**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

Held March 27, 2023, @ 7:00 P.M.

Council met in Regular session with Austin Scheiner, Jason Hower, Nancy Speice, Kevin Wannemacher, and Jennifer Zartman. Lora Lyons and Allen Wobler were absent.

Guests Present: Fire Chief Jesse Hefner, EMS Coordinator Travis Zartman, Assistant EMS Coordinator James Weaver, Police Officer Kyle Wobler and Street Department Employee and Zoning Inspector Tony Gonzales.

The Minutes March 13, 2023 meetings were read. Councilwoman Zartman made a motion to approve the minutes. Councilwoman Speice seconded and the motion passed unanimously.

**EMS: Coordinator Zartman** was present and reported the following to Council:

1. There have been six runs this month.
2. The Paulding County Sheriff’s Deputies were used to assist with an EMS run for the first time and it went well.
3. Coordinator Zartman presented a quote from J & K Communications for six new pagers for $4,300.00 to Council. Councilwoman Zartman made a motion to allow Coordinator Zartman to purchase six pagers for $4,300.00 from J & K Communications. Councilwoman Speice seconded and the motion passed unanimously.
4. Coordinator Zartman presented an employment application for Katelyn Strickler to be an EMT to Council. After reviewing the application, Councilwoman Speice made a motion to hire Katelyn Strickler as an EMT. Councilman Hower seconded and the motion passed unanimously.
5. Mayor Scheiner reported that the year to date receipts from Medicount are up $13,598.29 over 2022. Also, Medicount handled the Medicare Revalidation for a cost of $688.00.

**Fire Department: Chief Hefner** was present and reported the following to Council:

1. There have been five runs this month.
2. Chief Hefner presented an application for Ethan Noggle to become firefighter. After reviewing the application, Councilwoman Zartman made a motion to hire Ethan Noggle as a firefighter. Councilman Wannemacher seconded and the motion passed unanimously. Chief Hefner did state that the department is getting slim on gear and may need to order gear.

**Police Department: Police Chief Miller** was not present. **Mayor Scheiner** reported the following Council:

1. The new cruiser has been taken to Jay Klopfenstein to have the equipment installed.

**Street:** **Mayor Scheiner** reported the following to Council:

1. Mayor Scheiner introduced new Street Department employee Tony Gonzales to Council.
2. Mayor Scheiner and Tony Gonzales discussed adding a concrete pad under the area at the Street Department where the stone, sand and grit are stored. Tony will get prices for the improvement.
3. Tony Gonzales discussed improvements he is planning for the Village Park. He is planning to upgrade the basketball court. Council suggested adding pickleball to the area. Tony also asked about the drainage near the playground and if that needs to be addressed before the new playground equipment arrives.
4. Mayor Scheiner and Tony Gonzales also discussed the final grade, seeding and landscaping at Buckeye Park. Mayor Scheiner is continuing to look for security cameras for the park.
5. Mayor Scheiner stated that Travis Tumblin from the Payne Ball Association has informed him that their season will begin in May.

**Zoning: Inspector Gonzales and Mayor Scheiner** reported the following to Council:

1. Mayor Scheiner stated that he has discussed the Spring Zoning Sweep with Inspector Gonzales.
2. Inspector Gonzales reported that he has spoken to the resident at the corner of Oak Street and Gibson Street about moving the fence that is in the right of way this Spring.
3. Mayor Scheiner stated that the zoning change for the former Horney’s Trailer Park will go into effect on April 13, 2023. He has informed the new owners.

**Committee Reports:**

1. Mayor Scheiner updated Council on the sun shades to be purchased with the Natureworks grant. The quote for the sun shades includes over $3,000.00 in shipping and handling. Mayor Scheiner suggested getting a quote from Delphos Tent and Awning. Councilman Hower suggested getting a quote from Fort Wayne Awning.

**Correspondence Letters: Mayor Scheiner** reported the following to Council:

1. A letter was received from IRIS, the notification system used by the Village. They are offering billing reminders, late billing notifications and credit card processing. Mayor Scheiner stated that he will reach out to IRIS for more information.
2. An email was received from RITA detailing the 2022 financial information for the Village. Mayor Scheiner provided the email to Council to review.
3. An email was received from OML regarding the Remote Work Municipal Tax. Mayor Scheiner provided the email to Council to review.

**OLD BUSINESS:**

1. Mayor Scheiner informed Council that two quotes have been received to repair the front of the Village Hall. The quote from TAZ Construction, LLC is $5,272.65. Mayor Scheiner stated that he asked for an updated quote since their quote is dated December 2, 2022, but did not receive an update. The second quote from McDonalds’ Design & Build offered eight options. After reviewing the options, Councilman Wannemacher made a motion to accept Option 1 (Labor, material and equipment to remove the three rotten T-111 siding panels and replace with equivalent materials. The remaining field will be pressure washed, caulked and painted) for $3,670.00, Option 5 (Labor and material to repair the aluminum front entrance door with a new pivot) for $450.00 and Option 7 (Labor and material to reseal the existing façade to stucco/brick portion of the building. Once onsite, any water damage or flashing requirements will be shown to the Owner for approval prior to execution of work) for $2500.00. Councilman Hower seconded and the motion passed unanimously.
2. Mayor Scheiner and Fiscal Officer Rhonda Stabler informed Council that the lot at 221 E. Oak Street that was owned the Land Bank is now owned by Brad Canfield. Last summer, the Village mowed the lot nine times. Council agreed that the invoice for the mowing assessment should be sent to the new owner since he was in the process of purchasing the property last summer. Fiscal Officer Rhonda Stabler will mail an invoice.
3. Mayor Scheiner informed Council that an extension for the Lead Service Line Grant was filed. The Village has received an extension. The work now needs to be completed by November 28, 2023.

**NEW BUSINESS:**

1. Mayor Scheiner informed Council that the electric aggregation contract for Paulding County is renewing. The cost will be 6.48 cents per kWh. Mayor Scheiner stated that it is his understanding that Opt Out Relay Forms will be mailed out soon.
2. Mayor Scheiner informed Council that Buckeye Exterminating has sent the mosquito treatment schedule for 2023. The cost is $375.00 per treatment, which is a $10.00 per treatment increase from 2022. After reviewing the schedule, Mayor Scheiner and Council decided to ask Buckeye Exterminating to change the date of the last treatment to the week of September 4, 2023 since the Payne Celebration will be September 9, 2023. Councilman Wannemacher made a motion to accept the schedule with the date change and for the cost of $375.00 per treatment. Councilwoman Zartman seconded and the motion passed unanimously. Fiscal Officer Rhonda Stabler will contact Buckeye Exterminating with the date change and the approval to do the treatments.
3. Fiscal Officer Rhonda Stabler informed Council that Star Ohio is now requiring two authorized signers on the Star Ohio account. Currently she is the only authorized signer. Star Ohio also has a view only option. Councilwoman Zartman made a motion to have Fiscal Officer Rhonda Stabler and Mayor Scheiner listed as authorized signers and to list Councilwoman Speice as view only. Councilman Hower seconded and the motion passed unanimously.
4. Fiscal Officer Rhonda Stabler informed Council that she had received an email from Sedgwick. The email was an invitation to join the Ohio Association of Public Treasurers 2024 Workers’ Compensation Group Rating program. She stated that she had spoken to the Village’s BWC representative and to a representative from Sedgwick. Both representatives said that joining the group rating program would save the Village money. The savings estimate from Sedgwick is 50% or approximately $3,591, however, there is an annual fee of $335.00. Councilman Wannemacher made a motion to join the group rating program with Sedgwick for the annual fee for $335.00. Councilwoman Zartman seconded and the motion passed unanimously.
5. Mayor Scheiner informed Council that Harvey Hyman the Village Solicitor has been appointed to the Paulding County Court of Common Pleas, Probate and Juvenile Division. Mayor Scheiner explained Harvey Hyman is checking to see if he would have the option as remaining as the Village Solicitor, but he does not believe he will be allowed to hold both positions. In the meantime, Mayor Scheiner stated that he is beginning to look for a replacement.
6. Mayor Scheiner informed Council that he received an email from Payne resident Shayne Wobler regarding a mowing assessment from August of 2022. Shayne Wobler is asking for a reduction in the assessment because his wife was ill and he was unable to mow. Mayor Scheiner explained that he encouraged Shayne Wobler to attend the meeting and speak to Council. He also stated that this is the first contact he has had from Shayne Wobler since the invoice was mailed in August and the assessment has been certified to his real estate taxes. After a discussion and careful consideration, Councilman Wannemacher made a motion to keep the assessment on Shayne Wobler’s taxes at the original amount. Councilman Hower seconded and the motion passed unanimously. Mayor Scheiner will contact Shayne Wobler.

**BPA: BPA President John Hall** reported the following to Council:

1. OPWC has given the go ahead for $34,000.00 in engineering costs for the Merrin Street Waterline Replacement project. The Village will be responsible for $12,630.00.
2. The Plainfield Drive Water Replacement project is still progressing.
3. Mayor Scheiner provided Council with Lindsay Moore’s Water Clerk Report. The BPA has $5,471.00 at 90 days past due, $5000.00 at 60 days past due and $1500.00 at 30 days past due. There will be sixteen shut off notices posted in the next few days.

**Good and Welfare:**

Mayor Scheiner and the Village of Payne Council would like to thank Toby Fulk for his donation of the repair of the garage door at the Street Department.

Mayor Scheiner and Village of Payne Council would like to invite the community to the Fire/EMS Department Pancake and Sausage Breakfast on April 8, 2023 at the Wayne Trace Payne Elementary Cafeteria. This event takes place during the Paulding Area Support Society Basketball Marathon.

Councilman Wannemacher made a motion to accept the financial reports as presented by the Fiscal Officer. Councilman Hower seconded the motion, and the motion passed unanimously.

Councilman Wannemacher moved to approve the payment of bills presented, Councilwoman Speice seconded, and the motion passed unanimously.

With no further matters to discuss, Councilman Wannemacher moved to adjourn, Councilman Hower seconded, and the motion passed unanimously, and the meeting adjourned at 8:44 p.m.

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Mayor Austin Scheiner Fiscal Officer Rhonda Stabler