**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

Held August 22, 2022, @ 7:00 P.M.

Council met in Regular session with Austin Scheiner, Jason Hower, Lora Lyons, Nancy Speice, Allen Wobler and Jennifer Zartman present. Kevin Wannemacher was absent.

Guests Present: Police Chief Rodney Miller, Fire Chief Jesse Hefner, EMS Coordinator Travis Zartman, Zoning Inspector Tom Sinn and Payne resident Josh Williams.

The Minutes August 8, 2022 meetings were read. Councilwoman Lyons made a motion to approve the minutes. Councilman Hower seconded and the motion passed unanimously.

Mayor Scheiner welcomed Payne resident Josh Williams. Josh explained to Council that he is purchasing the property at 514 South Main Street and was not aware that the current owner had been assessed mowing charges. The current owner is requiring him to pay the charges. Josh also explained that he does have someone that will mow the property regularly. After a short discussion, Councilwoman Zartman made a motion to adjust the mowing assessement to $300.00 with Friday August 26, 2022 as the due date. Councilman Hower seconded and the motion passed unanimously.

**EMS: Coordinator Zartman** was present and reported the following to Council:

1. There have been twelve runs this month.
2. Mayor Scheiner stated that Firefighter Isaac Head is now an EMS driver. This was approved at the July meeting with the township trustee but has not been approved by Council. Councilwoman Zartman made a motion to accept Isaac Head as an EMS driver. Councilwoman Lyons seconded and the motion passed unanimously.
3. Coordinator Zartman presented Council with two EMT applicants. After reviewing the applications, Council asked Coordinator Zartman to check the applicants references and report their responses to Council at the next meeting.

**Fire Department: Chief Hefner** was present and reported the following to Council:

1. There has been one run this month.

**Police Department: Police Chief Miller** was present and reported the following to Council:

1. A fifteen day notice was sent to the residents of 224 West Townline on July 20, 2022 regarding trash in their yard. The fifteen days has passed and the trash has not been removed. After a short discussion, Councilman Wobler made a motion to have Street Department employees Josh Fraley and Gavin Taylor remove the trash if the resident does not remove the trash. Councilman Hower seconded and the motion passed unanimously.
2. Officer Wobler is attending training in Cincinnati this week.
3. The radio license has been renewed.
4. The Police Department Marcs radios must be updated. Police Chief Miller presented Council with a quote from J&K Communications for $1,208.00 to update the radios Councilman Wobler made a motion to have J&K Communications updated the radios for $1,208.00. Councilwoman Zartman seconded and the motion passed unanimously.

**Street: Mayor Scheiner** reported the following to Council:

1. Councilman Hower has been looking into the cost of purchasing a mini-excavator for the Village. He stated that he will have a presentation of his findings at the Council at the next meeting.
2. Mayor Scheiner informed Council that his understanding regarding the applicator license for the Street Department is not needed as long as the employees are only working for the Village and the Village is not for hire.
3. The installation of the bronze plaques at the Village Park is progressing.
4. Payne resident Jason Bauer contacted Mayor Scheiner regarding the ditch on Fairfield Drive being overgrown. Mayor Scheiner stated he will contact Benton Township to see if they would be willing to do the cleanup.
5. Mayor Scheiner reviewed the paving costs with Council. The original quote for paving for 2021 and 2022 was $223,190.00. The patching quote prior to the paving was $19,255.00. The paving done after Brooks Construction Company, Inc. arrived was $11,311.00, that includes $2,453.00 to complete the SRTS project.

**Zoning: Inspector Tom Sinn** was present and reported the following to Council:

1. He has been working to issue three zoning permits and is working with two Village residents to resolve an property line issue.

**Committee Reports:** There were no committee reports.

**Correspondence Letters:**

1. Mayor Scheiner informed Council that the Northwest State Strategic Plan Breakfast is September 15, 2022 from 8 a.m. to 10 a.m. Mayor Scheiner stated he would forward the information to any Council member who is interested in attending.
2. Mayor Scheiner informed Council that the Paulding County Economic Development Banquet is November 1, 2022. All Councilmembers are welcome to attend.

**OLD BUSINESS:**

1. Mayor Scheiner provided Council with an updated quote from Allen Business Machines that includes a folder. Council reviewed quotes from Allen Business Machines and Perry Pro Tech. After a discussion, Councilwoman Zartman made a motion to lease an Epson printer from Allen Business Machines for the cost of $65.00 per month with a service base charge of $35.00 per month and not to purchase or lease the Formax folder at this time. Councilwoman Speice seconded the motion and the motion passed unanimously.
2. Councilmembers were given an insert on the Lead Service Line project that will be inserted into the water/sewer billing in September 2022.

**NEW BUSINESS:**

1. Mayor Scheiner informed Council that he received a request from Justin Neise at ODOT asking for the Village to provide a list of areas on State Routes 49, 500 and 613 in the Village that need attention. Mayor Scheiner will provide ODOT with the information requested.
2. Mayor Scheiner provided Council with the Mayor’s Court reports for June 2022 and July 2022. The income for June was $195.00. The income for July 2022 was $0.00.
3. Fiscal Officer Rhonda Stabler asked permission to establish Fund 5703 for the Lead Service Line Grant. Councilwoman Lyons made a motion for Fiscal Officer Rhonda Stabler to establish Fund 5703 for the Lead Service Line grant. Councilwoman Zartman seconded and the motion passed unanimously. Fiscal Officer Rhonda Stabler then asked to advance $33,025.00 from the General Fund (Fund 1000) to the newly established Lead Service Line Fund (Fund 5703) since the grant is an reimbursing grant. Councilwoman Lyons made a motion to allow Fiscal Officer Rhonda Stabler to advance $33,025.00 from the General Fund (Fund 1000) to the Lead Service Line Fund (Fund 57032). Councilman Hower seconded the motion and the motion passed unanimously.
4. Mayor Scheiner introduced Resolution 2022-X, a resolution amending permanent appropriations for the General Fund (Fund 1000) and the Lead Service Line Grant Fund (Fund 5703) and declaring an emergency. Councilwoman Zartman made a motion to suspend the rules, Councilwoman Speice seconded and the motion passed unanimously. President of Council, Lyons, read Resolution 2022-X. Councilman Zartman made a motion to adopt Resolution 2022-X, Councilman Wobler seconded and the motion passed unanimously.
5. Councilwoman Lyons reported that Officer Wobler received one quote to equip the cruisers with AED devices. The quote is for $2,219.55. Councilwoman Lyons stated that they will look into the possibility of getting a grant to purchase the AED devices.
6. Councilwoman Lyons reported that Nick Longardner will install the sidewalks and bricks at Buckeye Park soon.

**BPA:** There was no report from the BPA.

**Good and Welfare:** There was no report for Good and Welfare.

Councilwoman Lyons made a motion to accept the financial reports as presented by the Fiscal Officer. Councilwoman Speice seconded the motion, and the motion passed unanimously.

Councilwoman Lyons moved to approve the payment of bills presented, Councilwoman Zartman seconded, and the motion passed unanimously.

Councilwoman Lyons moved to go into executive session for personnel and legal reasons at 8:37 p.m., and Councilman Hower seconded. The motion passed unanimously.

Councilwoman Zartman moved to go back into regular session at 8:45 p.m., and Councilwoman Lyons seconded. The motion passed unanimously.

With no further matters to discuss, Councilwoman Zartman moved to adjourn, Councilwoman Lyons seconded, the motion passed unanimously, and the meeting adjourned at 8:45 p.m.

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Mayor Austin Scheiner Fiscal Officer Rhonda Stabler