**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

Held September 9, 2019, @ 7:00 P.M.

Council met in Regular session with Austin Scheiner, James R. Miller, Andrew Zartman, Lora Lyons, and Lyn Collis present. Andrew Head was absent.

Guests Present: Gary Gasser, Assistant Fire Chief; Amber Schuerman, EMT; Lisa Brothers and Emily Reinhart for Team Terel.

The floor was given to Lisa Brothers, who stated that there is going to be a benefit for Terel Dias at the American Legion on September 28th, and asking if the Village would block off Laura Street from Elm Street to the railroad. They are expecting a huge turnout and would like to ensure that the motorcycle parking is separated from the car parking. She also asked if the Village could supply pylons to make the parking areas. Mayor Wobler stated the street would be blocked off on the 27th, however, they would have to leave space for Taylor Made’s traffic to get in and out, and they would leave the pylons out for them at that time. Ms. Brothers then asked if a fire truck or EMS squad could be available after 1:00 p.m. for any kids that would be there. The Fire Chief stated he would have to see if anyone would be interested in participating on that day. Mayor Wobler then stated that Justin Holbrooks has not gotten back to him regarding using the ball field for a tournament, and if they still wanted to have a tournament, then they would need to sign a release form. Emily Reinhart stated she would get in touch with Mr. Holbrooks.

The Minutes from the August 26, 2019, meeting were read, and approved as read.

**EMS:** Interim EMS Coordinator, Sadie Litzenberg, reported the following to Council:

1. There were a total of 12 runs for August with 11 being billable. There has only been 1 run in September.
2. Squad 54 external repairs will be done at Braun beginning on November 4th and continuing possibly until November 27th.
3. There is a mini-grant out in the amount of $5,000 that can be used for equipment, and she asked for permission to apply. Council agreed.

Mayor Wobler distributed the EMS Report to the Interim EMS Coordinator and Council.

**Fire Department: Chief Hefner** was present and reported the following to Council:

1. There were six runs in August, and currently no runs in September.
2. The department has a new gear washer, from the BWC Grant received, and was wondering if they could sell the old one. The Antwerp Fire Department doesn’t have one, so they were thinking of asking them if they wanted to buy the used one.
3. Nine people went through a CPR refresher course. Zach Mansfield taught the class, however, the card costs $5 each ($45 total), and will be billed through Four County.
4. On September 17th, the air packs and masks will be going in for maintenance. He has no idea how much it costs, and stated the Fiscal Officer should check last year’s cost to estimate an amount for the maintenance.
5. Truck #52 has a pump on which the starter is out. He would like to take it to Schultz’s to get it fixed. Council agreed.
6. He will be ordering the smoke alarms this month.

Mayor Wobler addressed the following concerning the Fire Department:

1. The truck purchase agreement was signed by Mayor Wobler, Benton Township Trustee, Joe Thome, and Harrison Township Trustee, Bob Young. There were some extra items on the contract that will be taken out of the Fire Department’s budget. The chassis is due to come in within 150 days of signing the contract, and if it is paid for at that time, there will be a $3,700.00 discount given.
2. Asked Chief Hefner if he would have men and vehicles available for Halloween this year. Chief Hefner stated he would ask at the next fire meeting on the 16th who would be available on that day, and will let the Mayor know. Councilwoman Collis stated they would be having Trunk or Treat for the little kids, then the parade with judging at the Fire House, and then Trick or Treat for the older kids.
3. The August 2019 Fire Report was distributed to Chief Hefner and Council for review.

**Police Department: Chief Miller** was present and reported to Council the following:

 There is a 1994 white Cadillac sitting in the Village’s parking lot that looks to be abandoned, and has fictitious plates on it. He stated that since it isn’t a junk vehicle, he would have to impound it, find somewhere to store it, send a certified letter to the owner, and then auction it off if the owner doesn’t get back to him regarding the vehicle. It would probably cost the Village more money to do all of that than what the vehicle would sell for at auction. Mayor Wobler asked Chief Miller to get with the owner and also contact another person who may know about the vehicle.

Mayor Wobler informed Council that he received a complaint from a resident regarding the truck traffic coming down Tucker Street to Maple Street and causing damage to their yard. It was stated that Taylor Made’s traffic was only supposed to come in from the South, however, Councilman Miller stated that when there is a new driver, the GPS systems tell them to turn on a different road, hence causing the problem.

**Street:** Mayor Wobler informed Council about the following concerning the Street Department:

1. Asphalt Maintenance Service is scheduled for October 7th to do the milling, repairing, and paving of the roads. Brian Martin will be signing the agreement with the Village, so the pavement next to his store will be fixed.
2. Material was purchased in order to build a new leaf box for the dump truck and a box for the Christmas tree that the Chamber of Commerce purchased and Councilwoman Collis picked up. It will be used for the Jolly Jamboree. However, some 2 x 8’s that are needed for the back of the dump truck were not purchased, and the Fiscal Officer will be setting up a charge account with Lee’s Ace Hardware in Van Wert.
3. The Street employee has started leveling the benches at the park. He stated that Don Kelble has expressed interest in purchasing one, along with employees, Josh Fraley and Allen Wobler, and asked Council if they wanted to go ahead and purchase seven benches. One would be installed at the Fire House and have “Payne Village” on it. Council agreed to purchase seven benches, at a cost of $410 per bench. The benches will come with a custom plaque. Interested parties can contact Mayor Wobler or a Councilmember for details.
4. The Mayor and Councilwoman Lyons will be talking tomorrow to the owners of the properties regarding the five trees that need to be removed for the Safe Routes to School Grant. This is the last step necessary to be prepared for the construction, which is slated to begin in 2021.
5. Ohio Gas hired Loop Paving to pave a section of an alley they dug up this year. However, Loop Paving fixed a water dig on Oak Street accidentally. Ohio Gas doesn’t want to pay them to fix the alley now, but Council agreed that they are responsible for fixing the original area.

**Zoning: Inspector Tom Sinn** was not present.

**Committee Reports:** Councilwoman Collis reported the following:

1. Steve Crowley spoke to her regarding people placing prohibited items out for bulky waste pick-up. He suggested that a notice be placed in with the water bills stating what will and won’t be picked up for bulky waste. Mayor Wobler asked the water clerk to add it to the bill, and she stated she would try to get it to print on the bills, or will send a second sheet out on the next billing cycle. The list is also posted on the website, at the Village Office, and has been on FaceBook.
2. The Vision Board is having traveling meetings. This month it was in a pavilion in Antwerp, and next month she offered the use of the pavilion in the Payne Park. That meeting will be on October 7th.
3. The Quality of Life Committee has approved the plans to improve Buckeye Park. Funding will be disbursed as new donations come in.
4. Inquired about when the rest of the dirt will be delivered to Buckeye Park, and was told some was delivered today. She will be contacting the OSU Office to get guidance regarding the proper leveling and compacting of the dirt.

**Correspondence Letters:**

1. Mayor Wobler informed Council that both the 2015 Police Cruiser and the 2016 Street Truck are considered as lease purchases contracts through KS State Bank. They do not fall under the dollar purchase like other leases. Therefore at the end of the leases, they will become Village owned and the titles will be received from the bank. The last payment for the Police Cruiser is in February 2020, and the last payment on the Street Truck is in September 2020.
2. Mayor Wobler informed Council that effective July 1, 2019, the DAS purchases have a reduction from 60% to 45% in cost for surplus property and vehicles to municipalities, schools, and political subdivisions.
3. Mayor Wobler informed Council that he received a letter from Regor Energy Corp regarding the use of solar energy to drive water and waste water plants. There are no power losses when using solar energy. The technology is available with PPA financing at little to no cost to a Village, but would still require a back-up generator. He passed the information on to the BPA.
4. Mayor Wobler informed Council that there are Pre-Disaster Mitigation and Flood Mitigation grant applications open through the Ohio EPA. He passed the information on to the BPA.
5. Mayor Wobler informed Council that he received the Ohio EPA DEFA monthly update and passed it along to the BPA.

**OLD BUSINESS:**

1. Mayor Wobler informed Council that a gate has been purchased and installed for the road leading to the brush pile, and a “No Public Access” and a “Road Closed” sign have been ordered. Councilman Scheiner stated he has received a lot of positive feedback regarding the new service, and has not heard any complaints. Mayor Wobler stated there is a guy doing community service for the Village who is helping to pick up the sticks and painting the curbs.
2. Mayor Wobler informed Council that the paperwork has been turned in to First Financial in order to get a credit card for Chief Hefner, and the Water Operator, Al Wobler. They will each have a $2,000.00 limit.
3. Mayor Wobler gave Council an update from Poggemeyer regarding the NatureWorks Restroom Grant. He stated that Ken Maag checked with ODNR and we can move the money from the sewer line installation to the building. Mr. Maag is working with Siebenaler Construction and it looks like the building will cost $75,000. Siebenaler will be installing a concrete pad and the pre-constructed restroom, and the Village will have to pick up the costs for the cement drive and sidewalk around the building.
4. Mayor Wobler informed Council that he contacted Benton Township regarding the tree on an overhead wire at the bridge on 49 South. Mark Crosby stated he would contact someone about trying to get it removed.

**NEW BUSINESS:**

1. Mayor Wobler informed Council that the Fall Festival Committee has decided against having the event this year and moving forward. He would like to thank the Fall Festival Committee: Jim Munger, Emily Munger, and Nancy Speice for all their hard work.
2. Mayor Wobler introduced Resolution 2019-O for its second reading. The resolution certifies the amounts of the tax levies to the County Auditor. President of Council, Austin Scheiner, read Resolution 2019-O. Miller made a motion to accept Resolution 2019-O, Lyons seconded, and the motion passed unanimously.
3. Mayor Wobler introduced Resolution 2019-P, a resolution increasing appropriations for the EMS Fund in order to allow for the insurance proceeds from Squad 54’s accident to be spent, moving monies between accounts, and declaring an emergency. Scheiner made a motion to suspend the rules, Collis seconded, and the motion passed unanimously. President of Council, Austin Scheiner, read Resolution 2019-P. Zartman made a motion to adopt Resolution 2019-P, Lyons seconded, and the motion passed unanimously.
4. Mayor Wobler informed Council that all the fire officers’ probationary periods are up on Wednesday, September 11th, and asked for a motion removing them from probation. Miller made a motion to remove all the fire officers from probation, Collis seconded, and the motion passed unanimously.
5. Mayor Wobler informed Council that a metal pole is leaning on the 100 block of Merrin Street. He sent an e-mail to AEP informing them of the situation. They wanted to replace it with a wooden pole, however the Mayor and Council would like to keep the metal one. He is waiting to hear back from AEP about whether or not the Village will have to pay for the concrete in order to keep the metal pole.
6. Mayor Wobler informed Council that the electrical main to the Park will be turned off the week of September 16th. Treece Electric will be coming in to replace the rotted pole, fix the breaker box, and give an estimate on replacing the LED streetlights on the South side that are burnt out.
7. Councilwoman Lyons inquired as how the EMS fundraiser went. Amber Schuerman stated they did not lose money, but only made around $200.00. She was not aware that the date of the cruise could have been changed if needed, and believes they could have sold more tickets if they had been told about the changing of the date at the beginning.
8. Councilwoman Collis stated that a few residents have approached her about getting a splash pad in Payne, so she met with a salesperson from Vortex Aquatics. He told her that a basic “water journey” would cost approximately $90,000, and that he would send her an estimate. A more interactive one could cost up to $250,000. Some Villages install the basic concrete pad with all the plumbing set up underneath on the first go, and then add to the splash pad as funds become available. Mayor Wobler stated the County is only allotted $53,000 a year for a NatureWorks grant, and even if the Village got it, they would still need to pay the other $40,000.
9. Mayor Wobler stated he is attending a Mayors’ Meeting in Paulding on September 24th.
10. Mayor Wobler informed Council that the Township Trustees would like to discuss continued daytime staffing at the next Fire and EMS Trustee Meeting.

**BPA:** Mayor Wobler spoke about the following concerning the BPA:

1. The BPA is continuing to jet the catch basins in town.
2. Dangler Excavating will be replacing a catch basin on Oak Street at Hyman Street.
3. RCAP Field Day is Tuesday, October 1st, in Hicksville. Councilwoman Collis stated she is going as it is really good training, and encouraged everyone that can attend to attend. It is for Mayors, Councilmembers, Village Administrators, etc. The cost per person is $20.00.

**Good and Welfare: None**

Zartman made a motion to accept the financial reports as presented by the Fiscal Officer. Lyons seconded the motion, and the motion passed unanimously.

Miller moved to approve the payment of bills presented, Scheiner seconded, and the motion passed unanimously with Councilman James R. Miller abstaining from voting on any payments to Rodney Miller.

Collis moved to go into executive session for personnel and legal reasons at 7:54 p.m., and Zartman seconded. The motion passed unanimously.

Collis moved to go back into regular session at 8:11 p.m., and Zartman seconded. The motion passed unanimously.

Mayor Wobler stated that Amber Schuerman is stepping down as the EMS Coordinator due to personal reasons, but will continue to run as an EMT. Sadie Litzenberg will be the Interim Coordinator until interviews have been done and a new Coordinator selected. He has had three people apply for the position: Travis Zartman, Gary Gasser, and Sadie Litzenberg. He will get with the Township Trustees, and the Fire and EMS Committee in order to set up interviews. Whoever is chosen will get to appoint their own EMS Captain.

With no further matters to discuss, Zartman moved to adjourn, Scheiner seconded, the motion passed unanimously, and the meeting adjourned at 8:15 p.m.

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Mayor Steve Wobler Fiscal Officer, Zoe McMaster