretary JoAnna Taylor’s email.
2. Council President Lyons reminded Council that House Bill 512 is proposing a contribution rate change for OP&F. The change would increase the employer contribution to $0.265 from $0.195.
3. Council President Lyons informed Council that Mayor Scheiner thought the Village had been awarded $20,500.00 for paving at the Village Park. However, the $20,500.00 was the award for Buckeye Park.
4. Council President Lyons present Council a quote for light repair at the Village Park ball diamond from County Electric for $1,400.00. Council President Lyons will contact the Payne Ball Association to see if they would pay a portion of the cost.
5. Council President Lyons informed Council that Ordinance 2022-1 is still pending due to the late arrival of the Oho Revised Code books.

**NEW BUSINESS:**

1. Council President introduced Ordinance 2022-2, an ordinance to amend the distribution of RITA income tax receipts, and declaring an emergency. Councilwoman Speice made a motion to suspend the rules, Councilman Wobler seconded, and the motion passed unanimously. President of Council, Lyons, read Ordinance 2022-2. Councilwoman Speice made a motion to adopt Ordinance 2022-2, Councilman Hower seconded, and the motion passed unanimously.
2. Council President Lyons introduced Ordinance 2022-3, an ordinance resolution to provide permanent appropriations for 2022, and declaring an emergency. Councilman Hower made a motion to suspend the rules, Councilwoman Zartman seconded, and the motion passed unanimously. President of Council, Lyons, read Ordinance 2022-3. Councilwoman Zartman made a motion to adopt Ordinance 2022-3, Councilman Hower seconded, and the motion passed unanimously.
3. Council President Lyons informed Council that Mayor Scheiner has been contacted by American Tower about making a change to the cell tower lease. Council asked to continue this discussion until the February 14, 2022 meeting when Mayor Scheiner will be present.
4. Council President Lyons informed Council that Mayor Scheiner has contacted Harvey Hyman about becoming the Village Solicitor when Matt Miller leaves at the end of February 2022. Harvey Hyman would be compensated $125.00 per hour which is the same rate as Matt Miller. Council President Lyons stated that she was hopeful Harvey Hyman would attend the first meeting in February.
5. Council President Lyons informed Council that Justin Holbrooks contacted Mayor Scheiner asking for permission to hunt at the retention pond. After a discussion where it was stated that hunting has not been permitted at the retention pond in the past, Councilman Hower made a motion to continue to not allow hunting at the retention pond. Councilman Wobler seconded and the motion passed unanimously.
6. Fiscal Officer Rhonda Stabler ask Council permission to pay any bills that come due before the next meeting time and to move funds in the appropriation budget between the 100 and 200 accounts and the 300-800 accounts if necessary to pay the bills in 2022. Councilwoman Zartman made a motion to allow Fiscal Officer Rhonda Stabler to pay bills in between meetings as needed and also, to transfer funds as stated above if needed. Councilman Hower seconded and the motion passed unanimously.

**BPA:** Council President Lyons informed Council about the following concerning the BPA:

1. The annual CSO report was been completed and is posted on the Village of Payne website.
2. The Village is participating in a National Wastewater Surveillance System to test lagoons for covid. This is a thirteen-week CDC program. Two samples will be sent in per week. The Village will need to collect samples for two weeks before any results will be available.

**Good and Welfare:**

Mayor Scheiner and the Village of Payne Council would like to thank Josh Fraley from the Street Department and Brant Heck from the Water/Sewer Department for removing the snow quickly and efficiently this past weekend.

Councilman Hower made a motion to accept the financial reports as presented by the Fiscal Officer. Councilwoman Zartman seconded the motion, and the motion passed unanimously.

Councilwoman Speice moved to approve the payment of bills presented, Councilman Hower seconded, and the motion passed unanimously.

With no further matters to discuss, Councilman Wobler moved to adjourn, Councilwoman Zartman seconded, the motion passed unanimously, and the meeting adjourned at 7:47 p.m.

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Council President Lyons Fiscal Officer Rhonda Stabler