**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

Held December 16, 2019, @ 7:00 P.M.

Council met in Regular session with Austin Scheiner, James R. Miller, Andrew Zartman, Lora Lyons, and Andrew Head present. Lyn Collis was absent.

Guests Present: Kevin Wannemacher, Councilman-Elect; Matt Miller, Solicitor; and Priscilla Kadolph, from the Paulding Progress.

The Minutes from the November 25, 2019, meeting were read, and approved as read.

**EMS: Coordinator Litzenberg** was present and reported the following to Council:

1. There have been five runs, month-to-date, but only three were billable.
2. There was some money left from the grant for the LifePak 15, and she was having trouble with blood pressure monitor. It is reading too high, so she ordered two straight hoses and a new blood pressure cuff (for $118.24) to see if that would solve the issue.
3. She stated that the person who did the annual maintenance on the equipment last year, checked and serviced some things, however, other things, like the blood pressure monitor were not checked. Therefore, she will be getting a quote from Brent, the Stryker representative, regarding the service packages available and will let Council know the cost once she receives the quotes.

**Fire Department: Chief Hefner** was present and reported the following to Council:

1. There has been one run month-to-date. A mutual aid run to Paulding.
2. Another SCBA bottle needs to be repaired. There will be postage costs in order to send it out.
3. According to the Fire Department’s By-Laws, Article 2—Section 5, members can be terminated from the rolls if they do not attend six regular meetings in a row, unless they contact a Fire Officer to let them know the reason for their absences. He has three or four people who meet the criteria. Council suggested Jesse contact the members affected, see where they stand, and then update Council at the January 13th meeting.

**Police Department: Chief Miller** was present and reported to Council the following:

1. He dropped the Police Cruiser off today in order to have the new light bar installed.
2. The trash at the North Main Street address has been cleaned up.

Head made a motion to go into executive session at 7:11 p.m. for personnel reasons, Miller seconded, and the motion passed unanimously.

Head made a motion to return to regular session at 7:22 p.m., Zartman seconded, and the motion passed unanimously.

**Street:** Mayor Wobler addressed the following concerning the Street Department:

There are a lot of Mountain Dew bottles in Buckeye Park, so he had Josh clean them up. In addition, there looked to be cardboard boxes at the Community Park that were waiting on recycling.

**Zoning: Inspector Tom Sinn** was not present. Mayor Wobler reported the following to Council:

A resident would like to put up a shed on a lot. The Mayor told them the size that is allowed, and the resident might want to raise it up. Councilman Scheiner said he would have the Zoning Inspector contact them.

**Committee Reports:**

Mayor Wobler distributed the November Fire & EMS Report to Council.

**Correspondence Letters:**

1. Mayor Wobler informed Council he received the Ohio EPA DEFA report for the month, and forwarded it to the BPA.
2. Mayor Wobler informed Council he received an update from the Ohio EPA regarding water and sewer revolving loan account proposals. He forwarded the information to the BPA.

**OLD BUSINESS:**

1. Mayor Wobler informed Council that leaf pickup concluded on December 6th. The Street Department employee went out once more and picked up some more leaves. The box is now off the dump truck. He asked Council if they would like to purchase some grit from the County if needed. Council stated they would allow $500 for the purchase of grit this winter.

**NEW BUSINESS:**

1. Mayor Wobler informed Council that he received an annual dues request from the Payne Chamber of Commerce. The dues are $50 per year. Lyons made a motion to pay the dues to the Payne Chamber of Commerce for 2020, in the amount of $50. Scheiner seconded the motion, and the motion passed unanimously.
2. Mayor Wobler informed Council that Josh Fraley’s six-month probation is up soon, and asked for a motion to remove him from probation. Lyons made a motion to remove Josh Fraley from probation, Zartman seconded, and the motion passed unanimously.
3. Mayor Wobler asked Council what they would like to do about the DiSalvo Housing Study proposal. Scheiner made a motion to not have the study done, Lyons seconded, and the motion passed unanimously.
4. Mayor Wobler asked Council if they were in agreement regarding the decisions made by the Budget Committee, and asked for a motion to accept the recommendations of the budget committee. Head made a motion to accept the recommendations of the budget committee for the 2020 budget, Scheiner seconded, and the motion passed unanimously.
5. Mayor Wobler introduced Ordinance 2019-10, an ordinance setting the temporary appropriations for fiscal year 2020. Miller made a motion to suspend the rules, Zartman seconded, and the motion passed unanimously. President of Council, Austin Scheiner, read Ordinance 2019-10. Head made a motion to adopt Ordinance 2019-10, Scheiner seconded, and the motion passed unanimously.
6. Mayor Wobler introduced Resolution 2019-T, a resolution to move money within the Income Tax Fund in order to cover the year’s final 3% charges from RITA. Lyons made a motion to suspend the rules, Zartman seconded, and the motion passed unanimously. President of Council, Austin Scheiner, read Resolution 2019-T. Lyons made a motion to accept Resolution 2019-T, Scheiner seconded, and the motion passed unanimously.
7. Mayor Wobler informed Council that Beth Clark from ODOT sent him an e-mail stating there is an overage of around $23,000 on the Safe Routes to School (SRTS) grant. She stated the additional survey increased the cost. She wanted the Village’s agreement to accept the overage and set aside the additional money. Then the exact amount of the overage will be billed to the Village in November of 2020. Council agreed that they would rather cut some things out, if necessary, in order to stay as close the grant amount as possible. Councilwoman Lyons stated she would e-mail Beth Clark regarding Council’s decision.
8. Mayor Wobler informed Council that the SRTS 2020 applications start on January 6th, and Beth Clark stated they should submit it to her by February 28th , so she can check it over prior to the March 6th deadline. She also suggested the Village stay close to $300,000 for the second phase. Council would like to finish Merrin Street in the next phase.
9. Mayor Wobler informed Council that Ross from ODOT will be visiting soon. The Mayor is going to talk to him about stop signs, curbs, etc. He will also be broaching the subject of lowering the speed limit on Orchard Street. Solicitor Miller stated a traffic study may have to be done in order to get the speed limit lowered.
10. Mayor Wobler informed Council that he received an annual dues request from the Paulding County Economic Development (PCED) agency. He stated that in previous years, the Village gave at the Copper Level, which costs $100.00. Lyons made a motion to pay the Copper Level dues amount of $100 for fiscal year 2020, Scheiner seconded, and the vote was: Scheiner, yes; Miller, yes; Zartman, no; Lyons, yes; and Head, yes.

**BPA:** Mayor Wobler informed Council about the following concerning the BPA:

The catch basin at 432 South Laura Street was replaced.

**Good and Welfare:**

1. Mayor and Council would like to thank Josh, Allen, and Jim for keeping the leaf machine repaired and for the proficient leaf pickup this year.
2. Mayor and Council would like to thank the residents who donated food for the food pantry during the Jolly Jamboree.

Lyons made a motion to accept the financial reports as presented by the Fiscal Officer. Scheiner seconded the motion, and the motion passed unanimously.

Miller moved to approve the payment of bills presented, Scheiner seconded, and the motion passed unanimously with Councilman James R. Miller abstaining from voting on any payments to Rodney Miller.

Head moved to go into executive session for personnel and legal reasons at 7:44 p.m., and Lyons seconded. The motion passed unanimously.

Head moved to go back into regular session at 8:25 p.m., and Zartman seconded. The motion passed unanimously.

Per the Solicitor’s advice, Council would like the record to show that the payroll issue discussed in executive session is under investigation.

With no further matters to discuss, Head moved to adjourn, Miller seconded, the motion passed unanimously, and the meeting adjourned at 8:26 p.m.

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Mayor Steve Wobler Fiscal Officer, Zoe McMaster