**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

Held January 16, 2023, @ 7:00 P.M.

Council met in Regular session with Jason Hower, Lora Lyons, Kevin Wannemacher, Allen Wobler and Jennifer Zartman present. Nancy Speice was present via telephone. Austin Scheiner was absent.

Guests Present: No guests were present.

Council President Lora Lyons presided over the meeting in the absence of Mayor Austin Scheiner.

The Minutes December 19, 2022 meetings were read. Councilman Wobler made a motion to approve the minutes. Councilwoman Zartman seconded and the motion passed unanimously.

**EMS: Coordinator Zartman** was not present. Council President Lyons reported the following to Council:

1. There have been six runs this month.
2. Fiscal Officer Rhonda Stabler has registered the Village for the CMS Data Collection to be completed for the year 2023. EMS Coordinator Zartman will assist with the collection.
3. The department has been award a $25,000.00 grant for training. More details are coming.
4. Mayor Scheiner has contacted Conrad Beck of Beck Insurance about the Paulding County Sheriff’s Deputies being able to drive the Village EMS since they are now being trained as first responders and/or EMT’s. Conrad stated that a Memorandum of Understanding would not be needed and this should be a back-up practice when short-staffed and deemed appropriate under the circumstances.

**Fire Department: Chief Hefner** was not present. Council President Lyons reported the following to Council:

1. The department was been awarded the State Fire Marshal MARCS Grant for $3.360.00 for user fees.
2. The estimate to replace the overhead doors at the Fire Station that was presented to Council at the December 19, 2022 meeting was reviewed. The estimate from Nofziger Door Sales, Inc. for five doors and five openers, installation and removing and hauling away the old doors and openers. Councilwoman Zartman made a motion to purchase the doors and have them installed as stated on the quote from Nofziger Door for $33,000.00. Councilman Hower seconded and the motion passed unanimously.
3. The cylinder tests have been completed for $172.00.
4. An application for a firefighter was presented to Council. Due to the application not being complete and not being readable, the application was denied.
5. An insurance claim has been opened with Beck Insurance for damaged hose and damaged to the fire trucks during a fire in the extreme cold and wind on December 23, 2022.

**Police Department: Police Chief Miller** was not present. There was no report for the Police Department.

**Street: Council President Lyons** reported the following to Council:

1. A quote for a Brown 410 series pull behind mower from Homier and Sons was presented to Council. The need to replace the mower was previously discussed. Councilman Wobler made a motion to purchase the Brown 410 series pull behind mower for $6,300.00. Councilwomen Zartman seconded and the motion passed unanimously.
2. The plow mount for the dump truck broke when plowing snow on December 23, 2022. Thomas Zuber of Zuber Welding and Fabrication inspected the mount and recommended purchasing a new mount rather that fixing the current one stating that the repair would cost more than replacing the mount. Councilman Wobler made a motion to spend up to $1,700.00 to replace the mount. Councilman Hower seconded and the motion passed unanimously.

**Zoning: Council President Lyons** reported the following to Council:

1. The first quarter Zoning Committee meeting for 2023 will be held February 13, 2023 at

6:00 p.m.

**Committee Reports:** **Council President Lyons** reported the following to Council:

1. Mayor’s Court Monthly Statements and the Yearly Statement were presented for the Council to review. The monthly statements for November and December were both $0.00. The yearly statement for 2022 was $500.00.

**Correspondence Letters: Council President Lyons** reported the following to Council:

1. A letter was received from RITA stating that 172 non-filer letters were mailed on January 10, 2023 to taxpayers that neglected to file a municipal income tax return for the Village of Payne.
2. A letter was received from Conrad Beck of Beck Insurance stating that beginning in 2023, the Ohio Plan Advantage has been improved, with details to be provided in the future. One feature of it that will benefit small villages is that the minimum credit applied to the renewal premium is increasing from $550.00 to $750.00.

**OLD BUSINESS:**

1. Council President Lyons reminded Council that the RCAP training deadline for completion is January 23, 2023 for both tests. Council is asked to turn in their certificates after completing the courses.
2. Council President Lyons informed Council that the Audit Exit Meeting was held and that all Councilmembers should have received that completed audit by email.
3. One quote for repairing the wood on the outside of the Village Hall has been received from TAZ Construction Services, LLC for $5,272.65. Mayor Scheiner is waiting for an additional quote.
4. The Natureworks Grant documents have not been received.

**NEW BUSINESS:**

1. Current Council President Lyons asked for nominations for the 2023 Council President. Councilman Wobler made a motion for Councilwoman Lyons to continue as the Council President in 2023. Councilwoman Zartman seconded and the motion passed unanimously with Councilwoman Lyons abstaining.
2. Council President Lyons presented the 2023 Mayor’s Court schedule to Council.
3. Council President Lyons presented the 2023 Zoning Meeting schedule to Council.
4. Council President Lyons presented the 2023 Fire/EMS Trustee Meeting schedule to Council.
5. Council President Lyons introduced Resolution 2023-A, a resolution to authorize and direct the Village of Payne, Paulding County, State of Ohio to enter into a contract with Benton Township to provide fire protection and emergency ambulance service to Benton Township and declaring an emergency. Councilman Hower made a motion to suspend the rules, Councilman Wannemacher seconded and the motion passed unanimously. Councilwoman Zartman read Resolution 2023-A. Councilwoman Zartman made a motion to adopt Resolution 2023-A, Councilman Wannemacher seconded and the motion passed unanimously.
6. Council President Lyons introduced Resolution 2023-B, a resolution to authorize and direct the Village of Payne, Paulding County, State of Ohio to enter into a contract with Harrison Township to provide fire protection and emergency ambulance service to Harrison Township and declaring an emergency. Councilwoman Zartman made a motion to suspend the rules, Councilman Wobler seconded and the motion passed unanimously. Councilwoman Zartman read Resolution 2023-B. Councilman Wannemacher made a motion to adopt Resolution 2023-B, Councilman Hower seconded and the motion passed unanimously.
7. Council President Lyons introduced Resolution 2023-C, a resolution by the Council of the Village of Payne, Ohio, for the purpose for allocating and authorizing funds transfers and distibutions from the General Fund and declaring an emergency. Councilwoman Zartman made a motion to suspend the rules Councilman Wobler seconded and the motion passed unanimously. Councilwoman Zartman read Resolution 2023-C. Councilwoman Zartman made a motion to adopt Resolution 2023-C, Councilman Hower seconded and the motion passed unanimously.
8. Council President Lyons introduced Ordinance 2023-1, an ordinance fixing the compensation, bonds and benefits of officers, clerks and employees of the Village of Payne, Paulding County, Ohio and declaring an emergency. Councilman Hower made a motion to suspend the rules, Councilman Wannemacher seconded and the motion passed unanimously. Councilwoman Zartman read Ordinance 2023-1. Councilwoman Speice made a motion to adopt Ordinance 2023-1, Councilwoman Zartman seconded and the motion passed unanimously.
9. Fiscal Officer Rhonda Stabler presented Council with the outstanding mowing invoices for 2022. The total due from five properties is $2,900.00. Councilman Wannemacher made a motion to assess the mowing to the property owner’s taxes. Councilman Hower seconded and the motion passed unanimously.
10. Council President Lyons presented an application from Jill Treat for Mayor’s Court Clerk to Council. Council President Lyons stated that Mayor Scheiner is recommending hiring Jill. Councilman Wobler made a motion to hire Jill Treat as the Mayor’s Court Clerk. Councilman Hower seconded and the motion passed unanimously.
11. Council President Lyons asked for nominations for the Credit Card Compliance Officer. Councilwoman Zartman nominated Councilman Wannemacher. Councilman Wobler seconded and the motion passed unanimously, with Councilman Wannemacher abstaining. The quarterly review date for the credit card compliance will be the last meeting of the quarter except for the first quarter. For the first quarter, the review date will be the first meeting in March.
12. Councilwoman Zartman asked Council to consider authorizing the use of UTV’s on Village streets using the same laws as golf carts. Council asked to consult with Police Chief Miller and Police Officer Wobler and to discuss further. No action was taken.

**BPA:** **Council President Lyons** reported the following to Council:

1. A water and sewer report from Brant Heck was presented to Council to review.
2. Brant Heck was injured moving a manhole cover from the water/sewer van. He was seen at the Paulding County Hospital ER. He was released to work without limitations. A BWC claim has been filed by Paulding County Hospital.

**Good and Welfare:**

Mayor Scheiner and the Village of Payne Council would like to thank Mike Treece, John Hall and Gary Cadwallader for setting up and taking down the Village street light holiday decorations.

Mayor Scheiner and the Village of Payne Council would also like to thank Village employees Brant Heck, Gavin Taylor and Tony Gonzales for setting up and taking down the Village Christmas tree.

Councilman Wannemacher made a motion to accept the financial reports as presented by the Fiscal Officer. Councilman Hower seconded the motion, and the motion passed unanimously.

Councilman Wannemacher moved to approve the payment of bills presented, Councilman Hower seconded, and the motion passed unanimously with Councilwoman Lyons abstaining from voting on any payments to William Lyons.

With no further matters to discuss, Councilwoman Zartman moved to adjourn, Councilman Wannemacher seconded, and the motion passed unanimously, and the meeting adjourned at 8:15 p.m.

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President of Council Lora Lyons Fiscal Officer Rhonda Stabler