**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

Held January 23, 2023, @ 7:00 P.M.

Council met in Regular session with Austin Scheiner, Jason Hower, Lora Lyons, Kevin Wannemacher, Allen Wobler and Jennifer Zartman present. Nancy Speice was absent.

Guests Present: Fire Chief Jesse Hefner, EMS Coordinator Travis Zartman and Police Officer Kyle Wobler.

The Minutes January 16, 2023 meetings were read. Councilman Wobler made a motion to approve the minutes. Councilwoman Zartman seconded and the motion passed unanimously.

**EMS: Coordinator Zartman** was present and reported the following to Council:

1. There have been thirteen runs this month.
2. Coorinator Zartman explained that the department has received a training grant. However to fulfil the requirement of the grant, it will be necessary to add EMTs to the roster to receive the training. Councilwoman Lyons made a motion to allow the EMS move ahead with the training and to add EMTs to the roster in order to fulfil the requirements of the grant. Councilman Hower seconded and the motion passed unanimously.
3. Coordinator Zartman reported that the computer they have been using in the squad is not working properly. He is looking into purchasing a tablet as a replacement.
4. Coordinator Zartman reported that Michael Sturges has completed the runs needed to received his second bonus of $250.00. Councilwoman Lyons made a motion to pay Michael Sturges the $250.00 bonus. Councilman Hower seconded and the motion passed unanimously.
5. They are applying for a BWC grant for a 3 to 1 power loading system for Squad 54.
6. They are getting a quote for a gas meter to test for CO2.

**Fire Department: Chief Hefner** was and reported the following to Council:

1. There have been no runs this month.
2. Mayor Scheiner stated that the Quarterly EMS/Fire Meeting with the Benton and Harrison Township Trustees will be Thursday January 25, 2023 at 7:00 p.m. at the Village of Payne Village Hall.
3. Mayor Scheiner reported that a quote for hose damaged in the December 23, 2022 fire has been submitted to insurance. The invoices for truck repairs at the fire have not been received from 1st Response.
4. Mayor Scheiner and Council discussed allowing the Fire Chief and EMS Coordinator to submit written reports for the Council meetings. Councilwoman Zartman made a motion to allow the Fire Chief and the EMS Coordinator to submit written reports for the Council meetings for all meetings except the meeting before the Quarterly EMS/Fire Meetings with the Benton and Harrison Township Trustees and except when any unexpected or out of the ordinary issues arise. Councilwoman Lyons seconded and the motion passed unanimously.
5. New lights for the Fire Station will be ordered at a cost of $570.00.
6. New tires for Truck 53 at $168.33 each and for the foam trailer at $85.50 each have been purchased from Best One. The tires will be mounted by Schultz Automotive.
7. Three firefighters will be taking the Lieutenant test in February.
8. The garage doors have been ordered and the estimated installation date is the beginning of March 2023.

**Police Department: Police Chief Miller** was not present. There was no report for the Police Department.

**Street: Mayor Scheiner** reported the following to Council:

1. Mayor Scheiner stated that he will ask Street employee Tony Gonzales to submit a monthly report to Council. Mayor Scheiner explained that Tony is getting caught up and is being responsive. Mayor Scheiner stated that he would post on Facebook a reminder for residents not to park on snow emergency routes during the forecasted snow storm this week.

**Zoning: Mayor Schiener** reported the following to Council:

1. The first quarter Zoning Committee meeting for 2023 will be held February 13, 2023 at

6:00 p.m.

1. The Zoning Hearing for the rezoning of the former Horney’s Trailer Park on West Merrin Street from R3 (Trailer Park) to R1 (Single Family Residence) needs to be scheduled. Mayor Scheiner suggested February 27, 2023. However, the ad must run 30 days before the hearing, so if the ad cannot run in the Paulding Progress this week, the meeting will need to be March 6, 2023. Councilwoman Lyons made a motion to hold the hearing on February 27, 2023 at 6:00 p.m. or March 6, 2023 at 6:00 p.m. depending on the ad deadlines. Councilman Hower seconded and the motion passed unanimously. Mayor Scheiner also stated that letters will need to be sent to all properties within 200 feet of the former Horney’s Trailer Park 20 days before the hearing.

**Committee Reports:** There will no committee reports.

**Correspondence Letters: Mayor Scheiner** reported the following to Council:

1. Mayor Scheiner provided Council with the Ohio Plan Schedules that he received from V.S. Beck Insurance and asked for input from Council.

**OLD BUSINESS:**

1. Mayor Scheiner reminded Council that the RCAP training deadline for completion is today January 23, 2023 for both tests. Councilwoman Lyons and Councilwoman Zartman reported that they have completed the training but have not received their certificates. Mayor Scheiner will call RCAP to get copies of the certificates.
2. Mayor Scheiner and Council held a lengthy discussion concerning authorizing UTV’s to operate in the Village. It was decided to table the topic until further notice.

**NEW BUSINESS:**

1. Mayor introduced Ordinance 2023-2, an ordinance approve permanent appropriations for 2023 and declaring an emergency. Councilman Wannemacher made a motion to suspend the rules, Councilman Hower seconded and the motion passed unanimously. President of Council, Lyons, read Ordinance 2023-2. Councilman Wannemacher made a motion to adopt Ordinance 2023-2, Councilwoman Lyons seconded and the motion passed unanimously.
2. Mayor Scheiner discussed the process RITA currently uses to collect delinquent accounts. The Village could opt to have RITA initiate a litigation program for our municipality or the Village could opt accept accounts for self-collection. Councilwoman Lyons made a motion to have RITA continue to bill the past due accounts until the statute, or other circumstances prevent reasonably continuing such action. Councilman Hower seconded and the motion passed unanimously.

**BPA:** **Council President Lyons** reported the following to Council:

1. Mayor Scheiner informed Council that Water Clerk Lindsay Moore will begin preparing a financial report for Council.
2. Mayor Scheiner reported that three manhole covers have been found under the asphalt on Townline Street. The sewers have been jetted and are working better.

**Good and Welfare:** There was no report for Good and Welfare.

Councilwoman Lyons made a motion to accept the financial reports as presented by the Fiscal Officer. Councilman Wannemacher seconded the motion, and the motion passed unanimously.

Councilwoman Zartman moved to approve the payment of bills presented, Councilman Wannemacher seconded, and the motion passed unanimously with Councilwoman Lyons abstaining from voting on any payments to William Lyons.

With no further matters to discuss, Councilman Wannemacher moved to adjourn, Councilwoman Zartman seconded, and the motion passed unanimously, and the meeting adjourned at 8:40 p.m.

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Mayor Austin Scheiner Fiscal Officer Rhonda Stabler