**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

Held July 25, 2022, @ 7:00 P.M.

Council met in Regular session with Austin Scheiner, Jason Hower, Lora Lyons, Nancy Speice, Kevin Wannemacher, Allen Wobler and Jennifer Zartman present.

Guests Present: Fire Chief Jesse Hefer, Assistant EMS Coordinator Travis Zartman, Zoning Inspector Tom Sinn, Police Officer Kyle Wobler, Payne Ball Assocation President Travis Tumblin, Payne residents JoAnna Taylor, Josh Helms and Jim Helms.

The Minutes from the July 11, 2022 and July 18, 2022 meetings were read. Councilwoman Zartman made a motion to approve the minutes. Councilwoman Lyons seconded and the motion passed unanimously.

Mayor Scheiner welcomed the guests. Payne resident JoAnna Taylor addressed the Council first. She expressed concern for the damage to her yard and sidewalk during recent water repairs. Mayor Scheiner stated that he would contact the Street Department to repair the yard and see if Nick Longardner would be available to look at her sidewalk. Next, Payne Ball Association President Travis Tumblin presented Council with a quote from R & C Fence to replace and move the homerun fence at the Village Park ball park. The quote detailed two options, option one for $12,725.00 and option two for $13,450.00. The difference in the quotes is the size of the chain link fence. He stated that moving the fence in would allow the Ball Association to add a batting cage. Councilwoman Zartman asked that two or three quotes be presented to compare. Mayor Scheiner asked to check into the possibility of reusing some or all of the current fence. Travis Tumblin agreed to get additional quotes. Jim and Josh Helms asked how soon their house on South Main Street would be demolished with the grant money that was available earlier this year. Zoning Inspector Tom Sinn stated that the Paulding County Commissioners are in charge of the project and he believed the work would begin in the county in August or September.

**EMS: Assistant Coordinator Zartman** was present and reported the following to Council:

1. There have been nineteen runs this month.
2. He is doing his best to fill the daytime staffing hours. A few of the EMTs have full-time EMT employment now and working around their schedules is a challenge.
3. After the fire grant for pagers was complete, there is a still a need for five pagers. A quote from Raylecom Communications for $3,352.00. Funds for the purchase are available in the EMS Fund. Councilwoman Lyons made a motion to purchase five pagers at the cost of $3,352.50. Councilman Wobler seconded and the motion passed unanimously.

**Fire Department: Chief Hefner** was present and reported the following to Council:

1. There have been three runs this month.
2. Another nozzle was damaged during hose testing. A 2.5” nozzle will be purchased for $948.58 to replace the damaged nozzle.
3. Mayor Scheiner asked the Fire and EMS Departments for updated rosters.
4. Mayor Scheiner stated that the Quarterly Fire/EMS meeting with the Benton and Harrison Township Trustees is tomorrow night, July 26, 2022 at 7:00 p.m.
5. Fire Chief Hefner stated that after conducting interviews with two candidates, he is recommending that Council appoint Travis Zartman as the EMS Coordinator. Travis has been the Assistant Coordinator and has been handling the Coordinator duties since Sadie Litzenberg resigned. Councilwoman Lyons made a made to accept the recommendation of Fire Chief Hefner and appoint Travis Zartman as the EMS Coordinator. Councilwoman Speice seconded and the motion passed unanimously.
6. Fire Chief Hefner then recommended appointing James Weaver as the Assistant Coordinator. James was the other candidate interviewed for the Coordinator position. Councilwoman Zartman made a motion to appoint James Weaver as the Assistant EMS Coordinator. Councilwoman Lyons seconded and the motion passed unanimously.

**Police Department: Police Officer Wobler** was present but did not have a report for the Police Department.

**Street: Mayor Scheiner** did not have a report for the Street Department.

**Zoning: Inspector Tom Sinn** was present and reported the following to Council:

1. The Quarterly Zoning Meeting was held before the meeting tonight. At the next Quarterly Zoning Meeting, they plan to pass a resolution to change the zoning of the former Horney’s Trailer Park on West Merrin Street from R3 to R1. Logan and Cassie McCord are the new owners of the property and will use the property as residential.
2. Inspector Sinn informed Council that he continues to work on the zoning problems in the Village.
3. Inspector Sinn informed Council that he does plan to retire on December 31, 2022. He stated that he is willing to help train his replacement.

**Committee Reports:** There were no committee reports.

**Correspondence Letters:**

1. Mayor Scheiner told Council he had the information on an upcoming Ohio Fire and Rescue Conference if anyone wanted it. He had also provided this information at the last meeting.

**OLD BUSINESS:**

1. Mayor Scheiner introduced Ordinance 2022-7, an ordinance for the special purpose of flood damage reduction, for the third and final reading. President of Council, Lyons read Ordinance 2022-7. Councilwoman Lyons made a motion to adopt Ordinance 2022-7, Councilwoman Lyons seconded and the motion passed unanimously.
2. Mayor Scheiner reported to Council that Brooks Construction Company Inc. started the paving project as scheduled today. They were working on milling the pavement today. Tuesday they will be patching and the remainder of the week paving. Brooks Construction informed Mayor Scheiner that the cost to pave the driveway at Buckeye Park would be $10,658.00. After a brief discussion, Council asked Mayor Scheiner to look into a concrete driveway.
3. Mayor Scheiner gave Council an update on the Natureworks Grant. The allocation for Paulding County has been reduced by the Ohio Department of Natural Resources. The Village of Payne is now eligible for a grant of $8,672.00. Mayor Scheiner stated that he left a message to question the reduction but had not gotten a response. He wants to find out if it would benefit the Village to proceed with the grant application or it would be more beneficial to wait until next year. Councilwoman Lyons stated that if the Village is advised to go ahead with the application and the grant was awarded, the $8,672.00 could be put towards the purchase of sun shades for the bleachers at the Village Park.
4. Mayor Scheiner provide Council with quotes for generator maintenance from MacCallister at the Fire Station and for the Water/Sewer Department. The quote for the Fire Station is $770.00 and for the Water/Sewer Department $2,117.78 for a three-year period. Councilman Wobler made a motion to sign the three-year maintenance agreements for $770.00 and $2,117.78. Councilman Hower seconded and the motion passed unanimously.
5. Mayor Scheiner informed Council that the SRTS Grant in the closing stages. The grant paperwork should be complete in 2023.
6. Councilman Wobler stated that he spoke to Jim Hooker regarding the plaques for the depot and caboose at the Village Park. Jim suggested contacting Thomas Zuber of Zuber Welding and Fabrication for suggestions on mounting the plaques. Mayor Scheiner stated that he would ask Josh Fraley of the Street Department to contact Thomas Zuber.
7. Councilwoman Lyons informed Council that the limestone caps are ready for pickup at K & L Concrete in Kalida, Ohio. Mayor Scheiner stated he would coordinate the pickup with the Street Department.

**NEW BUSINESS:**

1. Mayor Scheiner informed Council of the RCAP Self-Paced Training and provided them with information to complete the training if they are available.
2. Mayor Scheiner introduced Resolution 2022-V, a resolution to amend appropriations for the General Fund, Coronavirus Relief Fund-American Rescue Funds and the Capital Improvements Fund and declaring an emergency. Councilwoman Zartman made a motion to suspend the rules, Councilwoman Lyons seconded and the motion passed unanimously. President of Council, Lyons, read Resolution 2022-V. Councilman Wobler made a motion to adopt Resolution 2022-V Councilman Hower seconded and the motion passed unanimously.

**BPA:**

1. Paulding County Water Supply Meeting will be August 1 or August 10, 2022. Mayor Scheiner will ask for a representative or representatives from the BPA to attend when the date of the meeting is confirmed.

**Good and Welfare:** There was no report for Good and Welfare.

Councilwoman Lyons made a motion to accept the financial reports as presented by the Fiscal Officer. Councilman Wannemacher seconded the motion, and the motion passed unanimously.

Councilman Hower moved to approve the payment of bills presented, Councilwoman Zartman seconded, and the motion passed unanimously.

Councilwoman Zartman moved to go into executive session for personnel and legal reasons at 8:40 p.m., and Councilwoman Lyons seconded. The motion passed unanimously.

Councilman Hower moved to go back into regular session at 9:00 p.m., and Councilman Wannemacher seconded. The motion passed unanimously.

With no further matters to discuss, Councilwoman Zartman moved to adjourn, Councilwoman Lyons seconded, the motion passed unanimously, and the meeting adjourned at 9:00 p.m.

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Mayor Austin Scheiner Fiscal Officer Rhonda Stabler