**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

Held November 22, 2021, @ 7:00 P.M.

Council met in Regular session with Austin Scheiner, Lora Lyons, Andrew Head, and Jason Hower present. Kevin Wannemacher and James R. Miller were absent.

Guests Present: Police Officer Kyle Wobler, Fire Chief Jesse Hefner, EMS Coordinator Sadie Litzenberg, Assistant EMS Coordinator Travis Zartman, Councilwomen elect Jennifer Zartman and Nancy Speice, Harrison Township Trustees Chad Benscheinder, Kerry Hook and Bob Young, Village of Antwerp Administrator Brian Davis and Ryan Brauen from Wessler Engineering.

The Minutes from the November 8, 2021, meeting were read, and approved as read.

Interim Mayor Scheiner welcomed the guests and introduced Brian Davis the Village of Antwerp Administrator and Ryan Brauen from Wessler Engineering. Brian Davis explained that he and Ryan were present to discuss the possibility of a regionalized water system which is basically sharing of utilities. He explained that the first step would be to conduct a study by talking to the community, evaluating current and future demands, doing a summarization of alternative costs and funding options. Ryan Brauen gave Bluffton, Ohio as an example of the village involved in a regionalized water system. Bluffton receives their water from Ottawa, Ohio. Bluffton has a wholesale arrangement with Ottawa for the purchase of water and there is a sixteen-mile pipeline between Bluffton and Ottawa to supply the water. Interim Mayor Scheiner stated that he is interested in what the county would be willing to contribute to the project and asked who would be responsible for the cost of the study. Harrison Township Trustee Chad Benscheinder stated that the township could benefit from the water system by having fire hydrants in the township and he also believes that the water system could be beneficial to economic development. Brian Davis concluded by asking that everyone remain openminded on the project and stated that he would speak to the Paulding County Commissioner concerning the cost of the study.

**EMS: Coordinator Litzenberg** was present and reported the following to Council:

1. There have been thirteen runs this month.
2. A quote has been received from Home Lumber to replace the door openers and weatherstrip around the overhead doors at the Fire Station. The quote is $8,199.85. Council asked about the condition of the garage doors. Council asked for a quote to replace the doors also before making a decision on the door openers and weatherstrip.
3. Squad 54 is at Bob Thomas Ford to have the squad inspected. The turbo is under warranty, however, that may not be the problem. An update from Bob Thomas Ford is expected this week.
4. Fiscal Officer Rhonda Stabler explained that the spouse of a man from Antwerp that was transported by the Village of Payne EMS in February 2021 has questioned her payment and stated that her husband has passed away. After contacting Medicount it was discovered that they did have a balance of $290.00. After a short discussion, Councilwoman Lyons made a motion to write off the charge of $290.00. Councilman Hower seconded and the motion passed unanimously.

**Fire Department: Chief Hefner** was present and reported the following to Council:

1. There have been five runs this month.
2. The quote has been received for the air bottles. The cost is $4,900.00 which is available in the Fire Fund and he will be ordering the bottles.
3. Chief Hefner explained that the new councilmembers need to complete the NEMIS 100 and 700 training online at training.fema.gov.
4. Interim Mayor Scheiner asked about the AFG 2021 grant. Chief Hefner stated that the Fire Department has completed the grant requesting new jaws and the EMS Department has completed the grant requesting a new EMS.

**Police Department: Officer Wobler** was present and reported to Council the following:

1. Qualifications have been completed.
2. The grant application for the vest through the BWC has been completed.
3. Calls have been steady.
4. Interim Mayor Scheiner provided the Council with the September and October call reports.
5. Interim Mayor Scheiner stated that he contacted Rick Greer at Integrity Ford to get information on the government lease to own program for a new cruiser. He also contacted Maumee Valley Planning for information on a grant to fund the new cruiser.

**Street:** Interim Mayor Scheiner reported to Council the following:

1. Leaf pickup has not been completed. Interim Mayor Scheiner asked how much longer the Council would like part-time Street Department employee Gavin Taylor to continue working.

Councilman Head made a motion for Gavin Taylor to continue working through December 10, 2021. Councilwoman Lyons seconded and the motion passed unanimously.

1. Police Officer Wobler asked if the Fire Department would be able to store their trailer in the Morton Building at the Village Park. Interim Mayor Scheiner said he believed there was room in the building.

**Zoning: Inspector Tom Sinn** was not present.

**Committee Reports:**

1. The Jolly Jamboree will be Saturday December 4, 2021 at 5:00 p.m. Santa will be at the Village Hall, there will be caroling, the Payne Branch Library will have crafts, The Rock will have a letters to Santa activity and Tim Mabis will have a magic show at 6:00 p.m., Carol’s Main Street Makeovers will have popcorn, Village restaurants will have food available and the Christmas tree lighting will be at 7:00 p.m.
2. The Fire and EMS Trustee Meeting will be December 4, 2021 at 9:00 a.m.

**Correspondence Letters:**

1. Interim Mayor Scheiner informed Council that he received a letter from NOCAC about the CSBG grant. The application for 2022 and 2023 will be available in December. These grants are geared toward community outreach.
2. Interim Mayor Scheiner provided Council with a letter concerning the OSHA vaccine mandate.
3. Interim Mayor Scheiner showed Council a letter concerning the Infrastructure bill.

**OLD BUSINESS:**

1. Interim Mayor Scheiner reported that the Village as been awarded a $20,500.00 Community Park Project Award. Former Mayor Wobler had applied for this grant that will allow the Village to pave the parking lot near the caboose at the Village Park. The Village is ready to start taking bids on this project.
2. Interim Mayor Scheiner stated that the Christmas trees ordered from Zuber Welding and Fabrication have been delivered. Street Department employees Josh Fraley and Gavin Taylor will be painting them before they are placed in the flower planters. Councilwoman Lyons stated that some of the planters will need to be moved closer to light poles so the lights can be plugged in.

**NEW BUSINESS:**

1. Interim Mayor Scheiner provided Council with Councilman Zartman’s resignation letter stating that he resigned effective 11-11-2021. Councilwoman Lyons made a motion to accept Councilman Zartman’s resignation. Councilman Head seconded and the motion passed unanimously.
2. Interim Mayor Scheiner asked to Council to consider rescheduling the Council meetings for December 28, 2021 and January 10, 2022. After a discussion, it was decided to cancel the meeting on December 28, 2021 and reschedule the January 10, 2022 meeting for January 3, 2022. Fiscal Officer Rhonda Stabler will run a notification in the Paulding County Progress.
3. Fiscal Officer Rhonda Stabler asked for guidance concerning a mowing assessment on the property at 124 Ash Street. The property has been sold and certifying the mowing fees to the taxes would be the new owner’s responsibility. Council recommended sending another invoice to the previous property owner who incurred the mowing fees.

**BPA:** **BPA President John Hall** informed Council about the following concerning the BPA:

1. Poggemeyer Design has informed the BPA that all the water meters can be paid for with a loan they are applying for.
2. The pump at the Brian Drive lift station has been removed and taken to Electric Power Supply to see if it is repairable or if a new pump will need to be purchased.

**Good and Welfare:**

Interim Mayor Scheiner and the Village of Payne Council would like to thank Gene Olwin for his generous donation of Christmas lights to the Village. The lights will be used on the new Christmas trees designed and made by Thomas Zuber owner of Zuber Welding and Fabrication. Interim Mayor Scheiner and the Village of Payne Council appreciate the quick response from Thomas Zuber in constructing the Christmas trees in a short time frame to be available for the holiday season.

Councilman Head made a motion to accept the financial reports as presented by the Fiscal Officer. Councilwoman Lyons seconded the motion, and the motion passed unanimously.

Councilwoman Lyons moved to approve the payment of bills presented, Councilman Howe seconded, and the motion passed unanimously.

With no further matters to discuss, Councilman Head moved to adjourn, Councilwoman Lyons seconded, the motion passed unanimously, and the meeting adjourned at 8:30 p.m.

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Interim Mayor, Austin Scheiner Fiscal Officer, Rhonda Stabler