**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

Held February 14, 2022, @ 7:00 P.M.

Council met in Regular session with Austin Scheiner, Jason Hower, Lora Lyons, Kevin Wannemacher, Allen Wobler and Jennifer Zartman present. Nancy Speice was present via telephone.

Guests Present: Fire Chief Jesse Hefner, Assistant EMS Coordinator Travis Zartman, Police Officer Kyle Wobler, Paulding County Economic Development Director Tim Copsey, Attorney Harvey Hyman,Payne resident Ron Etzler and Shane Glass from the Paulding Progress. Jason Rubenstein from Colonial Life had planned to attend but was unable to due to illness.

Before the start of the meeting, Payne resident Ron Etzler discussed damage to his lawn from snowplowing with Mayor Scheiner. Mayor Scheiner stated that the damage will be repaired when the weather permits.

The Minutes from the January 24, 2022, meeting were read, and approved as read.

Paulding County Economic Development Director Tim Copsey introduced himself to the newly elected council members. Tim discussed a $500,000.00 program for blighted homes and buildings. He stated that he has been working with Mayor Scheiner to identify blighted homes or buildings in the Village. He went on to say that this program is different from the traditional land bank program because the owner can agree to have the home or building demolished and still retain ownership of the land. Removal of house trailers are not included in the program. The deadline to submit possible homes or buildings is February 21, 2022. Tim also discussed a meeting on Wednesday February 16, 2022 at the courthouse to discuss the possibility of a collabrative water program/district in the county. Mayor Scheiner stated that he would attend the meeting. Tim discussed an Elected Officials Guide for Paulding County that was prepared by Political Science students at BGSU. He will email the document to the Mayor, Council and Fiscal Officer.

Shane Glass from the Paulding Progress asked about the CDC program to test the lagoons for covid being done by the Water/Sewer Department. Mayor Scheiner referred her to the Board of Public Affairs for details.

**EMS: Assistant Coordinator Zartman** was present and reported the following to Council:

1. There have been three runs this month.
2. An application for Michael Sturgess was presented to Council to become an EMT. He will need to take training. After reviewing the application, Councilwoman Lyons made a motion to approve Michael Sturgess as an EMT. Councilwoman Zartman seconded and the motion passed unanimously.

**Fire Department: Chief Hefner** was present and reported the following to Council:

1. There have been three runs this month.
2. A grant from Paulding Putnam has been received. The grant is for $1,740.00. The deparment plans to use this amount and a portion of the donation from Green Top Acres to purchase a thermal imaging camara. The cost of the camara is $2,971.75 plus shipping and handing.
3. The SCBA tanks will be going to Van Wert Fire Equipment to be serviced in the next week.
4. Jay Lamb will be replacing the rear tires on truck 53. The rear tire replacement is fifteen years. The front tires replacement is ten years. The cost of replacing the rear tires is $1,711.56. Jay will also be investigating why truck 52 that has the check engine light on. The exhaust needs to be replaced on truck 56. The quote for the replacement is $1,674.69.
5. Two firefighters have passed Fire 1 school. There was one potential firefighter that quit the school.
6. A pole was broken during a recent fire in Paulding. Cost of the replacement pole is $59.70 plus shipping.
7. Chief Hefner stated that he will be getting a quote to replace five helmets this year. The previous cost of the helmets was $285.00 each.
8. Chief Hefner asked that the garage door opener quote be revisited. After a discussion, it was decided to try to get additional quotes to see if more economical option is available.
9. Mayor Scheiner and Fire Chief Hefner discussed the MARCS grant funding. The Village did apply for the grant this year, but was not awarded a grant. It is believed that most of the grants awarded were for equipment.

**Police Department: Officer Wobler** was present and reported to Council the following:

1. The January call reports were given to Council.
2. The deparartment received a grant from the Ohio Attorney General for $519.12 for training. Police Chief Miller and Officer Wobler will attend training in London, Ohio on March 2, 2022 at the cost of $100.00 each using these funds.
3. The delivery of the new cruiser and some of the equipment has been delayed due to supply chain issues.

**Street: Mayor Scheiner** reported to Council the following:

1. The concrete blocks that were going to be purchased from K & L Ready Mix in Van Wert, Ohio were not available until Spring. Josh Fraley from the Street Department was able to locate similar concrete blocks, although the size was different, from Speedway Concrete in New Haven, Indiana. Dangler Excavating picked up the blocks and delivered them. The cost will be similar.
2. The Spring street sign quote was provided to the Council to review. After a discussion, Councilwoman Lyons made a motion to add five stop signs to the order. Councilman Wannemacher seconded and the motion passed unanimously.
3. The salt spreader for the dump truck is in at Koester’s and will be installed on February 28, 2022.

**Zoning: Inspector Tom Sinn** was not present. Mayor Scheiner reported to Council the following:

1. The BAS has been completed for 2022.
2. Zoning Secretary JoAnna Taylor has resigned. Mayor Scheiner read her letter of resignation. Councilwoman Zartman made a motion accept JoAnna Taylor’s resignation. Councilman Wannemacher seconded and the motion passed unanimously. Councilman Wannemacher made a motion to post the job opening in the Paulding County Progress. Councilwoman Speice seconded and the motion passed unanimously.

**Committee Reports:** There were no committee reports.

**Correspondence Letters:**

1. Mayor Scheiner informed Council he received an winter update email from the Ohio Auditor of State.
2. Mayor Scheiner informed Council he received notice of the next Jobs Ohio Board Meeting on Tuesday March 15, 2022 at 12:30 p.m. The public is invited to attend via vitural participation.
3. Mayor Scheiner informed Council of the Ohio Department of Agriculture’s Gyspy Moth Treatment Project. The letter and map were provided to the Council to review.
4. Mayor Scheiner informed Council that RITA has mailed out 204 non-filing letters to residents or former residents of the Village.

**OLD BUSINESS:**

1. Mayor Scheiner informed Council that the Mayor’s Court training he registered for is now a virtual class is to be completed at your own pace. He stated that he has started the class.
2. Mayor Scheiner informed Council that he met with Paulette from Poggemeyer Design to discuss grants that are available. They discussed a lead service line grant, water/sewer grants and Nature Works grants.
3. Mayor Scheiner stated that he received the annual request from the Joint Solid Management District to submit how many leaves, branches, etc. were collected. The survey has been completed.

**NEW BUSINESS:**

1. Mayor Scheiner introduced Attorney Harvey Hyman who has agreed to replace Matt Miller as the Village Solicitor beginning March 1, 2022. Mr. Hyman addressed the Council providing them with his background and experience as a Village Solicitor. He passed out his business cards to the Council. His fee will be the same as Matt Miller’s, $125.00 per hour. Councilman Wannemacher made a motion to hire Harvey Hyman at the hourly rate of $125.00 as the Village Solicitor. Councilwoman Lyons seconded and the motion passed unanimously.
2. Mayor Scheiner introduced Ordinance 2022-1, an ordinance approving, adopting and enacting American Legal Publishing’s Ohio Basic Code, 2022 Edition, as the code of ordinance for the Village of Payne, and declaring an emergency. Councilwoman Zartman made a motion to suspend the rules, Councilwoman Lyons seconded, and the motion passed unanimously. President of Council, Lyons, read Ordinance 2022-1. Councilwoman Speice made a motion to adopt Ordinance 2022-1, Councilman Wannemahcer seconded, and the motion passed unanimously.
3. Mayor Scheiner introduced Resolution 2022-C, a resolution amending permanent appropriation for the Fire and Police Funds and declaring and emergency. Councilwoman Zartman made a motion to suspended the rules, Councilwoman Lons seconded and the motion passed unanimously. President of Council, Lyons, read Resolution 2022-C. Councilwoman Lyons made a motion to adopt Resolution 2022-C, Councilman Wannemacher seconded and the motion passed unanimously.
4. Mayor Scheiner informed Council that the Wayne Trace Board of Education has begun a Master Planning Process to plan for the future. There has been one public meeting. Mayor Scheiner encouraged the Council to visit the Wayne Trace website and read the “Planning for Our Future” tab. Mayor Scheiner also encouraged the Council to attend any other public meeting discussing the process.
5. Mayor Scheiner discussed the insurance schedule from Beck Insurance with Council. Mayor Scheiner stated that the pavilions at the Village Park and Buckeye Park need to be added to the schedule as well as the items purchased for Buckeye Park such as the flag pole, the picnic tables, the benches and the trash receptacles. The new salt spreader will need to be added also.
6. Mayor Scheiner informed Council that Benton and Harrison Townships have been in contact with a company that does pavement analysis. This company would study the streets of the Village and recommend which ones should be paved. No action was taken.
7. Mayor Scheiner provided Council with the email from Ohio APP’s Put a Lid on It grant program. The Village has participated in this program in the past. Councilwoman Lyons made a motion to apply for the Put a Lid on It grant. Councilwoman Zartman seconded and the motion passed unanimously.

**BPA:** Mayor Scheiner asked John Hall to inform Council about the following concerning the BPA:

1. Michelle from Poggemeyer Design Group is checking into the refiling of the Plainfield Drive paperwork.
2. John stated he had spoken to Maumee Valley Planning about 18 million in grants that werare available. Many funds are available including lead service line replacement.
3. A discussion concerning whether or not a Lower to Moderate Income survey would need to be completed this year. Mayor Scheiner will check to see if it needs to be completed.

**Good and Welfare:**

Mayor Scheiner and the Village of Payne Council would like to thank the snowplow drivers who spent long hours during the recent snow storm removing snow in the Village.

Councilwoman Lyons made a motion to accept the financial reports as presented by the Fiscal Officer. Councilman Hower seconded the motion, and the motion passed unanimously.

Councilwoman Lyons moved to approve the payment of bills presented, Councilman Wannemacher seconded, and the motion passed unanimously.

Councilman Wannemacher moved to go into executive session for personnel, legal and financial reasons at 8:29 p.m., and Councilwoman Zartman seconded. The motion passed unanimously.

Councilwoman Lyons moved to go back into regular session at 9:20 p.m., and Councilman Wobler seconded. The motion passed unanimously.

With no further matters to discuss, Councilman Wannemacher moved to adjourn, Councilwoman Lyons seconded, the motion passed unanimously, and the meeting adjourned at 9:20 p.m.

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Mayor Austin Scheiner Fiscal Officer Rhonda Stabler