**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

Held April 29, 2019 @ 7:00 P.M.

Council met in Regular session with James R. Miller, Lora Lyons, Andrew Head, and Lyn Collis present. Austin Scheiner and Andrew Zartman were absent.

Guests Present: Linda McCain, Ben Thomas, Gary Gasser, and Matt Miller, Solicitor.

The Minutes from the April 8, 2019, meeting were read, and approved as read.

The Floor was given to Linda McCain, and she asked permission to set up a tent for “Wreaths Across America” at Rock-the-Block. It is a non-profit organization with all monies raised in the county staying in the county. You can find them on FaceBook at Paulding Veterans Memorial Wreaths. Mayor Wobler stated she could set up her tent either in front of Village Hall, or across the street near the bank. He informed Ms. McCain that the parade is from 12 p.m. to 1 p.m., with a car show from 2 p.m. to 4 p.m., and also stated he would put her organization on the flyer for the event.

**EMS: Coordinator Schuerman** was present and reported the following to Council:

1. There were 12 runs in April, but only 10 were billable. There were three missed runs, 2 to Antwerp, and 1 to Paulding, but all were night/weekend runs.
2. She asked that it be posted on the website and FaceBook that residents need to have their houses clearly marked with the correct address as there was an issue on a recent run and the EMT’s had trouble locating the person needing assistance.
3. She stated it was her understanding that the coming weekend is a volunteer weekend, and was told that Taylor’s was planning on cleaning up the parks on May 3rd from 1 p.m. to 4 p.m., since opening day for the Ball Association was scheduled for May 4th.
4. There will be mock crash training tomorrow.

Mayor Wobler informed Council that the EMS Department would like to sell their cruise tickets at Rock-the-Block.

Miller moved to go into executive session for personnel reasons at 7:56 p.m., and Head seconded. The motion passed unanimously.

Collis moved to go back into regular session at 8:03 p.m., and Miller seconded. The motion passed unanimously.

**Fire Department: Chief Hefner** was present and reported the following to Council:

1. There have been 6 runs to date for April.
2. Christian Munoz would like to attend Fire II School in Bryan. He will not be needing a physical since he already had the NFPA physical last year for Fire 1 School.
3. He needs 10 new pager batteries. They cost $20/each, and the cost will be split between Fire and EMS. The Mayor stated he would order the batteries.
4. He would like to replace the two rotator lights on the back of the tanker with LED lights. He can purchase them on Amazon for $80/each.
5. Ben Stoller will be needing fire gear before the end of the year. The Fiscal Officer stated she would need to check the budget to see if she needs to do a Resolution in order to make the purchase. The gear will cost around $2,100.00.
6. An EMT, Sadie Litzenberg, is interested in being cross-trained and would like to attend Fire I classes.
7. The Pancake Breakfast went well. They had the best turnout for volunteers, and made around $900-$1000.
8. He would like to get a solar-powered light for the flag pole.
9. He cannot buy tires from Capital Tires as they don’t carry commercial tires. He will be getting a quote from Zurcher’s, even though there are two Township Trustees who are against the replacing of the tires.
10. He needs to purchase 5 gallons of gear wash. It is used for both hoses and turnout gear. It will cost $72.76 from Van Wert Fire Equipment.
11. They had 9 people attend the HazMat training. Two of them were from another fire district. He will be applying for a PUCO Grant in order to be reimbursed for the expense.

**Police Department: Chief Miller** was not present.

Mayor Wobler addressed the following concerning the Police Department:

1. What the Village can do regarding farm tractors and trucks using Merrin Street. Even with the new guardrail, the tractors are still going down West Merrin Street, and cutting through Horney’s Trailer Court in order to get to the fields. There are already signs posted on the street stating “No Trucks,” and “Dead End.” The farmer’s employees, in years past, have taken out the phone line and a fire hydrant with the tractors. The Mayor stated he would contact the farmer regarding the issue.
2. Suggested reducing the phone plan for the Police Chief down from unlimited data to 2GB per month for approximately $45 savings per month. Council agreed to the change. The new plan will still allow for unlimited talk and texting.
3. There have been some issues with four-wheelers running in the park.
4. The front window of the Police Department looks like a seal is broken and moisture is collecting between the panes. The Mayor asked for suggestions on how to deal with the issue. Council decided to wait and see if the issue clears up when the weather finally gets warm, before deciding whether or not it should be fixed.

Mayor Wobler gave Council a summary of the topics discussed at the Fire and EMS Trustee Meeting: oil changes on fire trucks, daytime staffing update, replacing the heaters at the firehouse, school visit, FaceBook page, etc. He then informed Council that the Village and Townships have a $50,000 spending limit before they have to bid out purchases. Since the budget for a used truck was set at $200,000, the purchase may have to be bid out, which would cause all kinds of issues. The Solicitor and Prosecutor are researching avenues around this problem. In the meantime, the Fire Department found a nice used truck with 29,000 miles for $150,000. This would be a replacement for the 1988 Sutphen Engine. The purchase is on hold until the $50,000 limit issue is resolved.

**Street:** The Mayor addressed the following regarding the Street Department:

1. The Helmets from the Put-a-Lid-On-It Grant were awarded and picked up by Kevin. There will be a school assembly held on May 8th, Bike to School Day, at which the helmets will be distributed.
2. The John Deere tractor and the Gator need oil changes. An estimate was received from Kenn-Feld, in which it would cost $300 for the tractor, and $275 for the Gator. Councilman Head suggested having Kevin do the oil changes, and Councilwoman Collis stated that if he didn’t know how, maybe someone could show him the first time. After Council reviewed the estimates, it was noted that there were other services being performed for the quoted amount. The Mayor stated he would get an estimate from Homier’s, to see if they are able to perform the service.

**Zoning: Inspector Tom Sinn** was present and reported the following to Council:

1. He attended the Zoning Board meeting held on April 22nd, and they gave him some concerns to look into.
2. He will be checking on Josh Helms, who has a new shed in his yard, which he didn’t get a permit for, and also has a large pile of wood in his yard.
3. He will be checking on Robert Williams due to the junk/trash in his yard and possible vehicles without license plates.
4. He will be checking on how often Jim Helms plans on visiting/staying in the camper behind his son’s house.
5. He has verified that the Mayor’s son is not living in the RV in the Mayor’s driveway.
6. He has verified that Collis’ neighbor doesn’t live in the camper on their property.
7. Dave Franklin is putting a metal roof on the garage of his dad’s house. The materials will be less than $2000, and the labor will be done by Dave, so no permit is needed.

**Committee Reports:**

1. Councilwoman Collis gave an update on the sign the Junior Historians want to put in the Village, perhaps at the entrance of the new park. She also stated that Harrison Township will be hauling dirt into the new park when it dries, and the Paulding County 4-H will be planting the buckeye trees that are being donated from her dad’s property.
2. A meeting was discussed for the Streets, Alleys, and Ditches Committee to assess the streets and decide which ones they would like to repair this year. They decided to get together some Saturday or Sunday. They will compile a list of signs that need to be straightened and/or replaced. Mayor Wobler stated he may have Jim Miller do some of the mowing this summer if Kevin is busy with other projects. A problem with people parking and making a mess of the grounds at the South Park was brought up, and it was suggested to maybe plant trees on the perimeter, or put up fencing around the park.

**Correspondence Letters:**

Mayor Wobler informed Council that he received a letter from Congressman Latta regarding broadband internet services in rural areas, and guidelines under HR2, the Agricultural Improvement Act. It was passed on to Council for review.

**OLD BUSINESS:**

1. Mayor Wobler informed Council that Ohio Gas has stated they will pay for half the repair of the cut power line at Brian Drive. The Fiscal Officer stated the check has not been received yet.
2. Mayor Wobler stated he ordered the barricades and accessories for a cost of $2,437 from EconoSigns. Other estimates for the same items were in the amounts of $3028, and $3200. As part of the cost, he also purchased some lights for the barricades, and extra weights for the barrels.
3. Mayor Wobler informed Council that the repairs to the concession stand restrooms have been finished, and they look really nice. Automatic light switches were installed, the broken soffit was replaced, and the partition in the women’s bathroom was repaired. Next year he would like to install a ceiling fan and lights in the concession stand.
4. The Fiscal Officer informed Council that Tri-County Roofing had stopped in and tried to find the leak in the roof, however, they weren’t able to find it. She stated that Steve Sinn said he could have some guys come back after a hard rain and see if they could find the leak, however, the Village would be billed for their time whether or not they find the leak. He also said it would cost approximately $30,000 to replace the roof. Council President Scheiner had called two other companies, but did not receive a response from them.
5. Mayor Wobler updated the Council regarding 221 East Oak Street. The agreement has been signed, and the property will be going to the Landbank for demolition.
6. Councilman Miller stated that the employees at Taylor’s may want to get in some volunteer hours during Rock-the-Block. It was suggested they could run a corn-hole tournament. Attendees could either be asked to bring their own boards, or boards could be borrowed for the day, as only 4 or 5 sets would be necessary.

**NEW BUSINESS:**

1. Mayor Wobler reviewed the estimates he received for installing sewer lines for the new park restroom with Council. To install 700 feet of 6 inch pipe from the restroom to 49 with cleanouts every 100 feet, Dangler Excavating would charge $5820 plus an additional undetermined amount for the tap into the line at State Route 49. Bowman Excavating quoted $5200 for the same work, but the tap at 49 was included in his quoted price. It was stated that Dangler Excavating is good and the Village uses him a lot, however, it may be good to allow others to provide services to the Village. The subject of renting equipment and having our employees install the line was broached but wasn’t accepted. Mayor Wobler stated the Village would call OUPS prior to the work being done. Lyons made a motion to accept Ryan Bowman Excavating’s quote. The motion was seconded by Head, and the vote was unanimous.
2. Mayor Wobler informed Council that the request for sealed bids for the restroom construction for the NatureWorks grant have been published in the Crescent-News. The bids will be opened at the May 13th Council Meeting.
3. Mayor Wobler opened up discussion regarding the Social Media Policy written by the Solicitor. Solicitor Miller stated he would like to revise the policy and have the names of the FaceBook pages along with the names and contact information of the administrators of the pages listed on it. Miller made a motion to adopt the Social Media Policy as written by the Solicitor pending final revisions, Collis seconded, and the motion passed unanimously.
4. Mayor Wobler updated Council regarding ODOT upkeep of the state highways. He stated Ross from ODOT said it is the Village’s responsibility to fix the state highways within the Village limits, including painting crosswalks and other road signage. The detours have been approved by ODOT for Rock-the-Block.
5. Mayor Wobler informed Council that Moyer’s Tree Service was seen dumping limbs and leaves at the Village compost site on Tuesday, April 23rd. They left piles outside the fence and in the driveway to the site. The Mayor caught up with him and questioned him about it, and the owner stated a resident said it was okay for him to dump it there. Mayor Wobler told him that it was not okay, the site was just for residents and the owner would need to pay for the cleanup of the piles. Solicitor Miller stated the owner could be charged with a misdemeanor that carries a $500 fine and/or six months in jail. He suggested the Mayor contact the owner and tell him that he has 14 days to clean up the piles or he will be cited in County Court.
6. Mayor Wobler asked Council if they wanted to renew the MediCount contract. He stated the Trustees agreed with re-signing. Miller made a motion to allow the Mayor to sign the new MediCount contract, Lyons seconded, and the motion passed unanimously. It was mentioned that the Fiscal Officer is having trouble getting collections information from MediCount.
7. Mayor Wobler stated it will cost $1100 to put the stone in at the park. This cost will be split between the Village and the Ball Association as approved at a prior Council Meeting.
8. The Fiscal Officer explained that the Credit Card Committee needs to meet in order to do the quarterly review required by the Credit Card Policy and State Law. The chair of the Finance, Claims, and Assessments Committee was appointed as the Compliance Officer. The current chair is Councilwoman Lyons. The Fiscal Officer stated she would have the information ready for review at the next Council Meeting.
9. Mayor Wobler informed Council that the next Event Meeting is scheduled for May 7 at 7:00 p.m. (subject to change). The committee will be finalizing the plans for Rock-the-Block.
10. Mayor Wobler reminded everyone that when you mow your lawn, the grass should not be thrown into the street. He will post a reminder on the Village’s website.
11. Mayor Wobler reminded everyone that bulky waste pick-up is set for the first Tuesday of each month, and asked that people refrain from putting it out early. He will post a reminder on the Village’s website.
12. Mayor Wobler informed Council that the wood to build a 10-foot by 12-foot pavilion at the park would cost $350 plus the cost of the metal for the roof, which would be another $350 to $400. The labor can be performed by the Village employees. Two picnic tables will fit under each pavilion, and the ground could either be left as is, or stone could be put down. He would like to put one at Buckeye Park and two at the main park. Council concurred.
13. Mayor Wobler stated he would set up a meeting of the Board of Tax Review as they need to meet and discuss what their responsibilities are, and what they would need to do, if required. He will set the meeting for 6:00 p.m. on May 13th.

**BPA:** The Mayor addressed the following concerning the BPA:

1. There was an emergency replacement of a sewer pump at one of the lift stations, as the motor had gone bad.
2. The catch basin at Townline and Laura was replaced.
3. The iron filters (media) will be replaced on May 13th. A notice will be published in the Paulding Progress, and posted on the webpage, Nixle, and FaceBook.
4. There is a catch basin at Taylor’s that the Mayor would like to talk to Taylor’s about replacing. Their semis are continually running over it, causing the problem.

**Good and Welfare:**

1. May 4th and 5th are free fishing days in Ohio, no license is needed.
2. Taylor Made (Lippert) is hosting a clean-up day on May 3rd, from 1 p.m. to 4 p.m.
3. May 8th is Bike to School Day. It will be posted on the Village’s website and FaceBook.

Head made a motion to accept the financial reports as presented by the Fiscal Officer. Miller seconded the motion, and the motion passed unanimously.

Lyons moved to approve the payment of bills presented, Collis seconded, and the motion passed unanimously, with Councilman James R. Miller abstaining from voting on any payments to Rodney Miller.

With no further matters to discuss, Lyons moved to adjourn, Miller seconded, the motion passed unanimously, and the meeting adjourned at 9:30 p.m.

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Mayor Steve Wobler Fiscal Officer, Zoe McMaster