**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

Held May 23, 2022, @ 7:00 P.M.

Council met in Regular session with Austin Scheiner, Lora Lyons, Jason Hower, Nancy Speice, Kevin Wannemacher, Allen Wobler and Jennifer Zartman present.

Guests Present: Police Chief Rodney Miller, Police Officer Kyle Wobler, EMS Coordinator Sadie Litzenberg, Monica Kelsey and Mariah Betz from Safe Haven Baby Boxes, Michael Sturgess employee of Lippert and training to be a Village of Payne EMT.

The Minutes from the May 9, 2022, meeting were read. Councilwoman Lyons made a motion to approve the minutes. Councilman Hower seconded and the motion passed unanimously.

Mayor Scheiner welcomed the guests and invited Monica Kelsey from Safe Haven Baby Boxes to speak first. Monica stated that she is the founder for Safe Haven Baby Boxes and gave the history of her mission. She stated that four babies have been saved in the last five weeks. All four were saved in Indiana. There are 107 Safe Haven Baby Boxes in seven states. Safe Haven Baby Boxes is a non profit organization and operates on donations and fundraising. In order to have a baby box installed, the fire station or hospital must be staffed 24 hours, 7 days per week. The Paulding County Hosptial will be installing a baby box. Monica would like to educate the community including schools and EMS, fire and police staff. She left Mayor Scheiner and the Council with her information.

Michael Sturgess addressed the Council as an employee of Lippertt. He stated that Lippert is planning to do a blood drive and would like to coordinate with the community. He also stated that Lippert is partnering with Northwest State to have a training center for their maintenance staff. They are hoping to eventually open the maintenance tech program to the community.

**EMS: EMS Coordinator Litzenberg** was present and reported the following to Council:

1. There have been seven runs this month.
2. Mayor Scheiner provided Council with EMS Coorinator Litzenberg’s resignation effective May 31, 2022. He stated that Sadie is resigning as the coordinator but remain a member of the EMS and Fire Departments. Councilman Wannemacher made a motion to accept EMS Coorinator Litzenberg’s resignation. Councilwoman Zartman seconded and the motion passed unanimously.
3. Mayor Scheiner recommended that the structure of who the EMS Coordinator reports to change. Currently the EMS Coordinator reports directly to the Mayor. Mayor Scheiner stated that in many villages, the EMS Coordinator reports to the Fire Chief. Mayor Scheiner would like the EMS Coordinator to report to the Fire Chief. If Council agrees, the change can be made at the next Council meeting. Assistant EMS Coordinator Travis Zartman will manage the EMS beginning June 1, 2022 until a new EMS Coordinator is named.

**Fire Department: Mayor Scheiner and Officer Wobler** reported the following to Council:

1. There have been four runs this month.
2. The new quote for the pagers to be purchased with the grant money has not been received.
3. Jay Lamb is planning to purchase the old air compressor for $200.00.

**Police Department: Chief Milller** was present and reported to Council the following:

1. Mowing notices have been posted. Josh Fraley from the Street Department has mowed four lawns.
2. Seven litter notices have been sent. One resident has been cited for failure to remove a junk vehicle.
3. The new cruiser is scheduled to be built on June 13, 2022 and delivery is expected in July 2022.
4. Councilman Wobler asked if Officer Wobler could lock the Village Park restrooms in the evening during the summer to allow the restrooms to be open longer. Fiscal Officer Rhonda Stabler will get a key for Officer Wobler.

**Street: Mayor Scheiner** reported the following for the Street Department.

1. There is a problem with the street lights on Brian Drive. There is a possibility the line was cut when installing a new driveway.
2. Mayor Scheiner asked to hire Gavin Taylor as a part-time seasonal employee again this year to assist Josh Fraley with the Street Department duties. Councilwoman Zartman made a motion to hire Gavin Taylor as a part-time seasonal employee. Councilwoman Lyons seconded and the motion passed unanimously.

**Zoning: Inspector Tom Sinn** was not present.

**Committee Reports:**

1. The Village of Payne garage sales will be June 2 through June 5, 2022. Councilwoman Lyons stated that there are twenty-three registrations. The deadline to sign up to be listed on the map is May 27, 2022.
2. The Event Planning Committee will meet Thursday May 26, 2022 at 7:00 p.m. The committee will be discussing the 150th Anniversary of Payne Celebration planned for September 10, 2022.

**Correspondence Letters:**

1. Mayor Scheiner informed Council he received a letter from the RITA recapping the tax filing season. Mayor Scheiner summarized the letter stating that RITA is almost back to a normal filing season following the two years of the pandemic.
2. Mayor Scheiner informed Council that there is a Medicount Webinar on Friday May 27, 2022. Any Councilmember is welcome to attend.

**OLD BUSINESS:**

1. Mayor Scheiner informed Council that the Village Hall roof is completed. There was a $2,000.00 reduction from the quote due to not being able to remove the VC tile coping without damaging the existing external walls. The installation was terminated at the wall membrane below the existing cap. The credit was for not fabricating the metal cap and wood blocking.
2. Mayor Scheiner informed Council that payment of the Permissive Tax of $17,898.18 has been approved by the Paulding County Commissioners. The check will be issued May 25, 2022.
3. Mayor Scheiner informed Council that the Lead Service Line Grant paperwork hs been signed. Brooks Construction will not begin the paving project until after July 4, 2022. This should allow for the lead service line mapping to be done.
4. Mayor Scheiner reported that Buckeye Park is making progress. The brick columns have been installed. The flag pole with lighting is installed and the medalions representing the braches of the service have arrived. Councilwoman Lyons stated that she received a suggestion to add flags for the braches of the service behind the brick columns but does not know what the cost would be for the flags. Also, Councilwoman Lyons said that the deadline for the veterans bricks has been extend to June 3, 2020. An ad promoting the bricks will appear in the West Bend News.

**NEW BUSINESS:**

1. Mayor Scheiner informed Council that he met with Danielle Koch from the DNR via Zoom regarding floodplain maps and regulations. FEMA revised the floodplain maps and they are asking to update the floodplain regulations. Changes include charges for variances for floodplain level 1 foot above ground level. Danielle Kock revised the ordiance and Village Solicitor Harvey Hyman is reviewing it.
2. Mayor Scheiner introduced Resolution 2022-I, a resolution to amend permanent appropriations for the Fire and Water Funds, and declaring an emergency. Councilman Wannemacher made a motion to suspend the rules, Councilwoman Speice seconded, and the motion passed unanimously. President of Council, Lyons, read Resolution 2022-I. Councilwoman Speice made a motion to adopt Resolution 2022-I, Councilman Wannemacher seconded, and the motion passed unanimously.
3. Mayor Scheiner introduced Resolution 2022-J, a resolution requesting the Paulding County, Ohio Auditor to certify to the Village of Payne, Paulding County, Ohio, the total current value of said Village and the total amount of revenue that would be generalted by 1.0 Mill for a replacement levy for the operation of the Village’s Police Department and declaring an emergency. Councilwoman Lyons made a motion to suspend the rules, Councilman Wobler seconded, and the motion passed unanimously. President of Council, Lyons, read Resolution 2022-J. Councilwoman Lyons made a motion to adopt Resolution 2022-J, Councilwoman Speice seconded, and the motion passed unanimously.
4. Mayor Scheiner introduced Resolution 2022-K, a resolution of necessity to levy a replacement tax in excess of the ten-mill limitation for the purpose of the operation of the Village’s Police Department, and declaring an emergency. Councilwoman Speice made a motion to suspend the rules, Councilwoman Lyons seconded, and the motion passed unanimously. President of Council, Lyons, read Resolution 2022-K. Councilman Wannemacher made a motion to adopt Resolution 2022-K, Councilman Hower seconded, and the motion passed unanimously.
5. Mayor Scheiner introduced Resolution 2022-L, a resolution rerquesting the Paulding County, Ohio Auditor to certify to the Village of Payne, Paulding County, Ohio, the total current value of said Village and the total amount of revenue that would be generated by 1.0 Mill for a replacement levy for the operation of the Village’s Fire Department and declaring an emergency. Councilwoman Zartman made a motion to suspend the rules, Councilwoman Lyons seconded, and the motion passed unanimously. President of Council, Lyons, read Resolution 2022-L. Councilman Wannemacher made a motion to adopt Resolution 2022-L, Councilman Hower seconded and the motion passed unanimously.
6. Mayor Scheiner introduced Resolution 2022-M, a resolution of necessity to levy a replacement tax in excess of the ten-mill limitation for the purpose of the operation of the Village’s Fire Department, and declaring an emergency. Councilwoman Zartman made a motion to suspend the rules, Councilwoman Lyons seconded, and the motion passed unanimously. President of Council, Lyons, read Resolution 2022-M. Councilman Wannemacher made a motion to adopt Resolution 2022-M, Councilman Hower seconded anda the motion passed unanimously.
7. Councilman Hower stated that he has noticed that the creek bank on Orchard Street is eroding. Mayor Scheiner said that he will contact the Paulding County Commissioners and the Paulding County Engineer to discuss the situation.

**BPA:**

1. John Hall and Brant Heck will meet with a representative of the Ohio EPA on Friday May 27, 2022 at 10:00 a.m. to discuss land for a well field.
2. Fiscal Officer Rhonda Stabler will move funds within the Water Fund to issue a purchase order for the East Well minor rehabilitation.

**Good and Welfare:**

1. Mayor Scheiner and the Village of Payne Council would like to thank Broc Miller for his $600.00 donation of labor to install one brick column at Buckeye Park.

Councilman Wannemacher made a motion to accept the financial reports as presented by the Fiscal Officer. Councilman Hower seconded the motion, and the motion passed unanimously.

Councilman Wannemacher moved to approve the payment of bills presented, Councilman Hower seconded, and the motion passed unanimously.

Councilman Wannemacher moved to go into executive session for personnel and legal reasons at 8:30 p.m., and Councilman Hower seconded. The motion passed unanimously.

Councilman Wannemacher moved to go back into regular session at 8:35 p.m., and Councilman Hower seconded. The motion passed unanimously.

With no further matters to discuss, Councilwoman Lyons moved to adjourn, Councilman Hower seconded, the motion passed unanimously, and the meeting adjourned at 8:35 p.m.

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Mayor Austin Scheiner Fiscal Officer Rhonda Stabler