**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

Held February 19, 2024, @ 7:00 P.M.

Council met in Regular session with Lora Lyons, Brad Bohland, Annette Danner, Jason Hower and Jennifer Zartman present. Nancy Speice and Allen Wobler were absent.

Guests Present: Fire Chief Jesse Hefner, EMS Coordinator Bill Lyons and Police Officer Brandon Shuherk.

The Minutes from the February 5, 2024 meeting were read. Councilwoman Zartman made a motion to approve the minutes. Councilman Hower seconded and the motion passed unanimously.

**EMS: EMS Coordinator Lyons** was present and reported the following to Council:

1. There have been six runs this month. There have been three missed runs.
2. EMS Coordinator Lyons stated that he has signed a contract with First Due to be the new reporting system. He is working with them to get it up and running very soon due to the current reporting system, Emergency Reporting, going offline. The cost for the first year will be $2,900.00 with a 5% increase each year after the first. There will be a one-time training fee of $1,800.00 to $1,900.00.
3. EMS Coordinator Lyons stated that Squad 54 is at Braun getting the power lift installed. After that is complete, Squad 51 will go to Braun to have air leaks repaired.
4. EMS Coordinator informed Council that he is looking into hosting an EMS class. So far, he has five people interested.

**Fire Department: Chief Hefner** was present and reported the following to Council:

1. There has been one run this month.
2. Chief Hefner presented an fire fighter application for Owen Taylor. He would need to attend fire school. After reviewing the application, Councilman Bohland made a motion to accept Owen Taylor’s application to be a fire fighter and attend fire school. Councilman Hower seconded and the motion passed unanimously.
3. Chief Hefner stated that the department needs 2 pair of boots and will need at least one set of gear. He will contact Van Wert Fire Department for updated quotes.
4. Chief Hefner presented Council with a letter of resignation from Michael Sturges. Michael is moving to Indiana and will not be able to continue to service on the Fire/EMS Department. Councilman Bohland made a motion to accept Michael Sturges’ resignation. Councilwoman Zartman seconded and the motion passed unanimously.

**Police Department:** **Police Officer Shuherk** was present and reported the following to Council:

1. The options for the front door security at the Village Office was again discussed. Officer Shurherk believes a magnetic lock can be purchased for under $100.00. He will email the options to Mayor Lyons. The Aiphone single-door access Sentery System starter kit with one master intercom will be ordered from Amazon for $169.27.

**Street:** **Mayor Lyons** reported the following to Council:

1. AEP has been contacted regarding the installation of an additional street light on Fairfield Avenue. The engineer for AEP still has not contacted the Village.

**Zoning: Mayor Lyons** reported the following to Council:

1. Mayor Lyons informed Council that she has not heard from the Village Solicitor regarding adding definition to the Zoning Ordinance in the mobile home area for tiny houses.

**Committee Reports:** There were no Committee Reports.

**Correspondence Letters:**

1. Mayor Lyons reported that the Fire/EMS Department has shown interest in the Lexipol program. The cost would be $98.00 per year per user. She will check with the Fire/EMS Departments to see how many users they would like to have on the program. Fiscal Officer Rhonda Stabler will contact Conrad Beck to see if there is an insurance reimbursement program.

**OLD BUSINESS:**

1. Mayor Lyons presented Council with pictures of outdoor exercise equipment that could be added to the Village Park around the walking path. She will contact Snider Recreation for a quote. She also reported that the quote to repair the pavilion from Johnny Schwartz is $7,645.00 for the roof and $5,840.00 for the siding. Johhny Schwartz could start the work in the Spring.

**NEW BUSINESS:**

1. Mayor Lyons informed Council the Village will have a BWC audit on Wednesday February 28, 2024.
2. Mayor Lyons and Fiscal Officer Rhonda Stabler informed Council that an EMS charge from May 1, 2023 from a Van Crest resident has been returned to the Village. Fiscal Officer Rhonda Stabler stated that the resident did pass away on May 26, 2023. She will contact Van Crest to see if the fee can be collected.
3. Mayor Lyons reported that she has checked prices for fish to add to the Village Park with Remlinger Fish Farm. She has discovered that it will be less expensive to purchase fish from the Paulding Soil and Water Conservation District. The Paulding Soil and Water Conservation District is also selling trees. Mayor Lyons stated that the Village needs to plant a couple trees to complete the Nature Works Grant. Councilwoman Zartman made a motion to purchase fish for $224.00 from the Paulding Soil and Water Conservation District. Councilwoman Danner seconded and the motion passed unanimously. Mayor Lyons will order the fish and check the trees available for sale and the price of the trees.
4. Mayor Lyons presented Council with the following list of areas to be considered for paving this year at the last meeting. Mayor Lyons presented Council with a prioritized list.
5. Main Street and Townline Street intersection-2” mill and pave

Foraker Street patch just south of Merrin Street

SR49 north of railroad tracks to Tucker Street, 2 patch areas and 2” mill and pave

SR 613 and Maple Street-2” mill and pave

1. Brian Drive patching-10’x 100’ 2” mill and pave

Alley approach at 319 W. Merrin Street

Patch at Laura Street and Dallas Street-2”surface only

1. Patch on Townline Street near school

Alley near 324 W. Oak Street halfway north to 2” mill and pave

1. Townline Street structure patching-3 structures Fox Ave to the church

SR49 waterline patch at North Street

Approach at Bailey Street and Maple Street

Two patches on Arturus Street at Divine Mercy Catholic School and 121 Arturus

Arturus Street from South Main to Fox Avenue

 The patch on Bailey Street was previously quoted by Dangler Excavating for $1,575.00.

 The patch on Hyman Street was previously quoted by Dangler Excavting for $3,150.00.

 Evard Street from Brian to the field includes excavaton, 10” stone 3” intermediate and 1.5”

 Surface, all seeding by other. This was planned last year due to a new home construction,

 no quote is available yet. There is $11,555.70 availabe in permissive tax funds for paving.

 Also, Mayor Lyons will ask the Village Solicitor if the State Highway Fund can be used for

 paving the state highways in the Village.

1. Mayor Lyons informed Council that the departments submitted their additions and changes for the insurance renewal and she has forwarded them to insurance agent Conrad Beck. She has not heard back from Conrad regarding a quote on additional cyper protection.
2. Mayor Lyons informed Council that Good Times Saloon has started a Queen of Hearts game that has potential to grow to large money giveaways. In case of a large giveaway, the Village of Payne Police Department will be available for assistance.
3. Mayor Lyons reported that she has not heard back from the Village Solicitor concerning the non-exclusive easement with Cultivate Power.
4. Mayor Lyons reported that she has not heard back from the Village Solicitor concerning updating Ordinance 2017-4, Marijuana Ordinance.
5. Mayor Lyons introduced Resolution 2024-C, a resolution to approve the Paulding County Sheriff’s 9-1-1 final plan and declaring an emergency. Councilwoman Zartman made a motion to suspend the rules. Councilman Bohland seconded and the motion passed unanimously. President of Council, Danner, read Ordinance 2024-C. Councilwoman Zartman made a motion to adopt Resoultion 2024-C. Councilwoman Danner seconded and the motion passed unanimously.
6. Mayor Lyons presented Council with the survey to be inserted into the water/sewer/refuse statements in March asking the Village residents for community feedback on what they would like to see improved in the Village.
7. Mayor Lyons introduced Resolution 2024-D, a resolution to file an application with the Recreational Trails financial assistance and authorized and directed the Mayor of Payne to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance and declaring an emergency. Councilman Hower made a motion to suspend the rules. Councilman Bohland seconded and the motion passed unanimously. President of Council, Danner, read Resolution 2024-D. Councilwoman Danner made a motion to adopt Resolution 2024-D. Councilman Bohland seconded and the motion passed unanimously.

**BPA: Mayor Lyons** reported the following to Council:

1. The purchase price for the 28 acres of land owned by the Brennaman’s for a new water plant is $42,000.00 per acre. Council agreed that the purchase price per acre was not in the budget.
2. Jones and Henry Engineers has been working on a Water Treatment Plan. An invoice has been received that exceeds the $49,900.00 agreement price. With the most recent invoice, the total cost of the the Water Treatment Plan is $53,612.72. Council asked that the invoice not be paid until Jones and Henry Engineers are contacted and the cost of the plan is dicussed.
3. The West Merrin Street and Oak Street bids were opened on February 14, 2024 at 11 a.m. at the Paulding County Commissioners office. Bryan Excavating submitted the lowest bid at $706,644.00. The other two bids were from Dangler Excavating at $733,800.00 and Fenson Contracting at $821,105.00. Mayor Lyons stated that $822,965.00 in grants are available for the two waterline projects. Councilman Hower made a motion to accept the bid from Bryan Excavating for $706,644.00 for the West Merrin Street and West Oak Street waterline projects.. Councilman Bohland seconded and the motion passed unanimously.

**Good and Welfare:**

Mayor Lyons and the Village of Payne Council would like to welcome the new owners of the Puckerbrush Brewhouse, Tony and Amber Gonzales and congratulate them on the opening of their business.

Mayor Lyons and the Village of Payne Council would like to thank the Paulding County Area Foundation for the donation of a credenza for use in the Village Office.

Councilwoman Zartman made a motion to accept the financial reports as presented by the Fiscal Officer. Councilwoman Danner seconded the motion, and the motion passed unanimously.

Councilman Bohland moved to approve the payment of bills presented, Councilman Hower seconded, and the motion passed unanimously.

With no further matters to discuss, Councilman Hower made a motion to adjourn, Councilwoman Danner seconded, and the motion passed unanimously, and the meeting adjourned at 8:19 p.m.

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Mayor Lora Lyons Fiscal Officer Rhonda Stabler