**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

Held December 13, 2021, @ 7:00 P.M.

Council met in Regular session with Austin Scheiner, Lora Lyons, Andrew Head, and Jason Hower present. James R. Miller and Kevin Wannemacher were absent.

Guests Present: Police Chief Rodney Miller, Police Officer Kyle Wobler, Fire Chief Jesse Hefner, EMS Coordinator Sadie Litzenberg, Assistant EMS Coordinator Travis Zartman and Councilwoman elect

Nancy Spiece.

The Minutes from the November 22, 2021, meeting were read, and approved as read.

**EMS: Coordinator Litzenberg** was present and reported the following to Council:

1. There have been 6 runs this month.
2. The quote for five doors and seals at the Fire/EMS Department Is $22,000.00

**Fire Department: Chief Hefner** was present and reported the following to Council:

1. There have not been any runs this month.
2. Interim Mayor Scheiner asked Chief Hefner if he had completed the VFDF filing. Chief Hefner said he would look in to what needed to be done.

**Police Department: Chief Miller and Officer Wobler** were present and reported to Council the following:

1. The November call reports were presented to the Council.
2. Interim Mayor Scheiner reported that the interest rate for a loan through Ford Municipal Finance is currently 7% APR. Councilman Head made a motion to purchase a new cruiser without financing. Councilman Hower seconded and the motion passed unanimously.
3. Police Chief Miller made a presentation to Council on the Lexapol training program. The total cost of the training program is $2,602.80. The Ohio Plan will cover 50% of the cost. Councilwoman Lyons made a motion to add the cost of Lexapol to the 2022 budget. Councilman Head seconded and the motion passed unanimously.

**Street: Interim Mayor Scheiner** reported the following:

1. The large Village Christmas tree was damaged by the wind and was not repairable. A new Christmas tree was purchased from Menards and Street Department employee Josh Fraley and Water/Sewer employee Brant Heck were able to replace the damaged one today.
2. Street Department employee Josh Fraley is asking to purchase concrete blocks to construct dividers for the various types of sand and stone the department uses at a cost of $1,050.00. Councilwoman Lyons made a motion to purchase the concrete blocks for $1,050.00. Councilman Head seconded and the motion passed unanimously.

**Zoning: Inspector Tom Sinn** was not present.

**Committee Reports: Interim Mayor Scheiner reported the following to Council:**

1. The Jolly Jamboree held on Saturday December 4, 2021 was well attended and successful.

**Correspondence Letters:**

1. Interim Mayor Scheiner stated that he had received information about the OML Mayor’s Court training. He would like to attend the training in February 2022 at the cost of $250.00. Councilman Head made a motion for Interim Mayor Scheiner to attend the OML Mayor’s Court training at the cost of $250.00. Councilman Hower seconded and the motion passed unanimously.

**OLD BUSINESS:**

1. Interim Mayor Scheiner discussed upcoming Council meetings. As was discussed at the prior council meeting, the meeting scheduled for Monday December 27, 2021 will be canceled. The January meetings will be held on Monday January 3, 2022 and Monday January 24, 2021.
2. Interim Mayor Scheiner informed Council that he contacted Richland Roofing. The Village is still on their schedule and they plan to complete the work in January, weather permitting.

**NEW BUSINESS:**

1. Interim Mayor Scheiner stated that Fiscal Officer Rhonda Stabler is recommending transferring $125,000.00 to the Star Ohio account from the Antwerp Exchange Bank account in order to have the accounts at a 60%/40% balance. Councilwoman Lyons made a motion to have the fiscal officer to make a transfer of $125,000.00 from the Village’s Antwerp Exchange bank account to the Village’s Star Ohio account. Councilman Head seconded and the motion passed unanimously.
2. Interim Mayor Scheiner asked Council to allow Fiscal Officer Rhonda Stabler to pay the bills that are due before the next meeting on January 3, 2022. Councilwoman Lyons made a motion to allow the fiscal officer to pay the bills due before the next meeting. Councilman Hower seconded and the motion passed unanimously.
3. Interim Mayor Scheiner introduced Ordinance 2021-6, an ordinance to setting temporary appropriations for 2022, and declaring an emergency. Councilman Head made a motion to suspend the rules, Councilwoman Lyons seconded, and the motion passed unanimously. President of Council, Head, read Ordinance 2021-6. Councilman Head made a motion to adopt Ordinance 2021-6, Councilwoman Lyons seconded, and the motion passed unanimously.
4. Interim Mayor Scheiner introduced Resolution 2021-BB, a resolution to amend permanent appropriations for the General Fund and Street Fund, and declaring an emergency. Councilman Head made a motion to suspend the rules, Councilwoman Lyons seconded, and the motion passed unanimously. President of Council, Head, read Resolution 2021-BB. Councilwoman Lyons made a motion to adopt Resolution 2021-BB, Councilman Hower seconded, and the motion passed unanimously.
5. Interim Mayor Scheiner introduced Resolution 2021-CC, a resolution to amend permanent appropriations for the Sewer Fund, and declaring an emergency. Councilwoman Lyons made a motion to suspend the rules, Councilman Hower seconded, and the motion passed unanimously. President of Council, Head, read Resolution 2021-CC. Councilwoman Lyons made a motion to adopt Resolution 2021-CC, Councilman Hower seconded, and the motion passed unanimously.
6. Interim Mayor Scheiner introduced Resolution 2021-DD, a resolution to amending permanent appropriations for the Capital Improvement Fund, and declaring an emergency. Councilman Head made a motion to suspend the rules, Councilwoman Lyons seconded, and the motion passed unanimously. President of Council, Head, read Resolution 2021-DD. Councilman Head made a motion to adopt Resolution 2021-DD, Councilwoman Lyons seconded, and the motion passed unanimously.
7. Interim Mayor Scheiner introduced Resolution 2021-EE, a resolution to amend permanent appropriations for the Safe Routes to School Fund, and declaring an emergency. Councilwoman Lyons made a motion to suspend the rules, Councilman Hower seconded, and the motion passed unanimously. President of Council, Head, read Resolution 2021-EE. Councilwoman Lyons made a motion to adopt Resolution 2021-EE, Councilman Hower seconded, and the motion unanimously.

**BPA:** There was no report from the BPA.

**Good and Welfare:**

1. Interim Mayor Scheiner and the Village of Payne Council would like to thank the business of the Village for participating in the Jolly Jamboree. Also, for their support of the event by providing flyers and Santa Claus.
2. Interim Mayor Scheiner and the Village of Payne Council would like to thank Village of Payne employees Josh Fraley and Brant Heck for cleaning up the damaged Christmas tree and assembling the new Christmas tree in a quick and efficient manner.

Councilwoman Lyons made a motion to accept the financial reports as presented by the Fiscal Officer. Councilman Hower seconded the motion, and the motion passed unanimously.

Councilman Head moved to approve the payment of bills presented, Councilman Hower seconded, and the motion passed unanimously.

Councilman Head moved to go into executive session for personnel and legal reasons at 8:15 p.m., and Councilwoman Lyons seconded. The motion passed unanimously.

Councilman Head moved to go back into regular session at 8:44 p.m., and Councilman Hower seconded. The motion passed unanimously.

Following the executive session:

1. Interim Mayor Scheiner introduced Ordinance 2021-5, an ordinance fixing the compensation, bonds and benefits of officers, clerks and employees of the Village of Payne, and declaring an emergency. Councilman Hower made a motion to suspend the rules, Councilwoman Lyons seconded, and the motion passed unanimously. President of Council, Head, read Ordinance 2021-5. Councilman Lyons made a motion to adopt Ordinance 2021-5, Councilman Hower seconded, and the motion passed unanimously.

With no further matters to discuss, Councilman Hower moved to adjourn, Councilwoman Lyons seconded, the motion passed unanimously, and the meeting adjourned at 9:00 p.m.

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Interim Mayor Austin Scheiner Fiscal Officer Rhonda Stabler