**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

Held April 11, 2022, @ 7:00 P.M.

Council met in Regular session with Austin Scheiner, Jason Hower, Nancy Speice, Allen Wobler and Jennifer Zartman present. Lora Lyons and Kevin Wannemacher were absent.

Guests Present: Fire Chief Jesse Hefner, Assistant EMS Coordinator Travis Zartman and Police Officer Kyle Wobler.

The Minutes from the March 28, 2022, meeting were read, and approved as read.

**EMS: Assistant EMS Coordinator Zartman** was present and reported the following to Council:

1. There have been four runs this month.
2. A three-year contract has been received from Stryker Sales Corporation for the annual service contract for the power cots and AEDs. The contract would be $2,983.95 each year for three years. The increase is over $900.00 per year from 2021. Mayor Scheiner stated that signing the three-year contract would secure the $2,983.95 for three year period. The contract could increase to include the AED at the Village Hall. Councilman Wobler made a motion to enter into the contract with Stryker Sales Corporation for three years at a cost of $2,983.95 per year plus the Village Hall AED. Councilwoman Speice seconded and the motion passed unanimously.
3. Tires for the rear of 51 have been purchased and will be mounted and balanced by Schultz Automotive.

**Fire Department: Chief Hefner** was not present and Mayor Scheiner reported the following to Council:

1. There have been two runs this month.
2. Chief Hefner stated that Jay Lamb would like to purchase the old air compressor. Mayor Scheiner stated he believes selling to Jay would be better than posting to Gov Deals due to the fees involved. Chief Hefner will offer the air compressor to Jay Lamb for a cost of $200.00-$250.00.
3. Foam needs to be ordered to replace the foam that was used at a recent house fire. The cost is $95.00 per bucket plus shipping.
4. Another quote has been received to update the MARCS radios. The quote is from J&K Communications for $4,178.00. The $4,178.00 would be split between the Village, Benton and Harrison Townships. The cost for the Village and Benton Township would be $1,566.75 each. The cost for Harrison Township would be $1,044.50. This is $4,372.00 less that the quote received from Raylecom Communications. Mayor Scheiner asked Chief Hefner to get the radios on the schedule at J&K Communications for August 2022. Scheduling for August will allow time to see if any grant opportunities or any other funding options come up in the meantime.

**Police Department: Officer Wobler** was present and reported to Council the following:

1. There is no update on the delivery of the new cruiser.
2. There has been a question concerning discharging fire arms in the Village.

**Street: Mayor Scheiner** reported the following to Council:

1. John and Pennie LaBounty residents of Mustache Street requested a “Dead End” sign be placed on Mustache Street to prevent cars from entering the street and needing to turn around on or near on their property. Josh Fraley has installed the sign.

**Zoning: Inspector Tom Sinn** was not present. Mayor Scheiner reported the following to Council:

1. Inspector Sinn will begin a Spring sweep of the Village to check on any open issues and to check licenses plates on vehicles. He is also checking on semis parked at residences in the Village.
2. Inspector Sinn has met with three residents about zoning permits.
3. There will be a Zoning Committee meeting at 6:00 p.m. on April 25, 2022. The committee is looking for a resident to fill an open seat.

**Committee Reports: Mayor Scheiner** reported the following to Council:

1. The quarterly Fire/EMS Meeting with the Benton and Harrison Township Trustees was held on Saturday April 2, 2022. Mayor Scheiner provided Council with the minutes of the meeting to review.

**Correspondence Letters:**

1. Mayor Scheiner informed Council that he received a letter from the OBM regarding funding opportunities for law enforcement to support violence reduction and difficulty with staffing to mitigate the violence during the Covid-19 pandemic. Mayor Scheiner will forward the information to Chief Miller and Officer Wobler.
2. Mayor Scheiner informed Council that he received guidelines for the employment of minors from Conrad Beck of V.S. Beck Insurance with the Ohio Plan. The guidelines were shared with Council.
3. Mayor Scheiner informed Council of an upcoming Water and Wastewater webinar concerning funding through the federal infrastructure bill. Mayor Scheiner stated that the Council is welcome to attend the webinar as well as the BPA.

**OLD BUSINESS:**

1. Mayor Scheiner informed Council that the CDC NWSS sampling for Covid-19 has been extended for nine more months. Brant Heck from the water department will forward any reports that he receives on the results of the sampling.
2. Mayor Scheiner presented Council with a quote from K&L Ready Mix to supply the materials for Broc Miller to complete the brick work at Buckeye Park. The quote is for $1,743.95 less a donation of $200.00 for a total of $1,543.95. Councilman Hower had a motion to accept the quote from K&L Ready Mix for $1,543.95. Councilwoman Speice seconded and the motion passed unanimously.
3. Mayor Scheiner presented the updated mosquito spraying schedule to Council. The schedule will be posted on the Village Facebook page.
4. Mayor Scheiner informed Council that the Certificate of Occupancy for the Village Park has been received.

**NEW BUSINESS:**

1. Mayor Scheiner stated that Village of Payne resident, Steve Crowley, asked about designating a handicap parking spot in front of Ponchos restaurant. Council was in favor of establishing the handicap parking spot. Mayor Scheiner will have Fiscal Officer Rhonda Stabler look for a past ordinance to use as a guide to designate the handicap parking spot.
2. Mayor Scheiner introduced Resolution 2022-G, a resolution to correct a math error on Resolution 2022-E and declaring an emergency. Councilwoman Speice made a motion suspend the rules, Councilman Hower seconded and the motion passed unanimously. Councilman Hower, read Resolution 2022-G. Councilwoman Zartman made a motion to adopt Resolution 2022-G, Councilman Hower seconded and the motion passed unanimously.
3. Mayor Scheiner introduced Resolution 2022-H, a resolution transfer fund within the Fire Fund to refund Benton and Harrison Township funds paid to the Village in October 2021 for wages and physicals that was not needed and declaring an emergency. Councilwoman Speice made a motion to suspend the rules, Councilman Hower seconded and the motion passed unanimously. Councilman Hower read Resolution 2022-H. Councilwoman Zartman made a motion to adopt Resolution 2022-H, Councilman Hower seconded and the motion passed unanimously.
4. Interim Mayor Scheiner introduced Ordinance 2022-4, an ordinance fixing the compensation, bonds and benefits of officers, clerks and employees of the Village of Payne, and declaring an emergency. Councilwoman Zartman made a motion to suspend the rules, Councilman Hower seconded, and the motion passed unanimously. Councilman Hower read Ordinance 2022-4. Councilman Hower made a motion to adopt Ordinance 2022-4, Councilwoman Zartman seconded, and the motion passed unanimously.
5. Mayor Scheiner informed Council that Anna Mumma resigned her position as office cleaner. Councilwoman Zartman made a motion to allow Mayor Scheiner to post the position. Councilwoman Speice seconded and the motion passed unanimously.
6. Mayor Scheiner reported that he has received a contract from AEP to purchase an easement near the retention pond for additional land for a line rebuild project. AEP is offering the Village $11,110.00 for the easement. Mayor Scheiner will forward the contract to Village Solicitor Harvey Hyman for his opinion.
7. Mayor Scheiner recommended hiring Jill Treat to fill the open zoning secretary position with a 6- month probationary period. Councilman Wobler made a motion to hire Jill Treat for the zoning secretary position. Councilwoman Speice seconded and the motion passed unanimously.

**BPA:** There was no report for the BPA.

**Good and Welfare:**

1. Mayor Scheiner stated that the Payne Fire Department will have a Pancake and Sausage Breakfast Saturday April 16, 2022 at the Payne Elementary School Cafeteria from 6 a.m. to 11 a.m. This breakfast is during with the 42nd Annual P.A.S.S. Charity Basketball Marathon.
2. There will be an Easter Egg Hunt on Saturday April 16, 2022 at the Payne Village Park at 2:00 p.m.

Councilwoman Zartman made a motion to accept the financial reports as presented by the Fiscal Officer. Councilwoman Speice seconded the motion, and the motion passed unanimously.

Councilwoman Hower moved to approve the payment of bills presented, Councilwoman Speice seconded, and the motion passed unanimously.

With no further matters to discuss, Councilman Hower made a motion to adjourn, Councilwoman Speice seconded, the motion passed unanimously, and the meeting adjourned at 8:35 p.m.

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Mayor Austin Scheiner Fiscal Officer Rhonda Stabler