**RECORD OF PROCEEDINGS**

Minutes of The Regular Meeting

Held March 25, 2024, @ 7:00 P.M.

Council met in Regular session with Annette Danner, Jason Hower, Nancy Speice and Jennifer Zartman present. Lora Lyons, Brad Bohland and Allen Wobler were absent.

In the absence of Mayor Lora Lyons, Council President Annette Danner presided over the meeting.

Guests Present: Police Chief Rodney Miller, Police Officer Brandon Shuherk and Fire Captain Ben Thomas.

The Minutes from the March 11, 2024 meeting were read. Councilwoman Speice made a motion to approve the minutes. Councilwoman Zartman seconded and the motion passed unanimously.

**EMS: EMS Coordinator Lyons** was not present. **Council President Danner** reported the following to Council:

1. There have been sixteen runs this month and one missed run.
2. The EMS and Fire Departments are requesting that the top officers, six in total, have Lexipol for training. Through the system, it will be possible to see how much time is spent on each policy read and completion of a comprehensive example question. EMS Coordinator Lyons has stated that they could compile each reading and go over each training session with the full roster to review. Fiscal Officer Rhonda Stabler stated that the total cost is $588.00 or $98.00 each for the Lexipol training. Councilwoman Speice made a motion to acquire the Lexipol training. Councilman Hower seconded and the motion passed unanimously.

**Fire Department: Chief Hefner** was not present. **Fire Captain Thomas** reported the following to Council:

1. There have been three runs this month.
2. A quote for $2,964.68, plus shipping, for gear for Isaac Head was presented to Council. Councilwoman Zartman made a motion to purchase the gear for $2,964.68 plus shipping. Councilman Hower seconded and the motion passed unanimously. Captain Thomas stated that he did not have a quote but the estimated cost for boots for Veronica Williams is $518.00 to $540.00 plus shipping. Councilwoman Speice made a motion to purchase the boots for the cost of $518.00 to $540.00 plus shipping. Councilman Hower seconded and the motion passed unanimously.
3. A quote for the annual maintenance of the Fire vehicles was presented to Council. The quote is from Big Iron Service and Repair, LLC (Chris Wilcox). The cost for the annual maintenance is $1,250.00. Councilman Hower made a motion to have Big Iron Service and Repair, LLC (Chris Wilcox) perform the annual maintenance on the Fire vehicles for $1,250.00. Councilwoman Zartman seconded and the motion passed unanimously.
4. A quote for new curtains and curtain rods for the meeting room at the Fire/EMS station was presented to Council. The total cost for the curtains and rods from Amazon is $181.27. Councilwoman Zartman made a motion to purchase the curtains and rods from Amazon for $181.27. Councilwoman Speice seconded and the motion passed unanimously.
5. Captain Thomas informed Council that the department is continuing to look for various grants.

**Police Department:** **Police Chief Miller** was present and reported the following to Council:

1. Five litter complaints have been mailed to residents. Three junk vehicle notices were given to residents. Two of the three vehicles have been removed.
2. In January 2024, the Police Department handled fifty-five calls. In February 2024, the department handled forty-one calls and to date in March, the department has responded to sixty calls.

**Street:** **Council President Danner** reported the following to Council:

1. Tawa Tree Mulch Division, LLC will be moving their equipment in tomorrow and will begin mulching the brush pile this week.
2. The BPA requested Mayor Lyons get a quote for street sweeping. The quote from Summit Sweeping is for $3,500.00. The cost would be split between the Street and Sewer Funds. Councilman Speice made a motion to have Summit Sweeping do the street sweeping for the cost of $3.500.00 and split the cost between the Street and Sewer Funds. Councilman Hower seconded and the motion passed unanimously.
3. An employment application for summer help was presented to Council. After a brief discussion, it was decided to check with the Street and Water/Sewer Departments to see if summer help will be needed this year.

**Zoning: Council President Danner** reported the following to Council:

1. The next Village Zoning Meeting will be April 22, 2024 at 6:00 p.m. at the Village Hall.
2. Mayor Lyons and Zoning Inspector Kenny Slade attended a Quarterly Zoning Meeting on March 4, 2024. Judge Rister and Paulding County Prosecutor Joe Burkard were at the meeting and explained proceedings and what they were looking for in order to charge individuals with zoning violations.
3. The AEP easement work at the Lagoons has begun reseeding and laying straw. Brant Heck, Randy Miller and Mayor Lyons met with Scott Taylor on March 15, 2024. Scott Taylor assured the Mayor, Brant and Randy that he would add stone and level the stone. This work has been completed. Police Chief Miller stated that some of the stones are large and that the drive still needs a layer of smaller stone.

**Committee Reports:**

1. The Quarterly Fire/EMS Meeting with the township trustees will be April 10, 2024 at 7 p.m.

**Correspondence Letters:** There were no Correspondence Letters.

**OLD BUSINESS:**

1. Council President Danner reminded Council that Monday April 8, 2024 is the Solar Eclipse. Additional EMS daytime staffing will be on hand. Also, additional police coverage is planned for that day. The Warsaw, Indiana high school baseball team has requested to use the Village ball park that day for practice and to observe the eclipse. They will arrive at approximately 12:30 p.m. to practice and will leave when the eclipse is over. They have provided a certificate of insurance coverage. Also, the American Legion will be hosting an event that day.
2. Council President Danner reminded Council that the Paulding County Area Support Society Annual Basketball Marathon is Friday March 29 and Saturday March 30, 2024 at the Payne Elementary Gymnasium. The Payne Fire/EMS Department will hold a free will donation breakfast at the Payne Elementary Cafeteria Saturday March 30, 2024 from 6:00 a.m. to 11:00 a.m.
3. Council President Danner informed Council that there will be an Easter Celebration including a special message from the Payne Ministerial Association and an Easter Egg Hunt on Saturday March 30, 2024 at noon at the Payne Village Park. There will also be a free will donation lunch by Big Guys Firehouse at the Fire/EMS Station at 12:30 p.m.
4. Council President Danner informed Council that for the 75th Annual Arbor Day, the Ohio Division of Forestry is planning to plant a Sycamore tree at the Village Park. Mayor Lyons will be coordinating a date with them. Mayor Lyons is also hoping to order and plant a few other trees to complete the ODNR Grant that helped pay for the sun shades (pavilions). Mayor Lyons suggested planting additional Sycamore trees to match the one the Ohio Division of Forestry is planting. Council agreed to order and plant additional Sycamore trees for fulfill the ODNR Grant.
5. Council President Danner reminded Council that the WTHS NHS will be holding a 5K in the Village on Saturday May 11, 2024. Set up will begin at 6:30 a.m. They race/walk begins at 8:00 a.m. Chief Miller stated that he is available the morning of the race/walk to assist.

**NEW BUSINESS:**

1. Council President Danner informed Council that Mayor Lyons has contacted Cam Stanely a few times by office phone and email to see if he would be interested in being the Village Solicitor. She has not heard back from him. Paulding County Economic Development Director Tim Copsey is compiling a list of Solicitors to help all the villages struggling to locate a solicitor.
2. Council President Danner reported the only contact Mayor Lyons has had with current Solicitor Simson is receiving a resolution that was already provided to the Village by former Solicitor Lee and passed by the Council at the last meeting. Solicitor Simson has not responded regarding the Non-Exclusive Easement or the Marijuana Ordinance so those items will remain tabled.
3. Council President Danner reported that the engineers estimate for the CBDG sidewalk grant came in at $295,000.00. This grant would provide funds to install sidewalks on the north side of Orchard Street (State Route 613/State Route 500) to Bailey Street and then install or repair sidewalks on both sides of Bailey and Main Street. This grant was submitted as a critical grant as it would help low-income housing residents have access to groceries.

Kleinfelder and Maumee Valley Planning suggested to do the sidewalks as round one of funding and then do the Payne Park walking path as round two so that it looks like one comprehensive project.

1. Council President Danner informed Council that Mayor Lyons has submitted more areas of the paving list to M&M Asphalt for a quote but has not heard back. Council President Danner did present a quote for $18,600.00 From M & M Asphalt to Council to pave Evard Street. Councilwoman Zartman asked if this paving would be reimbursed by the owners of Young Acres when they begin to develop Phase 2 of Young Acres. Since the answer to that question was unknown, Council tabled approval of the quote until the next meeting. Council President Danner presented another quote for $9,200.00 for patching from Dangler Excavating. This quote would patch the paving in the following areas:
2. 6’x18’ Foraker Street
3. 17’x6’ Arturus Street
4. 18’x6’ Arturus Street
5. 11’x15’ Hyman Street
6. 10’x6’ Oak Street
7. 5’x12’ Bailey Street
8. 9’x7’ Maple Street

Councilman Hower made a motion to accept the quote from Dangler Excavating for paving the above listed patches for $9,200.00. Councilwoman Zartman seconded and the motion passed unanimously.

1. Council President Danner stated that Mayor Lyons said Snider Recreation does not carry Gaga pits, but did offer a website that carries the brackets. Mayor Lyons suggested red and blue for the color scheme. The 30 ft octagon kit is $650.00. The handicap accessible door is $395.00. And the top covers are $176.00. Council President Danner stated that Mayor Lyons and Councilman Wobler believe there may be a 4H group or an Eagle Scout that might be interested in installing the Gaga pit as a community project. After viewing the website and noticing that wood is needed to complete the Gaga pit, Council tabled a decision until a quote for the wood is available.
2. Council President Danner presented Council with a quote from Snider Recreation for $20,976.00 for exercise equipment (chest press, recumbent bike and hand cycle) and playground border as well as shipping and installation of the equipment and border. This project would mainly be funded by the $20,000.00 grant from the Paulding County Area Foundation. Councilwoman Zartman made a motion to purchase the equipment and border from Snider Recreation for $20,976.00. Councilman Hower seconded and the motion passed unanimously.
3. Council President Danner informed Council that there have been 188 community surveys returned. Zoning Secretary Jill Treat is compiling the results and will have them available for the discussion at the next meeting.

**BPA: Council President Danner** reported the following to Council:

1. Plainfield Drive resident, Roger Stuart, reached out to see if the company that did the waterline replacement would come back and reseed areas where the grass is patchy. Brant Heck contacted Kleinfelder and they stated that according to the contract, the Village has one year to require Fenson Contracting, LLC, to come back and correct anything. Mayor Lyons and Brant Heck will be contacting Fenson Contracting, LLC, to return and reseed the areas of Plainfield Drive where the grass has grown in patches.
2. Brant Heck met with Jones and Henry to discuss the overflow situation. They have suggested doing a study. Brant will meet with BPA to discuss if they want to work with Jones and Henry on this project.
3. Brant Heck did receive approval for his Waste Water Operator license and the Village has received approval from the State of Ohio for changing the Operator on Record to Brant.
4. Kleinfelder has informed the Village that Bryan Excavating will begin work on the Merrin Street and Oak Street waterline replacements in the fall. A preconstruction meeting will be set up closer to the construction date. Councilwoman Zartman suggested contacting the residents that will be affected by the waterline replacements.
5. Mayor Lyons and the BPA will be setting a date to meet with Kleinfelder to examine the water plant and receive their opinion.

**Good and Welfare:**

1. The Village of Payne would like to thank Krista Gonzales for her dedication to our Village and her work as our Mayor’s Court Clerk. Krista was a joy to work with and provided a level of professionalism that was unmatched. The Village sends its deepest condolences to her family and pray for healing as they mourn her passing.

Councilwoman Zartman made a motion to donate $50.00 to the Elaine Manz Pretty in Pink Fund in memory of Krista Gonzales. Councilman Hower seconded and the motion passed unanimously.

Councilman Hower made a motion to accept the financial reports as presented by the Fiscal Officer. Councilwoman Zartman seconded the motion, and the motion passed unanimously.

Councilwoman Zartman moved to approve the payment of bills presented, Councilman Hower seconded, and the motion passed unanimously with Councilwoman Speice abstaining from any payments to Ray Speice.

With no further matters to discuss, Councilman Zartman made a motion to adjourn, Councilman Hower seconded, and the motion passed unanimously, and the meeting adjourned at 8:18 p.m.

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Council President Annette Danner Fiscal Officer Rhonda Stabler