**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

Held April 8, 2019, @ 7:00 P.M.

Council met in Regular session with Austin Scheiner, James R. Miller, Andrew Zartman, Andrew Head, and Lyn Collis present. Lora Lyons was absent.

Guests Present: **NONE**

The Minutes from the March 25, 2019, meeting were read, and approved as read.

**EMS: Coordinator Schuerman** was present and reported the following to Council:

1. There have been 4 runs month-to-date for April, and all were billable.
2. There were 18 runs total for March, but only 13 were billable.
3. The CE site certification walk-through went well, and they have been recertified for 3 years.
4. Both squads were in for their oil changes and break checks. Squad 51 was fine, however, Squad 54 needs to have its fuel filters (2) replaced. The expense was approved by Council.
5. Travis Zartman has signed up to take the National Registry. His $80 testing fee has been paid, and he just needs to get a testing date. Billy Lyons and James Weaver have registered, but payment still needs to be made. Kaitlyn LeVeck still hasn’t registered.
6. The servicing of the LifePaks, Lucas, and AED’s will be done this week. The AED Express which is kept at the Village Hall definitely needs a battery, which would cost $137.20. The Coordinator asked Council if they wanted to replace the battery or just get rid of the unit as it might need more parts than just the battery. Council set a limit of $300 to spend on fixing the AED Express.

The Mayor addressed the following items concerning the EMS and Fire Departments:

1. He asked if the inventory was done for the EMS Department and Coordinator Schuerman stated she just needs to add the laptop and cord.
2. There will be a parade on June 22nd around noon (Rock-the-Block), and the Mayor would like an EMS squad, a fire truck, and the police cruiser to be in the parade and then on display for a few hours after the parade.
3. He suggested the Fire Department hold a Chicken BBQ fundraiser during Rock-the Block. Chief Hefner stated he would look into it and asked if anyone knew who was used in the past for the Chicken BBQ’s. Councilman Head stated it was Port-a-Pit out of Edgerton.

**Fire Department: Chief Hefner** was present and reported the following to Council:

1. There were 7 fire runs in March, and have been 3 already in April.
2. The Fire Department has done an awesome job this past week as they were called out twice to assist with a house fire in Paulding, and he had 9 people show up the first time and 8 the second time. In addition 6 people showed up for the grass fire that occurred on the same day.
3. The air pack compressor hasn’t been serviced since 2017, and it is supposed to be serviced yearly. Pro-Air will service it for $500. Council approved the expense.
4. He inquired about whether or not they can start their FaceBook page, and the Mayor stated they would need to wait until the next Council meeting as the Solicitor will be attending and Council will be voting on the Social Media Policy.
5. The tires on the tanker are from 1995. The tread is still good, however, he would like to replace the front tires as they are 24 years old. The DOT recommends replacing the tires every seven years for commercial vehicles. He has priced them out, and they will cost $350/tire, unless anyone knows of a place where he can get a deal like the Police Chief did for his tires. Chief Miller stated he would give Chief Hefner the contact information for Capital Tires, and Chief Hefner stated he would like to replace all six if he can get a good deal.
6. An air bottle that was purchased from Finley Fire Equipment is defective, and it needs to be shipped back to the company for repair/replacement. It is under warranty and will just cost shipping charges.
7. The HazMat training was scheduled by the previous Fire Chief for April 26th, 27th, and 28th. Unfortunately, this is during prime farming season, and Chief Hefner is unsure how many of his firefighters will be able to attend. He opened the class up County-wide to see if he could get commitments from 10 people as this is a requirement for the class. No refund and/or rescheduling is available as the previous Fire Chief signed a contract with the company.
8. MARCS radio training was held. Unfortunately, there are issues with the system. The Village’s firefighters still need to carry VHF pagers to communicate between themselves, and with the Convoy and the Woodburn Fire Departments. Chief Hefner updated Council that the State Fire Marshall’s office may have their budget cut, which would lead to no more grants for paying the user fees for the MARCS radios. Should this happen, the radios could cost the Village $7,000 annual for just the user fees. The Village currently has 17 portables, and 24 total units, with the base unit costing double the fee. Councilman Head said the DAS website has the information for all the radios for each entity. This information can be accessed and printed off for verification of fees owed/paid.
9. There will be two firefighters, Travis Zartman and Zach Mansfield, taking the Firefighter II class in Bryan starting in June. There won’t be any charge for the class, however, they will both need the NFPA physicals, which will cost around $1,000 each.
10. Three firefighters are going to eat lunch at the Wayne Trace High School on Wednesday in order to talk to students about volunteering for their local fire departments.

**Police Department: Chief Miller** was present and reported to Council the following:

1. He will be sending the paperwork in tomorrow to be reimbursed for the purchase of the two bullet-proof vests. The reimbursement will be through the BWC Grant.
2. He received a search warrant for a joint investigation between the Village, and the Villages of Antwerp and Hicksville.
3. The Police Cruiser tires have been replaced.

**Street:**

Mayor Wobler informed Council that he purchased the following for the Street Department: a DeWalt 20V lithium driver, charger, battery with bag, two 20V 5.0ah batteries, a three-piece hex socket set, and a 20V battery adaptor in order to convert the batteries for use with the Village’s other DeWalt tools.

**Zoning: Inspector Tom Sinn** was not present.

Mayor Wobler reminded Council that the next Zoning Board meeting is on April 22nd at 6:00 p.m.

**Committee Reports:**

Mayor Wobler reminded Council that the next Fire and EMS Trustee meeting is on Tuesday, April 23rd at 7:00 p.m.

**Correspondence Letters:**

Mayor Wobler informed Council that he received an e-mail from Poggemeyer regarding GIS mapping for utilities. He forwarded the e-mail to the BPA.

**OLD BUSINESS:**

1. Mayor Wobler informed Council that he reviewed the plans for the Safe Routes to School grant with Beth from ODOT and Councilwoman Lyons. They looked at the sidewalks and identified five trees that they would like to cut down. They will be approaching the home owners to see if an agreement can be reached where the Village would cut down the trees and plant a new one once the project is done. They only looked at Townline, Oak, and the South side of Merrin. The North side of Merrin will be done only if there is enough money left after those are done. Beth sent an update of the decisions to Mead and Hunt.
2. Mayor Wobler reminded Council that the second meeting in April was moved to Monday, April 29th at 7:00 p.m.
3. Mayor Wobler reminded Council that there is an Event Planning meeting tomorrow evening, April 9th, at 7:00 p.m. He will send the flyer he is working on for the event to everyone, so they can make revisions if any are needed.
4. Mayor Wobler updated Council regarding purchases/repairs made at the park. He purchased 3 new, commercial toilet seats, and electric hand dryer and urinal flush valve for the men’s restroom, and automatic light switches/rewired light switches for both bathrooms. The flush stools were looked at and are now operational. He also purchased 24, 100W LED light bulbs for the barn at the park and the pavilion, and he will have the wall partition remounted in the women’s restroom. He used the Menard’s rebate and refund from returning two boxes of flooring to purchase: motion light for the Council room, washers, compartments, two garden rakes, two metal tine leaf rakes, a thermostat for the water building, packing tape with application tool, two boxes of coffee, six cases of water, a valve for the concession room, and a soffit for the concession stand. Councilwoman Collis stated there are a lot of sticks down at the park between the pavilion and the pond. Mayor Wobler stated that maybe the Lippert employees could pick those up and also get the leaves that are stuck in the fence when they have their community clean-up day on May 3rd.
5. Mayor Wobler informed Council that the Ohio Plan’s coverage will be providing the lawyers for the Allen Martin lawsuit. Each Councilmember received a copy of the two letters from the assigned law firm, and was told that all correspondence with the plaintiffs needs to be kept.
6. Mayor Wobler informed Council that the monthly office cleaning has been moved from the second Thursday of the month to the first Thursday of the month.
7. Mayor Wobler informed Council that the dumpster behind the old Super Value building will be removed before the parking lot is sealed.
8. Mayor Wobler informed Council that the guardrail has been installed at the end of West Merrin Street.

**NEW BUSINESS:**

1. Mayor Wobler informed Council that the electrical line was cut on Brian Drive by the Ohio Gas Company. OUPS had been called by Ohio Gas, however, the notifications were going to the personal e-mail of a prior employee. The line was repaired by Treece Electric, and the Mayor has been in touch with Craig Grieser of Ohio Gas regarding them paying for the repair. He stated the Fiscal Officer is to forward the bill to Mr. Grieser when she receives it.
2. Mayor Wobler informed Council that he approved having O.E. Meyer do a one-time service, for a cost of $550.00 (if no issues are found), on the Village’s AED 1000, AED Express (Village Hall), LifePak 12, LifePak 15, and Lucas 2, on the recommendation of the Fire & EMS Committee, and both Benton and Harrison Townships. Head made a motion to allow for the one-time servicing of the equipment, Scheiner seconded, and the motion passed unanimously.
3. Mayor Wobler informed Council that he has received a Medicount contract renewal that has been reviewed and approved by Solicitor Miller. He will be passing it by the Fire and EMS Trustees at the next meeting on April 23rd and stated the Council will vote on the contract at the next Council meeting on April 29th.
4. Mayor Wobler informed Council that he will be contacting AEP regarding installing a new light on the pole that is located at the corner of 500 and Maple Street. He would like to make it a double, but if it can’t be a double, then he would also like to see a pole and light put in at the center of Buckeye Park. He asked Council for their ideas on what type of fence, and sign should be installed at the park. In addition, he wanted to know what ideas they had regarding a Veteran’s Memorial, and whether or not they want a flagpole installed at that park. A meeting of the Park Committee still needs to be set. Councilwoman Collis stated she has spoken with a representative from the Girl Scouts and just needs to know what size and how many flags the Village would like to get. Mayor Wobler stated the Village usually gets 3’ by 5’ flags, and would possibly need five flags.
5. Mayor Wobler informed Council of the ongoing issues with the Bailey and Veteran’s Drive intersection. He stated that ever since a car hit her fence, Cheryl Cox has been contacting him regarding the ruts in the ground just outside her fence, which is Village property. Council explored the idea of putting some stone down in order to alleviate the problem, or perhaps posting the alley as “No Trucks,” since the problem seems to be with the delivery trucks that use the alley. Council agreed that further study will be necessary before making a decision on this issue.
6. Mayor Wobler updated Council on the property at 221 East Oak Street. The current owner, in an e-mail to the Mayor, agreed to sell it to the Landbank for the $1000.00 offered.
7. Mayor Wobler informed Council that the Ball Association signed this year’s contract. The Mayor told them that they should look for a drain at the ball field, and if they can’t locate it, he has agreed to split the cost of purchasing stone for the driveway, but will not pay for hauling the stone. Council approved that expense.
8. Mayor Wobler informed Council that he met with a representative from Ohio Rural Water regarding possible energy savings for the BPA. John Hall, the Fiscal Officer, and Al Wobler also attended the meeting. The representative told them that Payne’s electrical rate is the lowest he has seen in the state. A comparison of 2017 to 2018 costs for all the Village’s electric accounts shows a savings of $2,177.93. Councilman Head inquired about switching the street lights to LED, and the Mayor stated it would cost around $25,000 to make the switch.
9. Mayor Wobler asked Council what they would like to do about the roof leak. Council decided to get some estimates on fixing the roof, possibly from Tri-County and Todd Praul.
10. Mayor Wobler informed Council that HB62 was passed by the legislature and signed into law by Governor DeWine. It is a 10.5 cents per gallon increase for gas and a 19 cents per gallon increase for diesel. It is estimated to increase the Village’s revenues for road work by $26,961.00 annually, but will not go into effect until July 1st of this year.
11. Mayor Wobler informed Council that a sewer basin fell in over at School Drive and Oak Street. It has been repaired, and the hole was filled with cold patch. He stated the purchasing of cold patch has really saved the Village money as they are not having to haul in stone for each dig and the Village employees can fill in potholes on demand.
12. Councilman Head inquired about the brush pile. Mayor Wobler suggested, and it was decided to rent a chipper this year for 30 days for an approximate cost of $1200.
13. Councilman Miller inquired about having a Fishing Derby, and Council agreed that it would be a good thing to have during the Fall Festival.
14. Councilman Miller stated that he is still trying to get a meeting with someone from the AmVets to see if they would be willing to donate towards a Veteran’s Memorial.

**BPA: None**

**Good and Welfare:**

1. Mayor Wobler would like to thank Councilman Head for leveling the stone at the park.
2. Mayor Wobler will be donating a CCTV camera system for the park’s concession stand. It will be used to monitor the north side of the concession stand. In addition, he will be purchasing two tvs, one for the retention pond, and one for the concession stand, and will get the rest of the cameras installed.
3. Mayor Wobler informed Council that the Flat Rock Lodge Easter Egg Hunt will be on Saturday, April 13th, starting at 11:00 a.m.

Scheiner made a motion to accept the financial reports as presented by the Fiscal Officer. Miller seconded the motion, and the motion passed unanimously.

Miller moved to approve the payment of bills presented, Collis seconded, and the motion passed unanimously with Councilman James R. Miller abstaining from voting on any payments to Rodney Miller.

With no further matters to discuss, Collis moved to adjourn, Scheiner seconded, the motion passed unanimously, and the meeting adjourned at 8:20 p.m.

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Mayor Steve Wobler Fiscal Officer, Zoe McMaster