**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

Held September 27, 2018, @ 7:00 P.M.

Council did not meet in Regular session on September 24, 2018, due to a lack of a quorum. The meeting was rescheduled to, and held on Thursday, September 27, 2018, with all Councilmembers present, except Lora Lyons.

Guests Present: Jim Henriott, Jim Munger, and Matt Miller, Solicitor.

Jim Henriott was given the floor, and he stated that the United Methodist Church eventually will be replacing their sign out front. They will be putting in a digitally controlled LED sign of approximately the same size, but maybe a foot higher. He wanted to know if the church will have any zoning issues when they are ready to install.

Jim Munger was given the floor and stated that the Fall Festival is on October 13th and 14th. The Village normally pays for the extra insurance coverage needed. The insurance premium is $500.00 which is the same as last year. Head made a motion to pay the insurance premium for the Fall Festival, Zartman seconded, and the motion passed unanimously.

The Minutes from the September 10, 2018, meeting were read, and approved as read.

**EMS: Coordinator Schuerman** was present and reported to Council that: 1) there have been 11 runs in September to date, 2) two people picked up applications to be volunteers, they will hopefully be in the next Basic Class, 3) Lisa Fisher’s drug screen has been completed, and once she gets her physical, she will be added to the daytime schedule, 4) the SO2 monitor stopped working, but Physio Control replaced it at no charge, and 5) she is looking into getting a service plan for some of the equipment at a cost of $1200/year, which will be discussed at the Quarterly Trustee Meeting.

Mayor Wobler stated he talked to the Steering Committee members, and they are okay with only one person being at the station. They will discuss it further at the next Trustee Meeting in October. Coordinator Schuerman stated that on most days when only one person is scheduled, she is available at home to go on the runs.

**Fire Department: Chief Anderson** was present and informed the Council that: 1) Bob Werfal has turned in all his equipment and is officially off the rolls. He had not made a run in the last three years, 2) the department was denied their FEMA Grant, so he will be ordering hoses, and 3) he will be taking all the trucks down for their yearly pump tests.

**Police Department: Chief Miller** was present and stated that the Village is currently mowing four properties, and he has posted high grass on three more properties. He has also given out some grass on the road notices. He stated that the printer/copier is still not working correctly as his pictures are not printing out well.

He then presented Council with pictures of nuisance trash for three properties located on Laura, Merrin, and Oak Streets. Council approved sending the owners 15 Day Notices and signed the statements declaring a legislative finding by the Council of litter on 420 South Laura Street, 303 West Merrin Street, and 206 East Oak Street.

Council informed the Chief Miller that some complaints have been received of kids throwing rocks into the road from Buckeye Park.

**Street:**

1. Mayor Wobler informed Council that he cut down the weeds in the curve on both sides of 500 East at Maple Street, and had the street department take the Village’s Stihl weed eater to Ace Hardware for repairs at a cost of $35.00.
2. Mayor Wobler informed Council that a tree limb was cut down on 500 East, just past Buckeye Park as it was partially hanging in the roadway and blocking the view.
3. Mayor Wobler stated he had the street department spray the weeds on the West ball field at the park.
4. Mayor Wobler informed Council that he talked to the BPA regarding repairing the sewer grates on Oak at 49 and also on Oak at Gibson. He called Asphalt Maintenance Services (AMS) and they will be fixing them. They will also be repairing the driveway on Merrin Street that was damaged by the repair of a water tap leak.
5. Mayor Wobler informed Council that a copy of Ordinance 2003-7, high grass and noxious weeds, was sent to Eva Martinez, per her request.
6. Mayor Wobler informed Council that the drain in front of the Post Office is clogged and a new catch basin will need to be installed. The funds for the project will be in the 2019 budget.

**Zoning: Inspector Tom Sinn** was present, and informed Council that he made four trips to Payne in September, and processed three building permits. He met with Taylor Made, talked to some people about junk vehicles, and issued a 7-day verbal for old plates, on which the resident has already complied. He stated that the house on Dallas Street has been torn down. Gutterman’s son has moved to Antwerp, and the camper has been removed from the property he was renting here in Payne.

Per Inspector Sinn’s request, Collis moved to go into executive session for a confidential matters at 7:25 p.m., and Head seconded. The motion passed unanimously.

Zartman moved to go back into regular session at 7:36 p.m., and Miller seconded. The motion passed unanimously.

Mayor Wobler reminded Council that the next zoning meeting is Tuesday, October 9th.

**Committee Reports: None.**

**Correspondence Letters:**

1. Mayor Wobler informed Council that he received an invitation to the Paulding County Economic Development’s Business & Industry Appreciation Banquet being held on Tuesday, October 9th at 5:30 p.m. The Mayor received two tickets if anyone would like to go.
2. Mayor Wobler informed Council that he received correspondence from Bicker & Eckler regarding how to acquire property using Eminent Domain.

**OLD BUSINESS:**

1. Mayor Wobler informed Council that the broken panes of glass at the Firehouse have been replaced by Al’s Glass Shop.
2. Mayor Wobler reminded Council that Trick-or-Treat is scheduled for Saturday, October 27th, with a parade following. Judging will be done at the Firehouse.
3. Mayor Wobler informed Council that the painting of the playground still needs to be completed. The grant paperwork has been completed, but the Grant Notice needs to be recorded prior to the paperwork being submitted. Councilwoman Collis stated that there were boring bees in the Caboose. The bees were sprayed, and she is planning on finishing the painting of the playground on Sunday.
4. Mayor Wobler informed Council that the tree at 100 S. Maple was removed on September 19th. The cost was $725.00 plus an additional $150.00 for the grinding of the two other stumps on the property. The wood is already gone.
5. Mayor Wobler informed Council that the Ash Street property has been sold to the Paulding County Land Bank.
6. Mayor Wobler asked the Solicitor about the SSC dish tower proposal, and the Solicitor stated he has been trading phone calls with their representative, but he will be talking to him soon.

**NEW BUSINESS:**

1. Mayor Wobler introduced Resolution 2018-N for its third reading. This is a resolution accepting the amounts and rates of the tax levies and certifying them to the County Auditor. President of Council, James R. Miller, read Resolution 2018-N for its third reading. Miller made a motion to adopt Resolution 2018-N as presented, Scheiner seconded, and the motion passed unanimously.
2. Mayor Wobler introduced Resolution 2018-P, a resolution to allow the BPA to certify delinquent water/sewer/refuse bills to the County Auditor and declaring an emergency. Scheiner made a motion to suspend the rules, Miller seconded, and the motion passed unanimously. President of Council, James R. Miller, read Resolution 2018-P. Head made a motion to adopt Resolution 2018-P as presented, Scheiner seconded, and the motion passed unanimously.
3. Mayor Wobler informed Council that the Village was awarded the Safe Routes To School Grant (STRS). This is a fully funded grant through ODOT in the amount of $266,000.00 for Fiscal Year 2021. It will be for constructing sidewalks on Merrin, Oak, and Townline Streets from State Route 49 to the school.
4. Mayor Wobler informed Council that there will be an ODOT Scope Meeting for the STRS Grant on October 5th, from 10 a.m. till 12:30 p.m. An e-mail has been sent out to all the stakeholders.
5. Mayor Wobler updated the Council on the Land & Water Conservation Fund through the Ohio Department of Natural Resources. He stated that the paperwork for a grant through them for 2018 is due by November 15, 2018. However, the grant would be a 50/50 split, and the Village does not currently have the funds available in order to participate. The next round is in 2020.
6. Mayor Wobler informed Council that he discussed the dish proposal with Tim Robinson, of ODNR. He asked Mr. Robinson if the Village could use the land already set aside to cover the new tower. Both Tim Robinson and Mary Fitch approved that proposal since the set aside is 100’ by 100’, the current tower only takes up 71’ by 60’, and the new tower would only be 25’ x 25’.
7. Mayor Wobler informed Council that a water tap was repaired at 522 Merrin Street, and AMS will repair the driveway.
8. Mayor Wobler informed Council he received a notice from the Ohio EPA to the Mayor and the BPA regarding confirmation of future water shutoffs. The Village’s response was sent by the Water Department Operator, Allen Wobler. Mayor Wobler stated that it doesn’t look like the Village will be fined. However, a boil advisory needs to be made every time the water is shut off. He also stated it looks like the EPA will eventually require the Village to be split into quadrants.
9. Mayor Wobler informed Council that he has made initial contact with Durant’s Amusements regarding possible “Payne Days”. He stated the Event Committee tried to meet but couldn’t. He invited Council to be on the committee.
10. Mayor Wobler informed Council that he will be cleaning the back room in order to make room for the Payne Chamber of Commerce’s Christmas Decorations.
11. Mayor Wobler informed Council that the Village’s John Deer Tractor needs new front tires. The cost to replace both tires and mounting is $892.50. Scheiner made a motion to replace the tires for the tractor, Miller seconded, and the motion passed unanimously. Mayor Wobler also informed Council that he purchased Nerf bars for the street truck to assist the employees entering and exiting the vehicle. The cost was only $90. Council was okay with that purchase.
12. Mayor Wobler informed Council that he would like a motion to direct RITA not to charge any penalty or interest on any late filings or underpayments for tax year 2018. Miller made a motion to direct RITA not to charge any penalty or interest on any late filings or underpayments for the tax year beginning September 1, 2018 and ending December 31, 2018. Zartman seconded the motion, and the motion passed unanimously.
13. Mayor Wobler informed Council that he asked MacAllister for an estimate on repairing a diesel generator that was found down in the Street building. The generator needs a new solenoid, and possibly a new mother-board. Unfortunately, the generator is old, and the parts to fix it are hard to find and cost prohibitive. He is hoping to part it out and get between $200 and $300 for the parts.
14. Mayor Wobler informed Council that the audit from the State is in progress. An Engagement Letter has been received stating they are looking to finish the audit by October 31st, and have a report to the Village by November 30th. An exit interview will be scheduled at a later date and will be attended by the Mayor, the Fiscal Officer, the Finance Committee, and the BPA. The Fiscal Officer stated the auditors should be done by the end of next week.
15. Mayor Wobler informed Council that the Fire and EMS Trustee Meeting is scheduled for Tuesday, October 23rd at 7:00 p.m.
16. Mayor Wobler informed Council that he asked Lawrence Temple to install the LED lights at the Caboose and Depot, and to repair the first light on Brian Drive. He believes the photo eye went out on it.
17. Mayor Wobler informed Council that the Fiscal Officer applied for a scholarship in order to attend the Municipal Finance Officer Association’s Conference being held on October 31st and November 1st. If she receives the scholarship, she will be attending the training.
18. Mayor Wobler introduced Resolution 2018-Q, a resolution to request permission from the Auditor of State’s office to open an Income Tax Fund, and declare an emergency. Head made a motion to suspend the rules, Scheiner seconded, and the motion passed unanimously. President of Council, James R. Miller read Resolution 2018-Q. Collis made a motion to adopt Resolution 2018-Q as presented, Miller seconded, and the motion passed unanimously.
19. Mayor Wobler introduced Resolution 2018-R, a resolution to request permission from the Auditor of State’s office to open a Capital Improvements Fund, and declare an emergency. Zartman made a motion to suspend the rules, Scheiner seconded, and the motion passed unanimously. President of Council, James R. Miller read Resolution 2018-R. Collis made a motion to adopt Resolution 2018-R as presented, Miller seconded, and the motion passed unanimously.
20. Solicitor Miller informed Council that he revised the Memorandum of Understanding between the Village and Brian Martin (Puckerbrush). He stated that AMS may have to put asphalt on the side of the building in order to fix the problem. He also stated he reduced the indemnity clause. Council agreed that it was okay to forward the revised memorandum to Brian Martin.
21. Solicitor Miller stated the BPA asked him to look at a draft sewer ordinance. He stated he would look it over and make sure it doesn’t violate the Ohio Basic Code.

**Good and Welfare:**

1. Mayor Wobler reminded everyone that the Fall Festival is on October 13th and 14th. He has not received a flyer yet, but there will be a Chili Cook-Off on Saturday, sponsored by Taylor Made.
2. Council members will be donating candy to pass out in front of the Village Office during Trick-or-Treat.

Scheiner moved to accept the financial reports as presented by the Fiscal Officer, Head seconded, and the motion passed unanimously.

Miller moved to pay the bills, Zartman seconded and the motion passed unanimously.

Head moved to go into executive session for personnel reasons at 8:14 p.m., and Scheiner seconded. The motion passed unanimously.

Miller moved to go back into regular session at 8:21 p.m., and Scheiner seconded. The motion passed unanimously.

With no further matters to discuss, Collis moved to adjourn, Zartman seconded, the motion passed unanimously, and the meeting adjourned at 8:24 p.m.

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Mayor Steve Wobler Fiscal Officer, Zoe McMaster