**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

Held March 14, 2022, @ 7:00 P.M.

Council met in Regular session with Austin Scheiner, Jason Hower, Lora Lyons, Nancy Speice, Kevin Wannemacher, Allen Wobler and Jennifer Zartman present.

Guests Present: Police Officer Kyle Wobler, Fire Chief Jesse Hefner, EMS Coordinator Sadie Litzenberg,

Assistant EMS Coordinator Travis Zartman, Payne Resident Kelly Davis and Conrad Beck from V.S. Beck Insurance.

The Minutes from the February 28, 2022, meeting were read, and approved as read.

Payne Resident Kelly Davis asked a question about how the sewer system works during a heavy rain. Councilman Wobler who was the Village of Payne Water/Sewer Superintendent answered a portion of his question and then referred Kelly to the BPA for further clarification and to view the sewer maps. Kelly also asked about how much the 1% RITA tax brings into the Village and asked about water line replacement and paving of the roads. Mayor Scheiner and Councilman Wobler answered his questions and again referred him to the BPA for any additional waterline questions. Councilman Wobler suggested putting a map of the water and sewer lines on the website. Mayor Scheiner will see if Poggemeyer Design has electronic copies of the maps that could be used.

Conrad Beck from V.S. Beck Insurance was present to discuss the Ohio Plan insurance renewal with the Council. Conrad pointed out important areas of the renewal as well as changes in the renewal. Mayor Scheiner stated that Council would review his options and submit any changes as soon as possible so that the can be paid promptly.

**EMS: Coordinator Litzenberg** was present and reported the following to Council:

1. There have been seven runs this month.
2. She will be ordering a new turn signal to replace one that is not working for approximately $185.00.
3. There is an educational grant available for Michael Sturgess to attend EMS tech classes at Vantage. He will need to apply for the grant. It is a $2,000.00 grant.
4. She is looking for advanced and refresher classes for those who need to or are interested in attending.
5. Brent from Stryker Sales Corporation has not responded back concerning renewing the annual service contract.

When Coordinator Litzenberg finished her report, Mayor Scheiner asked to go into executive session for personnel reasons.

Councilwoman Lyons moved to go into executive session for personnel at 7:34 p.m. Councilwoman Zartman seconded. The motion passed unanimously.

Councilman Hower moved to go back into regular session at 8:00 p.m., and Councilwoman Zartman seconded. The motion passed unanimously.

**Fire Department: Chief Hefner** was present and reported the following to Council:

1. There have been two runs this month.
2. Jay Lamb was able to reuse the exhaust hangers and some other parts which resulted in a cost savings of $735.99 on the exhaust repair quote for truck 56.
3. Chief Hefner stated that the garage door openers at the Fire Station do need to be replaced even if the garage doors are not replaced. The previous quote is from November 2021. Council asked him to get an updated quote for the openers. Councilwoman Speice also suggested contacting Bob Bidlack for a quote.

**Police Department: Office Wobler** was present and reported to Council the following:

1. He and Chief Miller attended training on March 2, 2022.
2. There is no update on the new cruiser and some of the components for the cruiser ordered from D.R. Ebel are not available yet.
3. Mayor Scheiner provided a copy of the February Police Call Reports for Council.

**Street: Mayor Scheiner** reported to Council the following:

1. Street employee Josh Fraley did repair the dip on Maple Street with cold mix and trim the trees that were suggested at the last meeting. He is also starting to do the Spring catch basin cleaning.
2. Councilwoman Zartman stated that the drive that belongs to Mercer Landmark between Main and Laura Streets is being used by many trucks not just Mercer Landmark trucks. The traffic is wearing the drive and she is worried that the watermain in the drive will be exposed and be damaged. Several possible solutions were given including signage, cones, barricades and using cement to repair the drive.

**Zoning: Inspector Tom Sinn** was not present. Mayor Scheiner reported the following to Council:

1. Five applications have been received for the open Zoning Secretary position. Mayor Scheiner asked if any Council members would like to participate in the interviewing process. He stated he will be interviewing all five applicates and will be conducting the interviews Tuesday March 22, 2022, and if necessary, Thursday March 24, 2022. Councilwoman Speice stated she would like to be attend the interviews. The other Council members will check their availability.
2. Mayor Scheiner stated that he discovered that the zoning permit applications are running low. A quote was received from West Bend Printing and Publication. Mayor Scheiner recommended purchasing 200 permit applications. The applications are two pages and each page is three part. The quote for 200 for each page is $240.00. Councilman Wannemacher made a motion to purchase the zoning permit applications for up to $250.00. Councilman Hower seconded and the motion passed unanimously.

**Committee Reports:** There were no committee reports.

**Correspondence Letters:**

1. Mayor Scheiner stated that the Lead Service Lines surveys are starting to come in. The surveys were included in the water billing.
2. Mayor Scheiner gave Council an update on HB 519. This bill was recently introduced to modify the late filing fees charged by municipalities, and to prohibit certain communications from tax administrators to taxpayers. The bill is before the House Ways and Means Committee. The Bill is not yet finalized and there may be additional amendments.

**OLD BUSINESS:**

1. Mayor Scheiner informed Council he attended the Water District Meeting with the Paulding County Commissioner as well as representatives from the Village of Paulding and the Village of Antwerp. John Hall from the BPA, Brant Heck, Water/Sewer Superintendent in training and Councilwoman Lyons also attended the meeting to represent the Village of Payne. During the meeting, concerns of forming a water district were discussed. The cost of forming a water district and the cost of a survey were also discussed. The Commissioners will be getting estimates. No additional meetings have been scheduled until the estimates are received. Mayor Scheiner suggested getting an estimate on a new water plant for the Village to see how that will compare to the cost of joining the water district.
2. Mayor Scheiner asked Council to make a recommendation on the American Tower lease. After some discussion, the recommendation was to select Option 5: Lease Extension. This option would allow rent and future escalation to remain on the same terms and conditions. It would also provide six terms of five years and the final expiration date would be March 31, 2073. This option would also include a one-time signing bonus of $10,000.00. Council asked Mayor Scheiner to negotiate for an increased signing bonus.
3. Mayor Scheiner informed Council that he will begin holding Mayor’s Court on the first and third Tuesdays of the month starting with April 5, 2022 at 7 p.m.

**NEW BUSINESS:**

1. Mayor Scheiner stated that he and Councilwoman Lyons visited the Village Park recently to inspect the playground equipment. The paint is peeling and is mostly gone from the money bars installed in 2016. Advanced Coatings in Payne was contacted for an estimate on sand blasting and powder coating the monkey bars. For the red and blue painted bars the cost is approximately $150.00 each and for the yellow painted bars the cost is approximately $200.00. Councilman Wannemacher made a motion to spend up to $500.00 to have the monkey bars sand blasted and painted. Councilman Hower seconded and the motion passed unanimously.
2. Mayor Scheiner informed Council that there are Natureworks Grants available for up to $150,000.00 for playground equipment. Councilwoman Lyons has met with one contractor who is working on a quote. She did state that the pea gravel under the current equipment is not up to code. Street employee Josh Fraley will be meeting with another contractor on March 28, 2022. Councilwoman Lyons said she has started the grant paperwork but needs the quotes to complete it.
3. Mayor Scheiner informed Council that May 4, 2022 is Walk and Bike to School Day. He would like to register Wayne Trace Payne Elementary and Divine Mercy Catholic School for the day. Councilwoman Lyons made a motion to have Mayor Scheiner register Wayne Trace Payne Elementary and Divine Mercy Catholic School for Walk and Bike to School Day. Councilman Wannemacher seconded and the motion passed unanimously.
4. Mayor Scheiner informed Council that American Legal Publishing offers a program of ordinance codification and supplementation. This would be adopted each year instead of the Ohio Basic Code. The downside of this program is the initial cost of $18,000.00 plus $1,000.00 to place it online. Mayor Scheiner stated that he is not currently recommending this program. He wanted to make Council aware that the program is available.
5. Mayor Scheiner stated that each Council member was given an insurance renewal packet from the Ohio Plan (V. S. Beck Insurance). He asked if the Council had any additions or changes. After a discussion concerning the cyber/data breach deductible, Councilwoman Zartman made a motion to decrease the deductible from $25,000.00 to $10,000.00 for an additional cost of $630.00. Councilwoman Lyons seconded and the motion passed unanimously.

**BPA:** There was no report from the BPA.

**Good and Welfare:**

Mayor Scheiner and the Village of Payne Council would like to congratulate Wayne Trace High School wrestlers Hunter Long, Jarrett Hornish and Corbin Kimmel. Hunter Long is the 132 lb. State Champion. Jarrett Hornish placed 3rd at the state tournament and Corbin Kimmel placed 8th.

Mayor Scheiner and the Village of Payne Council would also like to congratulate the Wayne Trace High School Band and Choir on receiving all 1’s at the District Competition and qualifying for the State Competition on April 29 and 30.

Councilwoman Lyons made a motion to accept the financial reports as presented by the Fiscal Officer. Councilman Wannemahcer seconded the motion, and the motion passed unanimously.

Councilwoman Lyons moved to approve the payment of bills presented, Councilwoman Speice seconded, and the motion passed unanimously.

With no further matters to discuss, Councilwoman Lyons moved to adjourn, Councilman Wannemacher seconded, the motion passed unanimously, and the meeting adjourned at 9:30 p.m.

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Mayor Austin Scheiner Fiscal Officer Rhonda Stabler