**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

Held January 22, 2024, @ 7:00 P.M.

Council met in Regular session with Lora Lyons, Brad Bohland, Annette Danner, Allen Wobler and Jennifer Zartman present. Jason Hower and Nancy Speice were absent.

Guests Present: Assistant Fire Chief Gary Gasser, EMS Coordinator Travis Zartman, Assistant EMS Coordinator James Weaver and EMT Bill Lyons.

The Minutes from the January 8, 2024 meeting were read. Councilman Wobler a motion to approve the minutes. Councilwoman Danner seconded and the motion passed unanimously.

**EMS: EMS Coordinator Zartman** was present and reported the following to Council:

1. There have been seven runs this month.
2. Mayor Lyons excused herself from the meeting due to her husband, Bill Lyons’ application for the EMS Coordinator position. Current EMS Coordinator Zartman, Assistant EMS Coordinator Weaver and Assistant Fire Chief Gasser recommended hiring Bill Lyons for the EMS Coordinator position. They provided Council will an organizational chart showing that the EMS Coordinator reports directly to the Fire Chief and not to the Mayor. After a short discussion where it was decided that matters regarding the EMS Coordinator will be handled by Council President Danner, Councilman Wobler made a motion to approve the recommendation to hire Bill Lyons as the EMS Coordinator. Councilman Bohland seconded and the motion passed unanimously. Councilwoman Danner then made a motion to accept current EMS Coordinator Zartman’s resignation. Councilman Bohland seconded and the motion passed unanimously.
3. Mayor Lyons returned to the meeting and stated that at the last meeting, Council was informed that Katelyn Strickler had completed the needed hours/runs to received her seconded $250.00 bonus, however Council did not make a motion to pay her. Councilwoman Danner made a motion to pay Katelyn Strickler her second $250.00 for completing the required hours/runs. Councilwoman Zartman seconded and the motion passed unanimously.
4. Assistant EMS Coordinator Weaver suggested that a second daytime EMS shift be added on Monday April 8, 2024 due to the total solar eclipse that will occur that day and because our area is expected to have an influx of visitors to view the eclipse. He suggested having the usual 7 a.m. to 4 p.m. shift and adding a 12:00 p.m. to 7:00 p.m. shift. Councilwoman Zartman made a motion to add the 12:00 p.m. to 7:00 p.m. shift on April 8, 2024 due to the solar eclipse. Councilman Wobler seconded and the motion passed unanimously.

**Fire Department: Assistant Fire Chief Gasser** was present and reported the following to Council:

1. There have been five runs this month.
2. Assistant Fire Chief Gasser explained to Council that the MARCS radio fees were cut in half for six months of 2023. The State Fire Marshal will permit the expenditure of the overage amount ($1,680.00) on the these items as an alternative to returning the grant money to the State Fire Marshal, portable or Mobile Radios and programming/installation/mounting; antenna and antenna accessories; cables; mounts and holsters; speakers, shoulder microphones, and/or bluetooth speakers; link layer authentication activation; MARCS compatible pagers and batteries. Councilwoman Danner made a motion to use of MARCS radio grant excess of $1,680.00 for the items allowed by the State Fire Marshal. Councilman Wobler seconded and the motion passed unanimously.

**Police Department:** **Police Chief Miller** was not present. **Mayor Lyons** reported the following to Council:

1. Police Officer Brandon Shuherk has been getting quotes for the security improvements to the entrance of the Village Hall. The quotes are higher than expected. Council discussed several possibilities including a Ring Door Bell with a yearly subscription and record. Mayor Lyons will ask Officer Shuherk to check the price on the Ring Door Bell for the next meeting.

**Street:** **Mayor Lyons** reported the following to Council:

1. AEP has been contacted regarding the installation of an additional street light on Fairfield Avenue. An engineer will be contacting the Village this week and the street light should be installed soon.

**Zoning: Mayor Lyons** reported the following to Council:

1. The Quarterly Zoning Meeting was held before the Council Meeting. New Zoning Inspector Kenny Slade attended the meeting. The Committee has also added Deb Brigner as a new committee member.

**Committee Reports:** There were no Committee Reports.

**Correspondence Letters:**

1. There is a meeting with the Paulding County Commissioner and Estee Miller from Maumee Valley Planning on Wednesday January 24, 2024 at 11:00 a.m. to discuss the CDBG funding.
2. Mayor Lyons stated that she and Fiscal Officer Rhonda Stabler will attend a Teams Meeting with representatives from Lexipol on Wednesday January 31, 2024 to view the programs they offer.
3. There are Newly Elected Council Member Seminar Trainings on Saturday March 2, 2024 in Columbus, Saturday March 16, 2024 in the Athens area and Saturday March 23, 2024 in the Cleveland area. Councilman Bohland stated that he is interested. Mayor Lyons will forward the information to him.

**OLD BUSINESS:**

1. At the last meeting, Mayor Lyons provided Council with a list of improvements for the Village Park to including picnic tables, walking path exercise equipment, playground equipment, improvements to the walking path and improvement to the pavilion. Mayor Lyons stated she is waiting on quotes to present to Council.
2. Mayor Lyons informed Council that the pavilions or sun shades for the Nature Works grant have been completed by Johnny Schwartz. He is leaving the supports on them until Spring.

**NEW BUSINESS:**

1. Mayor Lyons informed Council that for now she does not plan to hold Mayor’s Court.
2. Mayor Lyons informed Council that due to Councilwomen Danner and Zartman being out of town on February 26, 2024, there will not be a quorum for that meeting. After consulting their calendars, Council decided to meet on February 5, 2024 and February 19, 2024 instead of February 12, 2024 and February 26, 2024. Fiscal Officer Rhonda Stabler will notify the West Bend News to run a public notice. Mayor Lyons will post the change on social media.
3. Mayor Lyons provided an update on the Solar Panel Grant stating that if the Village is not awarded a grant, there is a USDA loan at 0% interest available.
4. Mayor Lyons informed Council that the quote from Palmer Energy for a 2-year contract is $0.0579. The price will be refreshed the day the contract is signed and could fluctuate. Councilwoman Zartman made a motion to sign the contract with Palmer Energy for $0.0579 or a price very close to that. Councilman Bohland seconded and the motion passed unanimously.
5. Mayor Lyons informed Council that she spoke with one of the owners of the land at the end of West Merrin Street to see if they would be interested in selling their property for a new water plant. She plans to set up a meeting soon to discuss further.
6. Mayor Lyons asked Council for feedback on the presentation from Cultivate Power from the January 8, 2024 meeting. Council agreed that they are willing to work with Cultivate Power. Council asked Mayor Lyons to clarify with Cultivate Power what the cleanup would be after 35 years.
7. Mayor Lyons asked for feedback regarding the surveys that she presented at the last meeting for community feedback on what they would like to see improved in the Village. She stated that there is a grant opportunity with Maumee Valley Plannng for up to $750,000.00. Mayor Lyons asked that Council let her know what questions to include on the survey by the next meeting so that the survey can be put in the next water/sewer/refuse invoices in March. She also asked to consider giving each resident returning a survey a $25.00 credit on their water/sewer/refuse account.
8. Mayor Lyons informed Council that Street employee Randy Miller has completed his 6-month probationary period.
9. Mayor Lyons introduced Ordinance 2024-1, an ordinance to make appropriations for current expenses and other expenditures of the Village of Payne, State of Ohio, during the fiscal year ending December 31, 2024, and declaring the same an emergency. Councilman Wobler made a motion to suspend the rules. Councilman Bohland seconded and the motion passed unanimously. President of Council, Danner, read Ordinance 2024-1. Councilwoman Zartman made a motion to adopt Ordinance 2024-1 Councilman Wobler seconded and the motion passed unanimously.
10. Mayor Lyons introduced Ordinance 2024-2, an ordinance fixing the compensation, bonds and benefits of the officers, clerks and employees of the Village of Payne, Paulding County, Ohio, and repealing Ordiance No. 2023-10, and all prior ordinances inconsistent herewith, with respect to the same, and declaring an emergency. Councilwoman Zartman made a motion to suspend the rules. Councilman Wobler seconded and the motion passed unanimously. President of Council, Danner, read Ordiance 2024-2. Councilwoman Danner made a motion to adopt Ordinance 2024-1. Councilman Bohland seconded and the motion passed unanimously.
11. Mayor Lyons introduced Ordinance 2024-3, an ordinance enacting section 6711.01 which prohibits the discharge of stormwater into the sanitary sewer system of the Village of Payne, Ohio and declaring an emergency. Councilwoman Zartman made a motion to suspend the rules. Councilwoman Danner seconded and the motion passed unanimously. President of Council, Danner, read Ordinance 2024-3. Councilman Bohland made a motion to adopt Ordinance 2024-3. Councilman Wobler seconded and the motion passed unanimously.

**BPA: Mayor Lyons** reported the following to Council:

1. Water and Sewer Superintent Brant Heck is working with the the EPA on compliance issues. Kleinfelder has been contacted to see if any previous plans exist for the corrections. Councilman Wobler reported that there is an Ohio EPA Grant for $15,000.00 due on February 23, 2024 that would provide funds for assest management.
2. There was no update from Jones and Henry.

**Good and Welfare:**

1. Mayor Lyons and Council would like to thank Mike Treece for removing the Christmas decorations.
2. Mayor Lyons and Council would like to thank Travis Zartman for his work as EMS Coordinator and for continuing to volunteer for the Fire/EMS Department.

Councilman Bohland made a motion to accept the financial reports as presented by the Fiscal Officer. Councilwoman Zartman seconded the motion, and the motion passed unanimously.

Councilwoman Danner moved to approve the payment of bills presented, Councilwoman Zartman seconded, and the motion passed unanimously.

With no further matters to discuss, Councilwoman Danner made a motion to adjourn, Councilwoman Zartman seconded, and the motion passed unanimously, and the meeting adjourned at 8:59 p.m.

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Mayor Lora Lyons Fiscal Officer Rhonda Stabler