**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

Held May 14, 2018

Council met in Regular session with Lora Lyons, James R. Miller, Andrew Head, and Andrew Zartman, Councilmembers, present. Austin Scheiner was absent.

Guests Present: Aden Baker, Paulding Progress; Heather Teegarden and Fernando Torres, MetaLink Technologies; Owen Brigner, Lyn Collis, and John Hall, BPA.

Lyn Collis was given the floor and she stated she was interested in the Council seat that was left open by Steve Crowley. She informed Council of her qualifications which include working in the financial industry, and serving on multiple boards over the years.

Owen Brigner was given the floor and state that he was interested in the open Council seat. He stated he has served as Class President for the last 2 years and has been mentored by Governor John Kasich.

The MetaLink representatives were given the floor and informed Council of their quote for internet and phone services. Heather Teegarden went over some of the features that would be available by having the phones go over the internet (i.e. auto attendant, and voice mail to e-mail or text, etc.) and reviewed the costs. She stated that the costs expended would be recouped by savings from 6 months to 21 months depending on if new phones are purchased, and if the Village has to pay a buyout fee to Frontier. Fernando Torres addressed concerns that our internet service wouldn’t be any better than we currently have by stating that the Village would enter into a Service Level Agreement with MetaLink that would guarantee that the internet was accessible a certain percentage of the time. He also stated that repair people were available 24/7, and that MetaLink has a 48 hour back-up system in case of a utility disaster. Mayor Wobler stated that he has had MetaLink at his home and has never had a problem. Head made a motion to enter into a contract with MetaLink for phone and internet service, and to purchase new phones. Zartman seconded the motion, and the motion passed unanimously.

John Hall, BPA President, was given the floor and updated the Council on the water and sewer operations. He stated that new softeners have been installed, and that a water leak will be fixed tomorrow. In addition, he stated that there is still a grant out through CDBG that may provide funds around the first of the year. He also informed Council that Roberta from RCAP will be helping them with the Asset Management Assessment that they are required to complete for the EPA, and stated that Hicksville is hiring a company for $65,000 to complete theirs. He stated the water and sewer departments do not have the funds available in order to finance that kind of expenditure.

The Minutes from the April 23, 2018, meeting were read, and approved as read.

**EMS:** Coordinator Schuerman was present and reported to Council that there were four runs in April, and 7 runs to date in May, 6 of which were during the daytime. However, 3 evening runs were missed and went to Antwerp due to the staffing shortage over the weekends. She stated that she currently has 8 volunteer EMT’s on the roster, however, only 3 run actively. Councilman Head inquired about a new EMT Basic class, and Coordinator Schuerman responded that she hopes to start a new class in June. She can have 6 people attend, and just has to verify with the people, who originally stated they wanted to take the class, still have the time available.

Coordinator Schuerman stated that Sadie Litzenberg has passed the registry exam and is currently on probation with the department. During probation, she has to run with 2 other EMT’s. Coordinator Schuerman and Sadie will decide when she comes off of probation when it is determined that Sadie is comfortable with the EMT roll. It was stated that Sadie is owed the $500 bonus for completing the EMT class and obtaining a license.

Coordinator Schuerman asked Council if she could reimburse Kim Rison the $20 she paid for her physical, and Council agreed.

**Fire Department, Chief Leroy Anderson** was present and informed the Council the department began testing the hoses. Three hoses have failed so far, and the 50 foot sections have been junked. They still have plenty of hoses to use/test.

Mayor Wobler informed Council that he received an incident report from Chief Anderson regarding a tire issue on the brush truck at the large field fire west of the Village on May 1, 2018. Chief Anderson stated that a corn stalk pierced the sidewall of Unit 52 during the fire. He has already replaced the tire purchased from Discount Tire for around $250.00. Councilman Head inquired if the fire department could charge the homeowner for the damages, and Chief Anderson replied that they can only charge homeowners if they can determine the homeowner was responsible for the fire. Chief Anderson also stated that he is working with BF Goodrich on the possibility of them donating 4 new tires.

Chief Anderson stated that the oil and supplies have been purchased to perform the oil changes on the EMS squads, and they will be done soon.

Chief Anderson reported that J&K has started installing the MARCS radios today and they should be done soon, however, the programming can’t be completed until the state fixes the matrix.

**Police Dept. Chief Miller** was present and asked Council if it would be okay to purchase a used monitor from the Village of Latty for $50. Council agreed. He then stated that he finally made contact with the people responsible for 423 South Laura Street, and stated that they will be cleaning the property and will also tear down the pool. They will be assessing the house in order to determine if it can be remodeled, or should just be torn down.

Chief Miller stated that the people living at 403 South Laura Street are moving, and the house will be given to the Land Bank. He suggested that Council hold off on taking steps to clean the property as the Land Bank will clean the property when they tear down the house.

Chief Miller stated that 418 Fox Street has received a high grass notice. Grass in street complaints have been received, and Chief Miller stated he would keep an eye on it. Councilman Head inquired as to whether or not the Council could spray Horney’s Trailer Court in order to avoid mowing the property, and the Solicitor responded no, as it could have environmental repercussions.

Chief Miller stated that he will need help for the Rock the Block event in August and asked that funds be appropriated in order to ensure he will be able to pay a part-time officer to help him during that event.

**Zoning:** Inspector Tom Sinn was not present.

**Committee Reports:**

1. Mayor Wobler informed Council that the Fire and EMS Committee will meet on Wednesday, May 16th at 7:00 p.m.

**Correspondence Letters:**

1. Mayor Wobler informed Council that he received an e-mail from Choice One Engineering regarding a free seminar on June 7th from the EPA Region 5 Finance Forum regarding planning, building, financing, and operating water systems. He forwarded the e-mail to the BPA.
2. Mayor Wobler informed Council that he received an e-mail from the Ohio AAP regarding bike helmet safety awareness month. Councilwoman Lyons will be sending them some pictures from the bike helmet give-a-way.
3. Mayor Wobler informed Council that he received an e-mail regarding a hazard mitigation grant program through FEMA.
4. Mayor Wobler informed Council that he received the May 2018 Ohio EPA monthly update from DEFA. He forwarded the e-mail to the BPA.
5. Mayor Wobler informed Council that he received a letter from CT Consultants regarding a model plan for communities, for when there is a sewer overflow situation, will soon be required from the EPA. Forwarded to BPA.

**OLD BUSINESS:**

1. Mayor Wobler informed Council that the concession stand roof has been replaced at a cost lower than the estimate presented. The Village is still waiting on a bill for their portion of the roof replacement.
2. Mayor Wobler informed Council that the property at 403 South Laura has reached an agreement with the Paulding County Land Bank. They will sell the house to the Land Bank, and the Land Bank will sell the property once the house is demolished and the property is cleaned. It will be three to four months before the house will be demolished.
3. Mayor Wobler informed Council that he is still finalizing the paperwork regarding the Nature Works restroom grant. He stated Nature Works was inquiring as to whether or not the restrooms would be heated year round at a cost of $6,000, 25% of which would be matching funds. He asked Council if they wanted to have the restrooms heated year round, and Council agreed that having the restrooms heated year round would make the park more useable in the winter months.

**NEW BUSINESS:**

1. Mayor Wobler informed Council that Councilman Crowley’s resignation was effective April 30th, for health reasons. He has posted the opening on the Village’s website for anyone interested in serving. The vote, to decide who will be appointed, will be held during the May 30th meeting. The Mayor asked Council if they would like a plaque to be ordered for Councilman Crowley, and the Council said yes.
2. Mayor Wobler passed out a new committee sheet due to Councilman Crowley’s resignation.
3. President of Council James R. Miller read Resolution 2018-D (Amended) for the third time. This is a Resolution for a replacement levy for the Fire Department. Lyons made a motion to accept Resolution 2018-D (Amended), Miller seconded, and the motion passed unanimously.
4. Mayor Wobler updated the Council regarding the ODOT decision on the park drainage situation. He informed Council that Ross from ODOT said the current drainage is inadequate, and there isn’t anything that ODOT can do to rectify the situation, however, Ross will investigate the grants that are available to see if the Village is eligible. The grants may be a 50/50 split.
5. Mayor Wobler informed Council that Mayor’s Court receipts for April were $0.00.
6. Mayor Wobler introduced Resolution 2018-I. This is a Resolution to increase appropriations for the Fire and Water Departments, and to transfer money within the Water Department Fund. The Fire Department increase is due to a training grant received from the Department of Commerce, and Chief Anderson has requested the money be reimbursed to the Fire Department’s private account because they originally paid for the training. The Water Department increase is for the purchase of salt for the softener and to transfer money from wages to health insurance to have the money in the appropriate account when Jarrod takes over as Superintendent of the Water and Sewer Departments. Miller made a motion to suspend the rules, Zartman seconded, and the motion passed unanimously. Head made a motion to adopt Resolution 2018-I, Lyons seconded, and the motion passed unanimously.
7. Mayor Wobler informed Council that the OML dropped CompManagement as their third party administrator, and signed up with CareWorks effective April 25, 2018. Miller made a motion to stay with the OML for the Village’s group rating and to move from CompManagement to CareWorks as the Village’s third party administrator per the OML recommendation, Zartman seconded, and the motion passed unanimously.
8. Mayor Wobler informed Council that the Fiscal Officer recommends moving the $50,000.00 currently sitting in a CD until June 7, 2018, and the savings account balance of $230,500.79 to the Star Plus account due to the difference in interest generated. Head made a motion to move the $50,000 currently sitting in a CD and the savings account balance to the Star Plus account. Zartman seconded the motion. The vote was: Miller, yes; Zartman, yes; Lyons, abstained; and Head, yes.
9. Mayor Wobler reminded Council of the May 22nd Paulding County Vision Board meeting at the OSU Extension Office. The meeting starts at 7:00 p.m.
10. Mayor Wobler informed Council of a complaint received of a plugged sewer line on South Main Street. He investigated the issue and determined that it is the responsibility of the property owners.
11. Mayor Wobler informed Council that he reported 5 lights on Laura Street to AEP due to their functioning intermittently. Councilman Head stated that the light at Maple and Townline is not working. The Mayor said he would report it.
12. Mayor Wobler informed Council that an underground water leak has been found at the corner of 49 and Townline. The BPA sent cameras in to locate the source. The source of the leak has been found, and will be fixed.
13. Mayor Wobler asked Council if they wanted to make two separate piles at the compost site. If they would like to do that, signs will probably need to be posted. Council tabled the idea until they have a full Council present.
14. Mayor Wobler asked Council if they wanted to make a donation to the Payne Chamber of Commerce for the refurbishing of the Christmas lights. He stated that the Chamber saved over $4000 by having the lights refurbished instead of purchasing new. The Chamber is currently running a fund raising campaign and has received two pledges totaling $500 already. Head made a motion to make a donation of $500.00 to the Payne Chamber of Commerce for the refurbishing of the Village’s Christmas lights, Lyons seconded, and the motion passed unanimously.
15. Mayor Wobler stated that he was contacted by Remlinger Fish Farm regarding their donation of tilapia last year. These fish eat weeds, but the Mayor doesn’t believe it is necessary to get more this year. He also asked Council if they would like to stock the park’s pond with fish from Remlinger Fish Farm again this year. Council decided to hold off on stocking the park’s pond.
16. Mayor Wobler informed Council of communication from SSC on Broadband Dish leasing a portion of the park for a tower. It would be a 20’ x 25’ (500 square feet) section, and would generate $500 per month. The lease would initially be for 3 years, with 6 additional 3 year periods. The question came up if the land would need to be surveyed. The Mayor stated that he would check on the survey question. The Mayor stated that he would like to set aside the land at 100 S. Maple Street as the park and then sell the lot that is South Park on S. Main Street.
17. Mayor Wobler informed Council that the American Tower lease increased to $715.00 per month from $650.00 per month. This is a 10% increase as stated in the lease.
18. Mayor Wobler informed Council of the issues regarding the Merrin Street farm traffic. The farmer causing the issues could access his land from 613, however, the farmer doesn’t want to install an access. The farmer has semi’s and farm equipment running up and down Merrin St., and recently broke a fire hydrant and took down a phone line. A police report was written on the broken fire hydrant, and the insurance company has been contacted. The Solicitor stated that the farmer could be cited. The idea of posting the street as no through trucks was discussed, and the Solicitor was asked to investigate putting a guardrail at the end of Merrin and posting the street as a “Dead End”. The neighbors are irate.
19. Mayor Wobler informed Council that he called Ohio Gas regarding the gas line installation along Bailey Street. They informed him that new cement, paving, and seeding of grass has already been started and will be completed soon.
20. Mayor Wobler informed Council that Rock the Block has been rescheduled to August 4th and 5th. He sent a letter to ODOT regarding closing the roads during the Cruise-In, and during Rock the Block.
21. Mayor Wobler requested a motion from Council to appoint RITA as the Village’s Income Tax Administrator. Zartman made a motion to appoint RITA as the Village’s Income Tax Administrator, Lyons seconded, and the motion passed unanimously.
22. Mayor Wobler informed Council that the Ball Association wants to paint the dugouts, and would like to split the costs with the Village. The Mayor stated that he would contact Jim Hooker about donating his time to paint the dugouts. It was suggested to ask Coordinator Schuerman to paint a flag on them. The question was raised if the scoreboard was moved? The answer was no, as they couldn’t find any electricity back there. They may have to run electricity. The Mayor stated that he would go back over and check it again.
23. Solicitor Miller stated that he has the signed deed for the Collis’ land that was donated to the Village, he just needed the Council to give the Mayor authority to sign the paperwork. Council President Miller made a motion to grant the Mayor the authority to sign the paperwork for the donated land, Lyons seconded, and the motion passed unanimously. Mayor Wobler signed the paperwork. Solicitor Miller stated that the land will be appraised at the Collis’ expense. He then turned over the keys to the 4 trailers that reside on the property to the Fiscal Officer and informed her that she would need to file the deeds to the trailers. The Council decided to place an ad in the Paulding Progress regarding taking sealed bids for the removal of the house trailers from the property. The ad will run in the paper for at least two weeks. Mayor Wobler stated he will call the insurance company regarding whether or not the trailers are covered under its current insurance policy.

**Good and Welfare:**

1. The Mayor and the Council would like to thank Aaron and Lindsey Timm for the removal of the snow fence along Brian Drive.
2. Mayor Wobler would like to thank the Taylor Glass employees for volunteering to help with the playground equipment installation on Saturday, May 19th, at the park. Council members Head and Lyons will be there to help.
3. Councilwoman Lyons stated that the community garage sales will be on June 1st and 2nd. If anyone has any questions they can contact her.
4. Councilwoman Lyons would like to thank the EMS and Fire departments for the use of the firehouse for the bike helmet give-a-way. There are still helmets available should anyone need one. She is considering handing them out at the Food Bank.

Miller moved to pay the bills, Zartman seconded and the motion passed unanimously.

Lyons moved to go into executive session for personnel reasons at 8:45 p.m., and Miller seconded. The motion passed unanimously.

Miller moved to go back into regular session at 9:08 p.m., and Zartman seconded. The motion passed unanimously.

With no further matters to discuss, Miller moved to adjourn, Lyons seconded, the motion passed unanimously, and the meeting adjourned at 9:08 p.m.

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Mayor Steve Wobler Fiscal Officer, Zoe McMaster