**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

Held February 13, 2023, @ 7:00 P.M.

Council met in Regular session with Austin Scheiner, Jason Hower, Lora Lyons, Kevin Wannemacher, Allen Wobler and Jennifer Zartman present. Nancy Speice was present by telephone.

Guests Present: Fire Chief Jesse Hefner, EMS Coordinator Travis Zartman, Police Chief Rodney Miller, Police Officer Kyle Wobler and Adam Panas, Community Development Planner with Maumee Valley Planning.

The Minutes January 23, 2023 meetings were read. Councilwoman Lyons made a motion to approve the minutes. Councilman Hower seconded and the motion passed unanimously.

Mayor Scheiner welcomed Adam Panas a Community Development Planner with Maumee Valley Planning. Adam provided Council and Mayor Scheiner with two reference materials. The reference materials were Getting Your Project to Flow Smoothly, A Guide to Developing Water and Wastewater Infrastructure and Sustainable Infrastructure for Small System Public Services: A Planning and Resource Guide. Adam held a discussion with Council and Mayor Scheiner concerning water projects such as waterline replacements for Merrin and Oak Streets as will as the Lead Service Line project. Also discussed was CBDG Funding and the Low to Moderate Income Survey which is due to be completed this year.

**EMS: Coordinator Zartman** was present and reported the following to Council:

1. There have been thirteen runs this month and one missed run this month.
2. Coordinator Zartman stated that an EMS class is starting on March 2, 2023. He plans to have one person attend. He is expecting her application tomorrow.

**Fire Department: Chief Hefner** was and reported the following to Council:

1. There have been no runs this month.
2. Chief Hefner reported that Joe Schmidt has been promoted to Lieutenant and that Josh Kuhn has submitted his resignation as a firefighter and EMT. Josh has taken a full-time firefighter/EMT position in Defiance and will be moving to Defiance.
3. Mayor Scheiner reported that he has reviewed the Governor’s Volunteer Fire Task Force report with Chief Hefner and the Benton and Harrison Township Trustees. Mayor Scheiner stated he would provide Council a copy if anyone would like one.
4. Mayor Scheiner stated that Hyland has approved the insurance claim for the hose and regulator from the December 23, 2022 fire. The invoices will be forwarded to Hyland when they are received.
5. The possibility for replacing the sign on the Fire Station was revisited. Mayor Scheiner stated that there was discussion of using ARPA funds to fund the sign since the sign would provide communication to the Village. Chief Hefner said the approximate cost he was given was $10,000.00. Council asked for a quote for the sign in order to make a decision.

**Police Department: Police Chief Miller** was present and reported the following Council:

1. The November 2022, December 2022 and January 2023 have been posed on the Village website. Mayor Scheiner provided Council with paper copies to review.
2. Chief Miller explained that his vest expires this year. There is a BWC grant available for a vest. The cost of the vest is $1,338.00. The grant includes a 25% match ($334.50) from the Village. Councilwoman Lyons made a motion to allow Chief Miller to apply for the grant. Councilman Wobler seconded and the motion passed unanimously.
3. Chief Miller stated he applied for a retention grant through the Ohio Justice System to pay 10% of the police officers base salaries one time. This is a grant using ARPA funds.
4. Chief Miller reported that he and Officer Wobler must attend 24 hours of mandated training this year. He stated that they should be able to do the training online. He also stated that Officer Wobler would like to attending training an e-warrants in Paulding on March 3, 2023 and a school shooter training in St. Mary’s on April 4, 2023. Councilman Wannemacher made a motion to allow Officer Wobler to attend training in Paulding on March 3, 2023 and in St. Mary’s on April 10, 2023. Councilwoman Zartman seconded the motion and the motion passed unanimously.
5. Officer Wobler presented a quote for $1,850.00 for a rifle and a quote for $2,590.23 for an AED. Councilwoman Lyons made a motion to purchase the rifle for $1,850.00 and the AED for $2,590.23. Councilman Hower seconded and the motion passed unanimously.

**Street: Mayor Scheiner** reported the following to Council:

1. Mayor Scheiner stated that the dump truck repair for the plow mount was $647.93 less than the quote.
2. Mayor Scheiner stated that Street employee Tony Gonzales has asked to purchase a small gas powered compactor for doing cold patch. Mayor Scheiner said a 4500 lb. one is available on Amazon for $628.00. Council suggested looking at Paulding Ace Hardware also. Councilwoman Lyons made a motion to spend up to $700.00 on a compactor. Councilwoman Zartman seconded and the motion passed unanimously.
3. Mayor Scheiner provided Council with the monthly report from Street employee Tony Gonzales. Mayor Scheiner stated that Tony plans to work on the basketball court area at the Village Park when the weather improves. Councilwoman Lyons asked if Tony would be able to install the drainage tile on the fence at the ball parks. Mayor Scheiner said he had spoken to Tony about that and that he was willing to do the installation.

**Zoning: Mayor Schiener** reported the following to Council:

1. The Zoning Inspector position has been posted two times. Mayor Scheiner said he had a couple of men state that they were interested but did not follow through by submitting an application. Street Employee Tony Gonzales has stated he would serve as the Zoning Inspector. Mayor Scheiner stated that he consulted with Village Solicitor Harvey Hyman. Solicitor Hyman explained that it would be acceptable to have Tony serve as the Zoning Inspector as long as there was a clear line between his two positions with the Village. Councilman Wobler made a motion to hire Tony Gonzales as the Zoning Inspector. Councilwoman Lyons seconded and the motion passed unanimously.
2. The Public Zoning Hearing for the rezoning of the former Horney’s Trailer Park on West Merrin Street from R3 (Trailer Park) to R1 (Single Family Residence) is scheduled for Monday March 6, 2023 at 6:00 p.m. Mayor Scheiner informed Council that he has worked with the Paulding County Auditor to establish the address of the former trailer park for the new owners of the property as 618 West Merrin Street.

**Committee Reports:**

1. Mayor Scheiner provided Council with an updated letter from the Ohio EPA. The Ohio EPA has acknowledged what the Village has been done so far:
2. The elected officials have completed their training. The violation is resolved.
3. Documentation for valve exercising was provided but was incomplete.
4. Documentation of valve replacement and installation was provided but it was not sufficient to resolve the violation. The Village must provide a detailed plan of th valves that are to be exercised in 2023, showing which regions or sections of the Village were exercised at the end of each month in 2023. Also, provide documentation that phase 3 of the valve replacement program has been competed by December 31, 2023.
5. The Capital Improvement Plan has not been submitted in order to resolve the deficiency. The Village must provide the Ohio EPA with documentation showing the Plainfield Drive line replacement is completed by June 30, 2023 and provide an updated Capital Improvement Plan by June 30, 2023.

**Correspondence Letters: Mayor Scheiner** reported the following to Council:

1. Mayor Scheiner stated that he provided Ohio Plan Schedules that he received from V.S. Beck Insurance at the last meeting and asked if there were any questions or input.

**OLD BUSINESS:**

1. Mayor Scheiner informed Council that he has contacted First Financial Bank several times to remove Allen Wobler and Sadie Litzenberg from the list of authorized credit card holders. He has contacted First Financial Bank again and is now working with a new manager to get the issue resolved. Councilwoman Zartman made a motion to remove Allen Wobler and Sadie Litzenberg from the authorized list of credit card holders and list the authorized credit card holders as Mayor Austin Scheiner, Fiscal Officer Rhonda Stabler, Fire Chief Jesse Hefner, EMS Coordinator Travis Zartman and Water/Sewer employee Brant Heck. Councilwoman Lyons seconded the motion. Councilmen Wannemacher and Hower and Councilwomen Lyons, Zartman and Speice voted yes. Councilman Wobler abstained. Motion passed.
2. Mayor Scheiner informed Council that the Plainfield Drive Waterline Replacement project was due to start today.

**NEW BUSINESS:**

1. Mayor Scheiner introduced Ordinance 2023-3, an ordinance accept the Ohio Basic Code for 2023 and declaring an emergency. Councilwoman Zartman made a motion to suspend the rules, Councilwoman Lyons seconded and the motion passed unanimously. President of Council, Lyons, read Ordinance 2023-3. Councilman Hower made a motion to adopt Ordinance 2023-3, Councilman Wobler seconded and the motion passed unanimously.
2. Mayor Scheiner informed Council that he has been contacted by the Wayne Trace High School NHS asking to hold a Glow in the Dark 5K in the Village on Saturday May 6, 2023 at approximately 7:00 p.m. Mayor Scheiner said he would contact Fire Chief Hefner for assistance from the Fire/EMS Department. Council had no objections to the event.
3. Mayor Scheiner informed Council that he has received a quote from Snyder Playground for a piece of playground equipment for ages 2-5 year olds for $11,069.00 and a piece of playground equipment for ages 5-12 year olds for $23,667.00. These two pieces would replace the current large piece with the balance beam. Mayor Scheiner stated he would forward an email to Council with the pictures of the playground equipment and the price for their review.
4. Mayor Scheiner reported that Water Clerk Lindsay Moore provided him with information from Munilink to build or revamp the Village website. Mayor Scheiner will contact Munilink to set up a webinar for further information.
5. Mayor Scheiner informed Council that he is not recommending upgrading the printer from ABM that does not print legal size papers. Councilwoman Zartman stated that it is fine for the Village to print any legal size papers at Mercer Landmark.
6. Mayor Scheiner informed Council someone is purchasing a lot to build a house in Young Acres on a lot that is owned by Brian Young on what will be Evard Street and not by the current Young Acres developer. The potential buyer is asking if the developer does not pave the street to their driveway, would the Village be willing to pave the street to their driveway. Council would like the new property owner to negotiate the street paving with the developer since the Village per resolution is to cover the installation of water, sewer and street lights and per an additional letter will cover the installation of natural gas. Council stated that if the new property owner and the developer cannot come to an agreement, the new property owner should come back to Council.
7. Mayor Scheiner informed Council that the Payne Ball Assocation is requesting to add a scoreboard to the back field. Council stated that they are alright with adding the scoreboard but the Payne Ball Assocatiaion would be responsible for the cost and installation of the scoreboard.
8. Mayor Scheiner provided Council with the January 2023 Mayor’s Court Report of $130.00.

**BPA: Mayor Scheiner** reported the following to Council:

1. Mayor Scheiner provided Council with the BPA financial report from Water Clerk Lindsay Moore.

**Good and Welfare:**

The Paulding Chamber of Commerce is launching the Yodel Community Calendar for all Paulding County events.

Mayor Scheiner and the Village of Payne Council would like to thank Josh Kuhn for his service as a firefighter and EMT for the Village.

Mayor Scheiner and the Village of Payne Council would also like to thank the volunteers that set up and manned the warming station at the Fire Station during a recent power outage.

Councilman Wannemacher made a motion to accept the financial reports as presented by the Fiscal Officer. Councilwoman Zartman seconded the motion, and the motion passed unanimously.

Councilwoman Zartman moved to approve the payment of bills presented, Councilman Wobler seconded, and the motion passed unanimously with Councilwoman Lyons abstaining from voting on any payments to William Lyons.

With no further matters to discuss, Councilwoman Zartman moved to adjourn, Councilman Wannemacher seconded, and the motion passed unanimously, and the meeting adjourned at 9:30 p.m.

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Mayor Austin Scheiner Fiscal Officer Rhonda Stabler