**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

Held July 24, 2023, @ 7:00 P.M.

Council met in Regular session with Lora Lyons, Annette Danner, Jason Hower, Kevin Wannemacher, Allen Wobler and Jennifer Zartman present. Nancy Speice was absent.

Guests Present: Police Officer Chief Rodney Miller.

The Minutes July 10, 2023 meetings were read. Councilwoman Zartman a motion to approve the minutes. Councilwoman Danner seconded and the motion passed unanimously.

**EMS: Coordinator Zartman** was not present and no report was available.

**Fire Department: Chief Hefner** was not present and **Interim Mayor Lyons** reported the following to Council:

1. There has been one run this month and no missed runs.
2. The quote from Morrow Painting to paint the Fire/EMS Station for the cost of $10,200.00 was discussed. Interim Mayor Lyons reported that Morrow Painting stated that the would do touch up work for a couple of years after the initial painting as a warranty. Morrow Painting would be able to start painting in September. Since the painting would be a maintenance/improvement project for a building providing essential services to the community, a portion of the ARPA funds remaining could be used for the project. Councilwoman Zartman made a motion to schedule Morrow Painting to do the painting of the outside of the Fire/EMS Station for a cost of $10,200.00 and to use ARPA funds to pay for the project. Councilman Wobler seconded and the motion passed unanimously.
3. Tri-County Roofing and Home Improvement will be replacing the west windows on the Fire/EMS Station in mid-August. This project will be paid for by ARPA funds.
4. The Wayne Trace Art Department will paint a mural on the outside of the Fire/EMS Department in mid-September. Councilman Hower asked if the Village would be responsible for the cost of the supplies. Interim Mayor Lyons will contact WT Art Teacher Angie Stokes concerning the cost of the supplies.
5. The Fire/EMS Department would like to use the old cruiser to drive to training. Fiscal Officer Rhonda Stabler will contact Conrad Beck at V.S. Beck Insurance to see if the insurance policy would cover this as well as driving the old cruiser for miscellaneous Village business.

**Police Department:** **Police Chief Miller** was present reported the following to Council:

1. Full-time Police Officer Kyle Wobler has resigned his position to take a job with the State Fire Marshall. Kyle’s last day will be July 29, 2023. Councilwoman Danner made a motion to accept Kyle Wobler’s resignation. Councilman Wobler seconded and the motion passed unanimously.
2. Council discussed filling the full-time police officer position. Councilwoman Zartman made a motion to post the position as soon as possible. Councilman Wobler seconded and the motion passed unanimously.
3. Interim Mayor Lyons reported that Officer Wobler is currently taking a portion of his vacation, however he will have vacation time remaining. Councilman Wobler made a motion to pay Officer Wobler his remaining vacation time. Councilwoman Zartman seconded and the motion passed unanimously.

**Street:** **Interim Mayor Lyons** reported the following to Council:

1. A resident reported a hole on Hyman Street. Water/Sewer employee Brant Heck has checked the hole and has contacted Dangler Excavating for a quote. It appears that the brick catch basins will need replaced and new lines will need to be installed. Mayor Lyons stated that it is possible to use ARPA fund for the repair. Council will make a decision when the quote is received.
2. The paving bids were presented to Council. Due to a large discrepancy in the amounts of the bids and that all bids were above the amount budgeted for the 2023 paving, Council tabled a decision until references can be checked for the companies that presented the bids and Council can decide how much to spend for the paving.
3. Interim Mayor Lyons asked Council if they had considered allowing UTV’s in the Village. This would require a resolution stating the requirements for UTV’s and allowing the operation the UTV’s in the Village. After a lengthy discussion, Councilman Wobler made a motion to proceed with a resolution to allow UTV’s to operate in the Village and to have three readings for the resolution instead of using a resolution declaring an emergency. Councilwoman Zartman seconded. Councilmen Wobler and Hower voted yes. Councilwomen Zartman and Danner voted yes. Councilman Wannemacher voted no. Interim Mayor Lyons will contact Village Solicitor Shane Lee to write the resolution.
4. There was no update on if the signage has been placed to designate Zachery Lane as a one-way street.
5. Interim Mayor Lyons stated that two quotes have been received for the pavilions or bleacher shades for the ODNR grant. Tri-County Roofing quoted $6,500.00 per pavilion or bleacher shade. Johnny Schwartz quoted $3,000.00 per pavilion or bleacher shade. Councilman Wannemacher stated that he does not feel a pavilion built above the bleachers will shade the sun. Council tabled the issue.
6. Ryan Bowman Excavating completed the Evard Street project and he will do the Buckeye Park grade and seed in September.

**Zoning: Zoning Inspector Gonzales** was not present.  **Interim Mayor Lyons** reported the following to Council:

1. The Quarterly Zoning Meeting was canceled tonight due to lack of quorum. Interim Mayor Lyons stated that three board members are needed for the Zoning Committee. She asked Council to submit names of residents who would be potential members.
2. Zoning Inspector Gonzales is reconsidering his resignation.

**Committee Reports: Interim Mayor Lyons** reported the following to Council:

1. Councilwoman Danner has replaced Interim Mayor Lyons on the Village Committees.

**Correspondence Letters:**

1. Northwest State is having a golf outing at Hickory Sticks Golf Course in Van Wert on September 15, 2023. If anyone is interested Interim Mayor Lyons has the information to enter.

**OLD BUSINESS:**

1. Interim Mayor Lyons informed Council that the paperwork for the Ohio Gas Company GIS has been completed. This system will allow Village employee to view the gas lines in the Village. This does not supercede calling before digging but will be a benefit since the maps the Village has for gas lines are from the 1980’s.
2. Interim Mayor Lyons stated that the invoice presented by Jim Munger at the last meeting for the Village Hall repairs did exceed the estimates by $6,495.00. Council agreed that the work has been completed and that the front of the Village Hall does look very good and that structurally the repairs were needed. Councilman Hower made a motion to pay the the excess of $6,495.00. Councilwoman Danner seconded and the motion passed unanimously.
3. Fiscal Officer Rhonda Stabler informed Council that the new owner of 221 East Oak has not paid the mowing assessment. After discussing that the new owner did not own the property last summer when the mowing was done, Councilwoman Zartman made a motion not to access the charges to his property taxes. Councilman Wannemacher seconded and the motion passed unanimously.
4. Interim Mayor Lyons reported that the one-way sign for the drive at Buckeye Park has been installed. Councilman Wannemacher asked if the sign could be moved to the other side of the drive stating that where it is now is confusing drivers. Or if a “do not enter” sign could be placed on both sides of the drive. Mayor Lyons will speak to Street Department employee Gavin Taylor to move or add a sign. Also, TC Concrete will start the concrete work at Buckeye Park soon.
5. Interim Mayor Lyons provided Council will the following RITA tax comparison:

2023 through second distribution of July 2023 $247,497.77

2022 through second distribution of July 2022 $268,380.15

2021 through second distribution of July 2021 $245,868.44

**NEW BUSINESS:**

1. Interim Mayor Lyons asked for input from Council on the Solar Panel Grant. After a short discussion, Council agreed to continue to consider the grant.
2. Interim Mayor Lyons informed Council that she met with a representative of Metalink concerning Metalink’s request to bring fiber optic lines to the Village. This would be of no cost to the Village. Metalink will secure the funding. Metalink would ask the Village for assistance with easements and right of ways. Councilwoman Danner made a motion to allow Metalink to proceed with the project. Councilwoman Zartman seconded and the motion passed unanimously.
3. Interim Mayor Lyons asked to purchase a plaque for former Mayor and Councilman Austin Scheiner and for former BPA member Brad Young in appreciation for their service to the Village. Councilman Wobler made a motion to purchase plaques for Austin Scheiner and Brad Young. Councilwoman Zartman seconded and the motion passed unanimously.
4. Interim Mayor Lyons stated that the worm playground equipment at the Village Park is in poor shape. There is also old playground equipment in the Morton Building. Zoning Inspector Tony Gonzales has expressed some interest in repurposing the equipment for this church. Councilwoman Zartman made a motion to donate the old playground equipment to Tony Gonzales to repurpose for his church. However, if Tony does not want the equipment to take it to Kohart’s for recycling. Councilman Wobler seconded and the motion passed unanimously.
5. Interim Mayor Lyons informed Council that there is a variety of old office equipment and telephones in the closet in the Village Office. Zoning Secretary Jill Treat knows a company that may be able to recycle/dispose of the equipment. Councilman Zartman made a motion to allow Jill Treat to contact the company regarding recycling or disposing of the old equipment and to coordinate it with Interim Mayor Lyons. Councilwoman Danner seconded and the motion passed unanimously.
6. Interim Mayor Lyons introduced Resolution 2023-N, a resolution acknowledging the appointment of the President Pro Tempore of the Village Council to the position of Mayor and declaring an emergency. Councilwoman Zartman made a motion to suspend the rules. Councilman Wobler seconded and the motion passed unanimously. Councilwoman Zartman read Resolution 2023-N. Councilman Zartman made a motion to adopt Resolution 2023-N. Councilman Wobler seconded and the motion passed unanimously.
7. Interim Mayor Lyons introduced Resolution 2023-O, a resolution electing Nancy Speice as President Pro Tempore of the Village Council and declaring the emergency. Councilwoman Zartman made a motion to suspend the rules. Councilman Wobler seconded and the motion passed unanimously. Councilwoman Zartman read Resolution 2023-O. Councilman Wobler made a motion to adopt Resolution 2023-O. Councilwoman Danner seconded and the motion passed unanimously.
8. Interim Mayor Lyons introduced Resolution 2023-P, a resolution electing Annette Danner to the Village Council and declaring an emergency. Councilwoman Zartman made a motion to suspend the rules. Councilman Wobler seconded and the motion passed unanimously. Councilwoman Zartman read Resolution 2023-P. Councilwoman Zartman made a motion to adopt Resolution 2023-P. Councilman Wobler seconded. Councilwoman Zartman voted yes. Councilmen Hower, Wannemacher and Wobler voted yes. Councilwoman Danner abstained.

**BPA: Interim Mayor Lyons** reported the following to Council:

1. The Jones & Henry study is complete. A meeting with Jones & Henry will be held at the Village Office on Tuesday August 1, 2023 at 10 a.m.

**Good and Welfare:**

Interim Mayor Lyons and the Village of Payne Council would like to thank Austin Scheiner for his years of service to the Village of Payne as Mayor and Councilman. HIs dedication is appreciated by the Council and the community.

Councilwoman Wannemacher made a motion to accept the financial reports as presented by the Fiscal Officer. Councilman Hower seconded the motion, and the motion passed unanimously.

Councilman Wannemacher moved to approve the payment of bills presented, Councilwoman Danner seconded, and the motion passed unanimously.

Councilwoman Zartman moved to go into executive session for personnel and legal reasons at 8:47 p.m., and Councilman Wannemacher seconded, and the motion passed unanimously.

Councilwoman Zartman moved to go back into regular session at 8:58 p.m., and Councilman Wannemacher seconded, and the motion passed unanimously.

With no further matters to discuss, Councilwoman Danner moved to adjourn, Councilman Wannemacher seconded, and the motion passed unanimously, and the meeting adjourned at 8:59 p.m.

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Interim Mayor Lora Lyons Fiscal Officer Rhonda Stabler