**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

Held August 12, 2019, @ 7:00 P.M.

Council met in Regular session with Austin Scheiner, James R. Miller, Lora Lyons, Andrew Head, and Lyn Collis present. Councilman Andrew Zartman was absent.

Guests Present: Logan Wannemacher, Fire Department applicant; Gary Gasser, Fire Department Captain, and Sadie Litzenberg, EMS Captain.

The Minutes from the July 22, 2019, meeting were read, and approved as read.

**EMS: Coordinator Schuerman** was present and reported the following to Council:

1. There were a total of 18 runs in July, all of them billable. There have been two runs in August month-to-date, with only one being billable.
2. She received an application from Heather Birkhold, and asked Council to approve the application. She stated Ms. Birkhold is currently in Oakwood at orientation as the class she will be attending is being held in Oakwood. Lyons made a motion to pay for Heather Birkhold to go through the EMT Basic class, Collis seconded the motion, and the motion passed unanimously. Coordinator Schuerman also stated that there is a Jennifer Dempsey who is interested in becoming an EMT, however, she can’t take the class right now. Coordinator Schuerman stated she would like to have a class start in October that will be exclusively on Saturdays if anyone is interested or knows anyone who would be interested.
3. Braun installed the incorrect spout for the fuel tank for Squad 54. They put in a gas spout instead of a diesel one, so they can’t put fuel in the squad. Someone will be taking the squad back to Braun this week in order to have it fixed, at Braun’s expense. The squad is still out-of-service until the tires are replaced.
4. Kaitlyn Cunningham (LeVeck) passed her National Registry test and will be a new EMT on probation with the department once she receives her card. Coordinator Schuerman asked for her bonus to be paid, and stated the other probationary EMT’s are doing really well and will probably be off probation by the end of the year.
5. It is her understanding that the Township Trustees asked for a breakdown of runs by Township. She stated it would be very tedious in order to break them down that way, and Chief Hefner concurred. Mayor Wobler stated he would explain it to the Trustees at the meeting tomorrow night.
6. The financial hardship for the department was granted, therefore the grant monies for the LifePak 15 should be coming in soon.

EMS Captain, Sadie Litzenberg informed Council that the insurance company had Braun use a discontinued tire, a Michelin LTX. Therefore, she priced out six tires from Zurcher Tires, who holds the state bid. The price was $104.01 for each, plus $15 each for mounting and balancing, plus $82 for an alignment. The total cost would be $796.00. She stated the Michelin tire would then be used as a spare. She also got a quote from Schnipke, who found 5 of the discontinued tires, however, those would cost $166.40 for each tire plus the $15 for mounting and balancing each tire. Total price would be $907.00. Council approved the purchase of the six Firestone tires.

Mayor Wobler addressed the following concerning the EMS Department:

1. The Police, Fire, and EMS Committee and the Trustees decided to have the steering tires replaced every 10 years, and the rear tires replaced every 15 years for each squad.
2. The Trustees okayed getting a Costco Membership in order to make bulk purchases of water, Gatorade, and snacks that will only be used at fire scenes.

**Fire Department: Chief Hefner** was present and reported the following to Council:

1. There have been two fire runs in August, both were mutual aid runs.
2. All of the 2 ½ inch hose has been tested, and he turned in the inventory for the trucks to the Fiscal Officer.
3. He has to have pump tests done on Trucks #55 and #56. Someone will need to take them down to Cridersville for this service.
4. He has three saws that need to be serviced.
5. He has five saws that were “rented” from Schmuckers, but is unsure of what is actually going on with them, and when/if they need to be returned. He does not like using them as they are regular chain saws and not fire saws. The Fiscal Officer stated she would try to find the contract so they can look into the situation better.
6. He needs to purchase another set of gear. Mayor Wobler asked how long the gear lasts, and Chief Hefner said ten years. He also stated he would like to purchase five more helmets and two sets of boots. The Fiscal Officer stated that the grant money received would help to cover the costs of the three physicals that will be needed for the three people slated to go to Fire 1 School, but she doesn’t believe there is enough money in the current budget to purchase the extra gear. However, there is money available in the Fire Fund that could be appropriated. The Mayor and Council stated they were not averse to appropriating the money, but would like to discuss it with the other Trustees at the special meeting to be held tomorrow.
7. He would like to replace six LED lights on Truck #53, and get two cord reels and an airline hose reel.
8. He would like to have a credit card. Mayor Wobler stated he would get him one.

Mayor Wobler addressed the following concerning the Fire Department.

1. He verified that James Weaver, Sadie Litzenberg, and Jason Rupp will be attending Fire 1 school soon.
2. He asked about Fire II School, and Chief Hefner stated it is finished. They took their in class test last Friday, and will be taking their state test on Saturday.
3. He asked Council to review the applications from Logan Wannemacher and Joseph Schmidt. Then he asked Chief Hefner for his recommendation regarding Joseph Schmidt. Chief Hefner stated he would like to have Joseph Schmidt on the Fire Department even though he is currently in college, and they would have to wait until next year before he can attend Fire 1 School. Scheiner made a motion to accept Joseph Schmidt’s application, Miller seconded, and the motion passed unanimously. Mayor Wobler then asked for Chief Hefner’s recommendation regarding Logan Wannemacher, and Chief Hefner stated he didn’t want him on the Fire Department. When asked for a reason, Chief Hefner stated Logan Wannemacher lied on the first application he turned in. No action was taken on Logan Wannemacher’s application.
4. He stated there will be a special Trustee meeting tomorrow night, August 13th, at 7:00 p.m. to discuss purchasing a new fire truck. This is in-line with the rotation schedule for 2020.
5. He informed Council that the Police, Fire, and EMS Committee and the Trustees agreed to replace the steering tires on each vehicle every 10 years, and the rear tires every 15 years. Truck #53 will need new steering tires in 2020 as it is a 2010.

**Police Department: Chief Miller** was not present, so Mayor Wobler addressed the following with Council:

1. Chief Miller would like Council to sign a finding of litter at 418 South Laura Street. The pictures showed carpet, a toilet, and other debris sitting on the property. A finding of litter will allow Chief Miller to send a 15-day notice to the owner of the property. Council signed the paper.
2. Chief Miller will be on vacation Tuesday and Wednesday of this week.
3. Chief Miller talked to a resident on Oak Street about removing the gas grills and mowers that are in their yard.
4. Councilman Scheiner inquired as to when the lease is up on the Police Car. The Fiscal Officer stated the lease is up in February of 2020, and clarified that the Street Department truck’s lease is up in September of 2020.

**Street:** Mayor Wobler addressed the following regarding the Street Department:

1. The curb painting is not quite done and will continue.
2. The brush in the alleys is being trimmed. The Street Department employee was yelled at by a resident, so Mayor Wobler told him to trim straight up. In addition, it was mentioned that Shawn needs to check his alley.
3. The woods mower has finally been repaired correctly at no additional charge.
4. The dirt has been delivered to Buckeye Park. Chad Benschneider was hauling the dirt, however two of his employees are sick, and he asked that the Village employees haul the dirt after it is loaded by his employees. The Mayor agreed to this proposal.

**Zoning: Inspector Tom Sinn** was not present, so Mayor Wobler addressed the following concerning zoning:

A list of zoning violations was written up by the Zoning Board and given to the Zoning Inspector.

**Committee Reports:** Councilwoman Collis gave the following update on the Vision Board:

The Board met on Monday, August 5th. During that meeting, she received information regarding 17 grants and 14 loans that are available for water and waste water projects. She gave the information to the BPA. There will be another list next quarter that will be for funding of other types of projects. The Board is looking for more members to join their Infrastructure Committee, and she was hoping Al Wobler would agree to do it. The Board has received pledges for additional funding of $60,000. This is over the $25,000 they received from EDP. There is a show on Channel 26 that can be used as a marketing tool. They are looking for interesting things in Paulding County.

She also made up a sketch of what Buckeye Park may look like after the projects are completed, and asked Council if she could post it on FaceBook. Council agreed.

**Correspondence Letters:**

1. Mayor Wobler informed Council that he received a letter from RCAP regarding rural development funding. He forwarded it to the BPA.
2. Mayor Wobler gave Council the monthly Fire and EMS reports for them to review.

**OLD BUSINESS:**

1. Mayor Wobler informed Council that the Tree Ordinance was finished and Councilwoman Lyons and he will be contacting the homeowners regarding removing trees for the Safe Routes to School grant. Five trees are slated to be removed, and the option to plant a replacement tree will be given.
2. Mayor Wobler informed Council that the paving is scheduled to begin around the first part of September. There is approximately $26,000 left, so he will see what else can be done. He also spoke with Commissioner Zartman and Aaron Timm regarding the damage done on the northbound lane of 49 at Oak Street, and South of the Legion. This damage is from the windmill construction trucks going through town. He spoke to Erin Bowser of EDPR, and she stated they will fix the road after the construction is finished.
3. Mayor Wobler informed Council that the chipping of the brush pile has been scheduled, he is just waiting on Go Green. He contacted the company again on Friday and was told it would be towards the end of this week.
4. Mayor Wobler informed Council that Mercer Landmark thanked the Village for working with them towards their scale expansion. They presented several proposals to the Village, but they had several other options they were considering, and ultimately decided to go with another plan that was a cost savings to them.
5. Mayor Wobler stated they know whose truck it is that recently went back to the brush pile, turned around, and then dumped a load of dirt and branches in the lane, effectively shutting down the lane. Solicitor Miller stated that even though the land is owned by the Village, it is not within the Village limits. Therefore, a report would have to be made to the Sheriff’s Office in order to have any charges made. The Solicitor stated it would not be a good idea to post the pictures on FaceBook.
6. Mayor Wobler stated the Street Department employee did talk to a landscaper that dumped a load of branches at the brush pile. He let the landscaper know that the brush pile is only for Village residents.

**NEW BUSINESS:**

1. Mayor Wobler informed Council that Justin Holbrooks is asking to hold an all-night ball tournament, as a fundraiser for Terel Dias, on September 28th. Terel Dias was diagnosed with stage 4 cancer. Council stated they would like to have a general waiver signed in order to hold the tournament, and Solicitor Miller stated he would draw one up.
2. Mayor Wobler informed Council that the Fire Department is having a problem with their generator. Fortunately, they just received a quote for a contract for servicing the generators from MacAllister Machines. The quote was good for either a one-year contract, or a three year contract. The yearly amount for the Fire Department was $770, and $2440 for all the Village’s generators. Scheiner made a motion to accept the pricing for the 3-year contract, Head seconded, and the motion passed unanimously.
3. Mayor Wobler informed Council that Tower Alliance has contacted him again regarding purchasing the cell tower lease. He stated the Village has always turned down the offers in the past as they believe the Village would receive more money by finishing up the contract than what the company is offering. Councilwoman Collis suggested taking the buyout and investing the money might actually bring in more money for the Village in the long-run. The Fiscal Officer was tasked with creating a spreadsheet comparing the two options.
4. Mayor Wobler introduced Resolution 2019-N, a resolution amending permanent appropriations and declaring an emergency. The amendments were to the General Fund and Capital Projects Fund to allow for the payment of RITA fees for income tax collection. It also amended appropriations for the Fire Department in order to allow for the heating and air conditioning to be fixed, and for the purchasing of extra equipment. Miller made a motion to suspend the rules, Lyons seconded, and the motion passed unanimously. President of Council, Austin Scheiner, read Resolution 2019-N. Head made a motion to adopt Resolution 2019-N, Scheiner seconded, and the motion passed unanimously.
5. Mayor Wobler opened the one sealed bid the Village received for the dump truck. The bid was from Keith Kipker and was for $51.51. The Council declined the bid and The Mayor stated they would rebid the truck.
6. Mayor Wobler informed Council that the Village employees have put boards on each side of the dump truck. They would like to install more boards on the sides and cut the back rear top fins in order to make it a better fit for the leaf machine. Council was okay with the modifications.
7. Mayor Wobler informed Council that residents have been asking for the Village to install two charcoal grills at the park. He stated the Village employees would cement the grills in place. He researched the cost of the grills and found some on EBay for $150 each, with free shipping. They are the same kind you see at the campgrounds, a single pole with a box on top. Councilwoman Collis inquired about the Village’s liability for any misuse of the grills, and Solicitor Miller stated there really isn’t any, but suggested the Village check with their insurance company first. Collis made a motion to purchase three charcoal grills for use at the parks, Lyons seconded, and the motion passed unanimously.
8. Mayor Wobler informed Council that the leaf machine will be taken to Benschneider’s Auto for a tune-up. He stated he is trying to avoid the issues the Village had last year with leaf pick-up.
9. Mayor Wobler informed Council that a resident was requesting that the stone be removed from the circle in Flat Rock Drive. He stated that the circle was originally dirt, and years ago, the residents requested it have stone in it so people could park there. The Village complied, and now some people would like it to go back to dirt so people can’t park there. Council declined to change the circle at this time.
10. Mayor Wobler stated that vegetable gardens are not banned in the Village, nor will they be. This statement was in response to a rumor that is going around the Village.
11. Mayor Wobler informed Council that there is a light out on Jacob Drive, by the sign. He contacted Lawrence Temple and asked him to fix it. In addition, he called in lights that were out at 624 W. Townline Street, 216 E. Oak Street, and 121 N. Main Street.
12. Mayor Wobler informed Council that National Walk to School Day is on October 2, 2019. Both schools are registered, and Councilwoman Lyons completed a webinar in order to try to receive 50 free bike helmets. Councilwoman Lyons stated the webinar was promoting children wearing bike helmets, and even having Villages pass Ordinances regarding children wearing bike helmets. She has not heard back yet from the people sponsoring the webinar whether or not the Village won the helmets. She also stated that she is not in favor of passing an Ordinance like the webinar suggested, but would like for there to be a promotion at the schools where kids can earn small prizes for wearing them. Some suggestions for prizes were: suckers, stickers, or even gas station vouchers for the purchase of suckers. Councilman Miller stated Lippert might be willing to donate to the cause and said he would ask them.
13. Mayor Wobler informed Council that he has received complaints regarding vehicles parking on the sidewalks. He stated that if a resident sees a vehicle parked on the sidewalk, they need to contact the Police Chief. The Police Chief cannot issue a ticket for vehicles parked on sidewalks unless he actually sees it.
14. Mayor Wobler reminded Council that, by Ordinance, golf carts are not allowed to be driven down the sidewalks. There have been complaints regarding a resident driving his golf cart down the sidewalk. The resident was contacted by Councilman Scheiner, at which time, the resident requested a copy of the Ordinance. The Police Chief has also spoken to the resident about the issue to no avail. Solicitor Miller stated that since it is a traffic offense, the Police Chief needs to actually see the offense. However, should the Mayor see someone driving a golf cart down the sidewalk, he can contact Chief Miller and relay the information to him, allowing him to site the offender.
15. Mayor Wobler informed Council that a question was raised about people driving golf carts on the grass at the park. Solicitor Miller stated a violation of this sort is actually a criminal offense not a traffic offense, and therefore, any citizen that sees the offense can make a report and the offender can be cited for criminal trespassing (ORC 2911). It was decided that Councilman Scheiner will talk to the resident.
16. Mayor Wobler informed Council that the NatureWorks grant is still out for bid. The last publication is on August 15th. He stated he heard from the first bidder who is going to rebid the project. He has also been contacted by a company that sells pre-made restrooms. He sent the information over to Ken Maag, of Poggemeyer, who is checking to see if NatureWorks will accept the pre-made restroom. The Mayor stated he has not received any pricing regarding the pre-made restroom.
17. Mayor Wobler informed Council that the Village can buy five benches like the ones we currently have for $419.80 each, or they can buy seven benches for $410.90 each. He stated that in the past, the Village purchased the benches and then accepted donations from residents. He has two, or maybe three, people interested in the benches, and he still needs to contact Fessel Jewelers to see if they will donate the plaques. Council inquired if the current benches are going to be fixed, and the Mayor stated the concrete has been purchased and the benches will be straightened. The issue was tabled for further discussion.
18. Mayor Wobler informed Council that Holly, from AEP, will be installing the lights at Buckeye Park at no cost to the Village. The pole in front will have two lights, and they will install a pole with a light in the back of the park.
19. Mayor Wobler informed Council that R&C Fence quoted a price of $3980 in order to install the 4 fences at the Village limits, on which the Village can mount signs. The fences are 8 feet by 4 feet and stand 2 feet off the ground. R&C Fence will install the poles and the green chain link fencing. Head made a motion to have R&C Fence install the fencing at all four locations, Miller seconded, and the motion passed unanimously.
20. Mayor Wobler informed Council of the cost of fencing for Buckeye Park. R&C Fence quoted him a price of $6,895 for galvanized, $8069 for black vinyl, $14,935 for ornamental aluminum, and $21,400 for ornamental steel. All the fencing options included a swing gate. The subject was tabled for a later date, and Mayor Wobler asked that Council consider just putting a guardrail of the corner of 500/613, with no fencing. Councilwoman Collis stated it was her understanding that the Village has donated $1,000 a year, for the last 30 to 40 years, to the Community Investment Corporation and was wondering if the Village could get $10,000 of it back in order to use for fencing. Mayor Wobler stated he would ask as he was already going to ask for some of the money in order to replace some of the sidewalks in the Village.
21. Mayor Wobler informed Council that a resident had their sump pump discharging onto the roadway at 500 and Merrin Street. He had talked to the Solicitor about it, but the resident has since fixed the problem and is now running the discharge down a drain tile.
22. Councilwoman Collis stated the Paulding County Park District and the Friends of the Park District are collecting plastic bottle caps in order to make an adult park bench and a youth table. Five-hundred pounds of plastic are needed for each bench. She placed a collection box in the foyer.

**BPA:** Mayor Wobler informed Council of the following concerning the BPA:

1. A catch basin was replaced on Maple Street by Village employees.
2. The water line on South Laura Street was repaired.
3. Al Wobler is scheduled to take his water test.

**Good and Welfare:**

Mayor and Council would like to thank K&L Ready Mix of Van Wert for the donation of eight concrete barriers that will be used to hold the cold mix asphalt.

Scheiner made a motion to accept the financial reports as presented by the Fiscal Officer. Head seconded the motion, and the motion passed unanimously.

Lyons moved to approve the payment of bills presented, Scheiner seconded, and the motion passed unanimously with Councilman James R. Miller abstaining from voting on any payments to Rodney Miller.

Lyons moved to go into executive session for legal reasons at 8:46 p.m., and Head seconded. The motion passed unanimously.

Miller moved to go back into regular session at 9:02 p.m., and Lyons seconded. The motion passed unanimously.

With no further matters to discuss, Miller moved to adjourn, Scheiner seconded, the motion passed unanimously, and the meeting adjourned at 9:02 p.m.

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Mayor Steve Wobler Fiscal Officer, Zoe McMaster