**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

Held August 14, 2023, @ 7:00 P.M.

Council met in Regular session with Lora Lyons, Annette Danner, Nancy Speice, Kevin Wannemacher, Allen Wobler and Jennifer Zartman present. Jason Hower was absent.

Guests Present: Police Chief Rodney Miller, Fire Chief Jesse Hefner, EMS Coordinator Travis Zartman, Full-Time Police Officer Applicant Brandon Shuherk and Payne residents Teal and Jeff Mobley.

Interim Mayor Lyons welcomed Payne residents Teal and Jeff Mobley. The Mobley’s stated that they believe making Zachary Lane a one-way street was a misunderstanding. They said they had asked Street Department employee Gavin Taylor if the dead end sign could be removed. They requested that Council consider removing the one-way sign and the dead end sign. The Mobley’s also expressed concern about the house at 415 South Laura Street. They stated that no one has lived there for some time and that animals are going in and out of the house. Interim Mayor Lyons stated that she understands that the house is a health and safety concern. She said she has been given a new contact at the Health Department and that she has been looking into the possibility of an abandon house ordinance.

**EMS: Coordinator Zartman** was present and reported the following to Council:

1. There has been four runs this month.
2. An application for Rachel Baker as an EMT to provide daytime staffing for the EMS was presented to Council. After reviewing the application, Councilwoman Danner made a motion to hire Rachel Baker as an EMT for daytime staffing. Councilwoman Zartman seconded and the motion passed unanimously.
3. Interim Mayor Lyons provided Council with the Medicount Semi-Annual Report.

**Fire Department: Chief Hefner** was present and reported the following to Council:

1. There has been one run this month.
2. Interim Mayor Lyons informed Council that the 2015 Police cruiser would be covered by the current insurance to be used to travel to trainings and for administrative use. Fire Chief Hefner stated that he did not believe they would use to travel to training. After a discussion about how much the cruiser would be used, Councilwoman Speice made a motion to have Smalley’s Body Shop remove the decals and advertise that the Village would take bids for the highest bidder with a second option to bid for the 2015 Police cruiser for 30 days. Councilman Wobler seconded. Councilwomen Speice and Danner voted yes. Councilman Wobler and Wannemacher voted yes. Councilwoman Zartman voted no.
3. Tri-County Roofing and Home Improvement discovered that they would need to remove and replace the AC unit to complete the roof repairs at the Fire/EMS Station. The addition cost would be $800.00. Councilwoman Zartman made a motion to have Tri-County Roofing and Home Improvements remove and replace the AC unit for an additional cost of $800.00. Councilwoman Speice seconded and the motion passed unanimously. Interim Mayor Lyons reminded Council that these repairs are being paid for with ARPA funds to improve the Fire/EMS Station to continue to provide those services to the residents of Payne.
4. Fire Chief Hefner informed Council that John Thompson owner of Water on Wheels has quoted $3,400.00 to repair the restrooms at the Fire/EMS Station. The quote does not include any block removal if that is necessary to complete the repairs. Fire Chief Hefner stated that the work will be done sometime in September. Councilwoman Danner made a motion to have Water on Wheels do the repair work for a cost of $3,400.00. Councilwoman Zartman seconded and the motion passed unanimously.
5. Fire Chief Hefner and Interim Mayor Lyons discussed the Fire/EMS Department role in the Rock the Block event scheduled for September 9, 2023. Interim Mayor Lyons stated that she would like the departments to be involved in the training event for kids in the early afternoon, participate in the parade scheduled at 3:30 p.m. and to be available for the fireworks scheduled at the end of the evening. Fire Chief Hefner said he would begin asking for assistance from the members with these activities.
6. Fire Chief Hefner presented an application from Veronica Williams to become firefighter. He stated that Veronica had started EMS classes but was not able to complete the class. He also stated that she does have a conflict with the Monday night meetings and that if she was able to complete the training, there is no gear available for her. Council agreed to allow to give her a six-month probationary period to see if she is able to attend the meetings.

**Police Department:** **Police Chief Miller** was present. **Interim Mayor Lyons** reported the following to Council:

1. There was one applicant for the full-time Police Officer. Interim Mayor Lyons introduced the applicant, Brandon Shuherk. Interim Mayor Lyons informed Council that she and Police Chief Miller interviewed Brandon last week. She also informed Council that there was an error in listing the hourly rate in the job posting. The full-time Police Officer was advertised as $21.72 per hour. The salary ordinance reads $21.09 per hour. Brandon addressed Council stating that he has six years of full-time police experience. He also stated that he has always worked in small villages and is familiar with the court system. He did ask if Council would consider a family insurance plan in the future.

**Street:** **Interim Mayor Lyons** reported the following to Council:

1. A quote has been received from Dangler Excavating to repair the hole on Hyman Street. The quote is for a top cost of $14,000.00. The job could come in at a lesser price depending on what is uncovered during the repair. Councilman Wobler requested that Brant Heck get a quote from All Purpose Contracting, Inc. also.
2. Interim Mayor Lyons informed Council that she was able to get two reference checks for both Morlock Asphalt Ltd. and for Ohio Asphalt Paving, LLC. All the references were positive. Council review the quotes again. Due to the large difference in quotes, Council asked Interim Mayor Lyons to contact Morlock Asphalt Ltd. and ask that they do a drive through with Interim Mayor Lyons of the areas to be paved.
3. Interim Mayor Lyons introduced for the first reading Ordinance 2023-7, an ordinance regulating utility vehicles and mini-trucks within the Village of Payne, and requiring inspections of the same by the Payne Police Department. President of Council, Speice read Ordinance 2023-7. Councilwoman Zartman made a motion to adopt Ordinance 2023-7. Councilwoman Danner seconded. Councilwomen Zartman and Danner voted yes. Councilman Wobler voted yes. Councilwoman Speice and Councilman Wannemacher voted no.
4. Interim Mayor Lyons reported that the wood chipper is not working properly. A quote for the repair has been requested from Kevin Cramer.
5. Interim Mayor Lyons stated that McDonald and Design and Johnny Schwartz have been contacted for quotes to repair the pavilion at the Village Park. It was noted that the roof needs replaced also. Interim Mayor Lyons suggested to ask for quotes including the roof and to plan to budget the entire repair for 2024.
6. Interim Mayor Lyons gave an update on the bleacher shades/pavilion quotes. She stated that the quote from Johnny Schwartz for $3,000 per pavilion or $11,860 for all four pavilions did include materials. The quote from Tri-County Roofing and Home Improvement is for $6,500.00 per pavilion. There is concern that the pavilions built over the bleachers will not provide shade. Council tabled the issue.
7. Councilman Wobler asked if the streets in the Village could be swept before the Rock the Block event. Interim Mayor Lyons will contact Summit Sweeping Services, Inc.

**Zoning: Zoning Inspector Gonzales** was not present.  **Interim Mayor Lyons** reported the following to Council:

1. The Zoning Ordinance has been digitized. The digitized ordinance needs to be reviewed.

**Committee Reports: Interim Mayor Lyons** reported the following to Council:

1. The Quarterly Fire/EMS Meeting was held on July 26, 2023. The group decided to cancel the October meeting unless a meeting is needed. The next meeting will be the budget meeting on Saturday December 2, 2023 at 9:00 a.m. at the Village Hall.

**Correspondence Letters:**

1. Interim Mayor Lyons provided Council with information from Ohio Deferred Compensation.
2. Interim Mayor Lyons presented Council with a thank you note from John Hall for the expression of sympathy sent to John when his grandson died.
3. Interim Mayor Lyons provided Council with an legislative update on House Bill 33, stating that it includes municipal income tax provisions.

**OLD BUSINESS:**

1. Interim Mayor Lyons informed Council that the mowing assessment for 221 East Oak Street has been dropped.

**NEW BUSINESS:**

1. Interim Mayor Lyons informed Council that AEP began construction on the transmission rebuild project to the Payne substation.
2. Interim Mayor Lyons informed Council that the Antwerp Exchange Bank has provided the Village with a letter stating that the bank authorizes for Village to draw on the bank at sight up to an amount of $950,000.00. This letter of credit is irrevocable, unconditional and nontransferable through July 29, 2024.
3. Interim Mayor Lyons provided Council with an updated solar panel grant proposal. This proposal is a for a 10 year, no interest loan or a 30 year, 3% loan. This proposal would require the panels to be manually roated two times per year. No action was taken.
4. Interim Mayor Lyons provided Council with a list of resurfacing projects in/near the Village of Payne for years 2024-2029 from ODOT. These projects would be for State Routes 49 and 500. She stated that she also received a resurfacing request form from ODOT. She will complete the request form and return.
5. Interim Mayor Lyons informed Council that the Health Department conducted a mosquito test in the Village that was positive for West Nile virus. Council asked Fiscal Officer Rhonda Stabler to call Buckeye Exterminating and request two additional mosquito fogging treatments.
6. Councilwoman Speice informed Council that the Fall Festival Committee, that is no longer active, has approximately $1,400.00 in funds left from their events. They would like to donate that amount to the Village to improve the walking path at the Village Park. Interim Mayor Lyons said she would request a quote from Morlock Ashphalt Ltd. for repair of the walking path.
7. Interim Mayor Lyons provided Council with the sub-committee assignments. Councilwoman Speice made a motion to accept the assignments. Councilwoman Danner seconded and the motion passed unanimously.

**BPA: Interim Mayor Lyons** reported the following to Council:

1. A meeting with Jones & Henry was held at the Village Office on Tuesday August 1, 2023. Jones and Henry presented their preliminary plans. Interim Mayor Lyons stated the BPA is hoping to tour a similar plant to what would be planned for the Village.
2. The digital meters have started to be delivered. Installation will start after EJP finishes their project in Van Wert.
3. Brant Heck received his water license on August 7, 2023. His pay rate will increase per the salary ordinance.
4. Interim Mayor Lyons provided Council with the water/sewer monthly report.
5. Brant Heck was present to explain to Council that there is a bad valve at the retention pond. The quote from EJP is $4,000.00. Brant believes his can install the valve. Councilwoman Speice made a motion to purchase the valve. Councilwoman Zartman seconded and the motion passed unanimously.

**Good and Welfare:** There was no report for Good and Welfare.

Councilwoman Wannemacher made a motion to accept the financial reports as presented by the Fiscal Officer. Councilman Wobler seconded the motion, and the motion passed unanimously.

Councilman Wannemacher moved to approve the payment of bills presented, Councilman Wobler seconded, and the motion passed unanimously.

Councilman Wannemacher moved to go into executive session for personnel and legal reasons at 9:10 p.m., and Councilman Wobler seconded, and the motion passed unanimously.

Councilwoman Danner moved to go back into regular session at 9:38 p.m., and Councilwoman Zartman seconded, and the motion passed unanimously.

After returning to regular session, Councilwoman Speice made a motion to offer Brandon Shuherk the full-time Police Officer position. Councilman Wobler seconded and the motion passed unanimously.

Also, after returning to regular session, Councilwoman Danner made a motion to remove the one-way street sign and the deadend sign on Zachary Lane and install a caution children playing sign. Councilwoman Speice seconded and the motion passed unanimously.

Councilman Wannemacher asked again about removing or moving the do not enter sign at Buckeye Park stating that the sign is confusing drivers. He also suggested changing the sign to a park exit sign. Interim Mayor Lyons will discuss the changes with Street Department employee Gavin Taylor.

With no further matters to discuss, Counciman Wannemahcer moved to adjourn, Councilman Wobler seconded, and the motion passed unanimously, and the meeting adjourned at 9:41 p.m.

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Interim Mayor Lora Lyons Fiscal Officer Rhonda Stabler