**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

MAY 9, 2022, @ 7:00 P.M.

Council met in Regular session with Austin Scheiner, Jason Hower, Lora Lyons, Nancy Speice, Kevin Wannemacher Allen Wobler and Jennifer Zartman were present.

Guests Present: Police Officer Kyle Wobler and EMS Coordinator Sadie Litzenberg.

The Minutes from the April 25, 2022, meeting were read. Councilwoman Lyons made a motion to approve the minutes. Councilman Wobler seconded and the motion passed unanimously.

**EMS: EMS Coordinator Litzenberg** was present and reported the following to Council:

1. There have been four runs this month.
2. Councilman Wobler suggested that the EMS and Fire Departments would not have to attend every Council meeting, but instead submit a report to Mayor Scheiner. Mayor Scheiner stated he did not have an issue with them not attending every meeting as long as communication between the EMS and Fire remained good. Councilman Hower made a motion to allow the EMS/Fire Departments to attend the one meeting each quarter. Councilman Wobler seconded and the motion passed unanimousley.

**Fire Department: Mayor Scheiner** reported the following to Council:

1. There has been one run this month.
2. When Josh Kuhn’s application was presented to Council, he was only approved for EMS. His application was for EMS and Fire. Councilwoman Lyons made a motion to approve Josh Kuhn as a firefighter. Councilman Hower seconded and the motion passed unanimously.

**Police Department: Mayor Scheiner** reported to Council the following:

1. Chief Miller has completed several junk/litter complaints. He sent certified letters and has received some of the postcards back verifying delivery of the letters. He has not received the return card for 514 South Main Street.
2. Mayor Scheiner provided the March and April call logs to Council. He also stated that the logs are posted on the Village website.

**Street: Mayor Scheiner** stated that there was nothing to report for the Street Department.

**Zoning: Inspector Tom Sinn** was not present. **Mayor Scheiner** reported the following to Council:

1. Inspector Sinn is working on the complaints he has been given.

**Committee Reports: Mayor Scheiner** reported the following to Council:

1. The Event Committee is planning the Village wide Garage Sales for June 2 through June 5. Registration forms are available in the entryway of the Village Hall. A registration from is also available online. The deadline to register is May 27, 2022. An ad will be placed in the West Bend News.
2. Councilwoman Lyons reported that the 150th Anniversary of Payne will be September 10, 2022. Nancy and Ray Speice are organizing the Car Show. Bill Lyons is organizing the Poker Run. The American Legion is willing to help as needed. The Event Committee is working on food vendors, inflatables and parade entries. Funds have been donated for the fireworkds but they are waiting for approval to do the fireworks. The next committee meeting will be Thursday May 26, 2022.

**Correspondence Letters:**

1. Mayor Scheiner informed Council that one employee has elected to sign up for insurance from Colonial Life. Because one employee of the Village has decided to use the Colonial Life insurance, all Village employees who meet with representative Jason Rubinstein on Tuesday May 24, 2022 from 9 a.m. to 2 p.m. will receive a complimentary $10,000.00 Accidental Death and Dismemberment policy. There is no purchase necessary.
2. Mayor Scheiner informed Council that there will be a RCAP Workshop entitled Shared Services and Regional Solutions at Defiance College on Thursday May 19, 2022 from 8:30 a.m. to 2:45 p.m. Any Councilmember is welcome to attend.

**OLD BUSINESS:**

1. Mayor Scheiner informed Council that Richland Co. & Associates have been working on the Village Hall roof but have not completed the project.
2. Mayor Scheiner stated that he had contact T.J. Zura from ODOT about SRTS Grant and the repair work needed to complete the project. According to Brooks Construction they have been contracted by Smith Paving to do the repairs that are needed to complete the project. Mayor Scheiner has asked T.J. Zura for comfirmation that Brooks will be doing the work.
3. Mayor Scheiner stated that he spoke to Brooks Construction about the patch work on Oak Street that was listed on the quote. Brooks Construction said that areas at 319 West Oak and 412 West Oak need to have the base restored because the base was dug up when repairing waterline breaks. The cost to repair the areas is $3,351.00. Mayor Scheiner stated that the Village can apply for $17,898.18 in permissive tax from Paulding County to assist with the paving. Mayor Scheiner has asked Brooks Construction to push back the work until later in the summer. Councilwoman Zartman made a motion to add the patch work at 319 and 412 West Oak Street to the paving project. Councilwoman Speice seconded and the motion passed unanimously.
4. Mayor Scheiner thanked Councilman Wobler and Councilwoman Lyons for the work on the Lead Service Line Grant. The Village will be reimbursed $33,022.31 for the Lead Service Line Inventory and Mapping Grant Program. Mayor Scheiner stated he not received the grant package. Councilman Wobler noted that this is the first grant where Village employees wages will be paid by the grant.
5. Councilwoman Lyons informed Council that Broc Miller will begin working on the brick pillars at Buckeye Park this week.

**NEW BUSINESS:**

1. Monica Kelsey, representative from Safe Haven Baby Box, will be at the next Council meeting on May 23, 2022 to give a presentation on the program.
2. Mayor Scheiner informed Council that the Annual Combined Sewer Overflow (CSO) Report has been completed and is posted on the Village website.
3. Mayor Scheiner informed Council that he received another letter from RITA about the letter program and supeona program. He stated that it was decided to do the letter program so he would submit the letter again.
4. Mayor Scheiner stated that the owner of the property at 506 South Main Street has paid their property taxes in full, so the house will be demolished this summer with the Land Bank Grant.

**BPA:** **John Hall and Brant Heck** reported the following to the Council:

1. A proposal from National Water Services to perform a minor rehabilitation on the East well was presented and discussed. The base cost of the work is $14,850.00. A new pump has already been installed, but the motor was not replaced. National Water Services would recommend replacing the motor once the well work is completed. The total length of the project would be 3-1/2 days, however if the well continues to produce material, extra time and cost would be incurred. Mayor Scheiner will talk to Fiscal Officer Rhonda Stabler to see where the funds would be available to complete this project
2. The proposal from Wessler Engineering for the Paulding County Commissioners for a Paulding County Water Feasibility Study was presented and discussed. There have been several prior meetings concerning this potential project. The cost for the Village to participate is approximately $5,000.00. Councilwoman Lyons made a motion to participate in the study for a cost of $5,000.00. Councilwoman Zartman seconded. Councilwoman Lyons, Councilwoman Zartman, Councilman Wannemacher and Councilman Hower voted yes. Councilman Wobler voted no. The motion passed.
3. Councilman Hower asked about the fire hydrants that are bagged in the Village. John Hall stated that low pressure is the an issue as well as the water lines on Merrin Street. Brant Heck and Josh Fraley are attending fire hydrant training tomorrow. Mayor Scheiner and Council also discussed painting the fire hydrants.

**Good and Welfare:** There was nothing to report for Good and Welfare.

Councilwoman Lyons made a motion to accept the financial reports as presented by the Fiscal Officer. Councilwoman Wannemacher seconded the motion, and the motion passed unanimously.

Councilman Wobler moved to approve the payment of bills presented, Councilman Wannemacher seconded, and the motion passed unanimously.

With no further matters to discuss, Councilman Wobler moved to adjourn, Councilman Wannemacher seconded, the motion passed unanimously, and the meeting adjourned at 8:30 p.m.

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Mayor Austin Scheiner Fiscal Officer Rhonda Stabler